

YORKTOWN TOWN COUNCIL

Tuesday, February 21, 2016 @ 5:30 P.M.

Present: Brian Smith, Dan Flanagan, Lon Fox, Rick Glaub, Bob Ratchford, Rich Lee and Michael Burke

Claims, \$322,514.48: Rich Lee recommended to allow all claims except the John Brooke invoice. This invoice is for the Clerk-Treasurers attorney. The council believed this needed to be paid by the plaintiffs in the lawsuit. Clerk-Treasurer Neff stated that they would reimburse the town for the legal fees once the judge ruled for them to pay. Rick Glaub made the motion to allow claims except the John Brooke claim and Lon Fox seconded the motion. The motion was carried in favor by all council members.

Meeting Minutes: Jan 23, 2017. Rich Lee requested changes to the January minutes. Dan Flanagan was placed on the Plan Commission not the DCRWW, Lon Fox made the motion for Dept. Heads. These changes are to be made to the January meeting minutes. No one made a motion to accept. Minutes not accepted. Rich Lee stated that he would like to have meeting minutes earlier in the month and Clerk-Treasurer Neff stated that she would like additional employee to accommodate Rich Lee's request. Mr. Lee stated that we should work within our budgets.

Meeting Minutes: Feb. 7, 2017. Dan Flanagan made the motion to accept with changes presented by the Clerk-Treasurer about the 1782 notice and tax rates. Dan Flanagan made the motion with changes and Lon Fox seconded. All council members voted in favor.

Part-Time Summer Help: Town Manager Olson stated that temporary summer help would be hired earlier in the year than previous years.

Mowers: Town Manager Olson stated that there were quotes were taken for mowers. John Deere mowers cost 9,700 and includes a Tweels mowing deck. Bob Cat mowers were \$11,599. Mr. Olson stated that they wanted 2 mowers. Mr. Olson stated that he preferred the John Deere. Street Superintendent, Tim Caldwell, stated that he liked the John Deere. Rick Glaub made a motion to allow for the 2 mowers to be purchased totally \$19,400. Mike Burke seconded. All council members voted in favor.

Yorktown Plan Commission, Wellington Knoll: The YPC passed resolution 2016-1 and asked the town to pass a resolution requiring Mr. Durham, the subdivision developer, to maintain undeveloped properties located within the subdivision. Residents were concerned that their properties would be devalued due to neglect of vacant lots not being maintained. The town has policy regarding nuisances. Some of the vacant properties have liens placed on them for mowing. Dan Flanagan made the motion to accept the resolution and Bob Ratchford seconded. All members voted in favor except Rick Glaub voted no. Rich Lee stated that no one will be able to get a building permit for any of the vacant lots owned by Mr. Durham until the issue is corrected.

Police Department New Hire: Officer Erin Gross was hired to replace Officer Kris Thornburg. Ms. Gross had previous training and will not need to go through the academy. Rick Glaub made the motion to accept the hire and Dan Flanagan seconded. The motion carried unanimously. She will have a probation period but receive the higher wage of \$19.24. Dan Flanagan made the motion and Bryan Smith seconded. All council members voted in favor.

Steam Power Washer: The purchase of power washer had quotes from Advanced Auto \$5,999.99 and McCallister \$11,485. Dan Flanagan made the motion to allow the Advanced Auto purchase and Bob Ratchford seconded. The motion carried unanimously.

Fire Dept. 250gl Skid Unit: The fire department has a F350 that needed to be fit with a new 250gl skid unit. This unit fits into the back of the new squad. This unit allows for mobility where a large truck might not be able to get to. Dan Flanagan made the motion to approve the purchase and Lon Fox seconded. All council members voted in favor.

WWTP, Primary Pump Repair: Price of approx. \$12,000 down from the quoted \$21,640 for the repairs to be done to the WWTP primary pump. This cost is to be paid from depreciation. Dan Flanagan made the motion to approve the repairs and Bob Ratchford seconded. The motion carried by all council members.

Public Comments: John Mogush asked if Yorktown requested funds that were available in 2016 for roads from INDOT. The town did not apply for INDOT funds in 2016.

Vicki Craig stated that since US Architects is designing the Lions Club Building for the police department to be housed there could there be a community center included in those plans.

Mike Blanch presented a letter to council members asking for Bob Ratchford's resignation citing misuse of power and town funds. This is in regards to the purchase of materials and the contracting family members for the work. Bob Ratchford replied that he would not resign. The letter will be added to the meeting minutes as requested by Mr. Blanch.

Ian Anderson reminded the council that they serve the community not run the community. Council did not want to discuss the resignation letter presented.

Dept. Report: Wayne Studebaker requested that a dusk to dawn light be placed at the Well House in the Lions Club Park because people are in the park after dark. He stated that the area needs to be more secure. He would like a fence around the area to protect the area from vandalism opportunities. IDEM has rules and fears of neglect and vandalism.

Council Comments: Bob Ratchford stated that he apologized if he had done anything wrong. Rich Lee stated that public comments are not for debate. They are for members to review and think about for a later date.

Next regular scheduled Council Meeting March 20, 2017 at 5:30 PM, Town Council Meeting Room.

Adjournment 6:25 pm.

President

Clerk-Treasurer

February 21, 2017

Robert Ratchford,
Vice President
Yorktown Town Council

We, the taxpayers of Yorktown Community are asking you, Robert Ratchford, for your resignation from town council for misuse of tax payers money and unethical practices to buy materials on April 23, 2012 for \$7,680.00, hiring family members as a contractor and placing signage on property not belonging to Yorktown at 332 & 600 West without approval from the council.

