

Ordinance 755

An Ordinance Amending Ordinance 643 Credit Cards for the Town of Yorktown

Whereas, the Yorktown Town Council passed Ordinance 643 adopting uses for Credit Card Purchases by the Town; and

Whereas, policies need to be updated to create additional efficiencies in municipal operations;

Therefore be it ordained by the Yorktown Town Council that:

- The Yorktown Marshal's department shall be allowed to obtain a municipal credit card with a maximum balance of \$3,000 for the use of training expenses and supplies.
- The Town Manager's credit card limit be increased from \$5,000 to \$10,000 and that the Town Manager's individual limit on expenditures be raised from \$3,000 to \$5,000 per transaction.
- If the credit limit is aggregated for all municipal cards, (The Town Manager's, Marshal's and Clerk's) that the limit be raised to \$15,000.
- The expenditure authority for Department Heads will be \$2,500 without Town Manager approval.
- The expenditure authority for the Town Manager will be \$5,000.

Enacted and adopted by the Town Council on the _____ day of _____, 2017.

TOWN COUNCIL

Rich Lee, President

Rick Glaub

Robert Ratchford, Vice President

Daniel Flanagan

Michael Burke

Lon Fox

Bryan Smith
Attest:

Clerk-Treasurer