Material's bought on April 23, 2012 have NOT been used as of February 21, 2017. This material, untouched in five years, is still sitting idle in the street department building.

We await your response to the town and asking you, what we believe, is in the best interest for Yorktown in the long term.

Respectfully,

The Taxpayer's of Yorktown.

Yorktown Town Council Regular Meeting
Monday, January 23, 2017 5:30 P.M.

Call to order followed by the pledge of allegiance and roll call: Rich Lee, Dan Flanagan, Lon Fox, Bryan Smith, Michael Burke, Rick Glaub and Bob Ratchford were present.

Claims \$1,472,571.02: Dan Flanagan made a motion to allow all claims presented. Lon Fox seconded. All council members voted in favor.

Meeting Minutes: Council member Bob Ratchford stated that he wanted the December 2016 meeting minutes to reflect that he said the following taken from an e-mail sent by Bob Ratchford.: Bob Ratchford did approve to pay the claims but he did not approve accepting the financials. He did make reference again, that the monthly statements have not been reconciled in as much as four years and he did not approve the financials at the December 2016 meeting. Bob Ratchford did question the validity of the financials. Clerk-Treasurer Neff stated that financials had not been presented at either meeting and thus did not need to be approved or disapproved. Mr. Ratchford then stated that he didn't care that they had not been presented he wanted the minutes changed to reflect say what he had sent in an e-mail to members and the Clerk-Treasurer.

Council Appointments: Lon Fox made the motion to nominate Rich Lee as President and Bob Ratchford Vice-President. Dan Flanagan seconded and all members voted in favor of the motion. Lon Fox made a motion for Dan Flanagan to be the Yorktown Plan Commission. Bob Ratchford seconded. All council members voted in favor. Dan Flanagan made the motion to allow all department heads to remain the same as 2016. Bob Ratchford seconded the motion. All members voted in favor.

Conflict of Interest Disclosure: Keith Gary (US Architects), Jason Brooks (Jay Crew), Lon Fox (UPS store), Dan Flanagan (Flanagan Electric), Tom Hurley (Lawyer and married to Secretary to Town Manager), John Myrick (Myrick Mowing and Landscaping) all presented conflict of interest disclosures. Michael Burke made the motion to accept and Bob Ratchford seconded. All members voted in accepting.

Ordinance 748 Amendment to 2017 Salary Ordinance: Town Manager Pete Olson stated that he had not given a raise to the WWTP Operator Level 1. He would like to amend the salary ordinance to reflect an increase in wages for that position. Clerk-Treasurer Neff stated that the paperwork did not reflect the changes that were adopted in the December 2016 meeting were not changed in this current version of the salary ordinance but that the adopted changes would still be in force for this amended version. Dan Flanagan made a motion to introduce and Michael Burke seconded. Dan Flanagan made the motion to suspend the rules and Bob Ratchford seconded. Dan Flanagan made the motion to adopt and Bob Ratchford seconded. The motions made by Dan Flanagan carried by a unanimous vote of all council members.

9308 W Smith St. Demolition:

Town Manager Olson stated that bids were taken for demolition of the town owner property located at 9308 W. Smith St. The bids were as follows: Wiley, \$11,100; Shroyer, \$16,000; Davis, \$12,450 and Carver, \$10,450. Carver was given the contract. Dan Flanagan made the motion and Michael Burke seconded. The motion carried by all council members.

Police Department & Council Meeting Space Remodel and Relocation:

Town Manager Olson stated that the police station relocation would be necessary if the building they are currently housed in is sold. The plans were to review the Lions Club Building to see what might work in the space. US Architects would be doing design work for \$12,000.

Resolution 2017-1 TIF District Expansion: Town Manager Olson stated that the expansion of the Downtown TIF District would have no adverse effect on other taxing units within the area. This expansion will allow for more capturing of tax dollars for the development of the downtown area. Dan Flanagan made the motion to allow and Bob Ratchford seconded. The motion carried by all council members voting in favor of the expansion.

Hartman & Williams Contract:

Council member Rich Lee stated that the contract presented by Hartman and Williams is for \$70,000. This contract is for continuing with the process of correcting issues found in the latest State Board of Accounts audit. The issues concentrated on are for accounting errors, consolidation of town and township government funds and the software upgrade during the transition period. Hartman & Williams are providing weekly updates on progress. Dan Flanagan made the motion to approve the contract and Bob Ratchford seconded. All councilmen voted in favor.

WWTP Lift Stations, Evergreen West:

Town Manager Olson stated that the lift station located in the Evergreen West subdivision was in need of repair. There were bids taken: BBC, \$13,390; Frakes, \$17,486 and Culy, \$20,012.70. Dan Flanagan made the motion to accept the BBC bid and Bob Ratchford seconded. The motion carried by all council members.

Park Dept. Survey:

The parks department is considering a park survey to see what residents want with respect to park development. The last survey done for the community was in 2014 by Hyatt Palma.

Police Department Needs:

Marshal St. John explained that the department is taking applications for a new officer and that in 2017 there be a need to purchase new vehicles, I-Pads and surveillance cameras.

Public Comments:

There was discussion about the contract with Hartman & Williams for accounting services. There was discussion about Crack & Seal in Deerbrook subdivision. There was a public request for councilmember Bob Ratchford to step down for over-use of power. There was discussion about water running onto a property due to the parking lot across the street. There was discussion about employees wanting to be paid every week for payroll.

Next Regular Meeting- February 21, 2017 at 5:30 PM
Meeting to adjourn.6:45 pm

Town Council President

Clerk-Treasurer