

Hartman and Williams, L.L.C.

16 S. Franklin St.
Bloomfield, Indiana 47424
(O) 812-227-8075
(FAX) 812-227-8078

December 16, 2022

Lance Turner
Town of Yorktown Clerk Treasurer
9312 W. Smith Street
Yorktown, Indiana 47396

Town of Yorktown Officials:

This letter confirms the terms and scope of our engagement and the nature and limitations of the services we will provide.

We will assist the Town of Yorktown in accounting services on an as needed basis. We will not audit any statements or annual report (State Board of Accounts provides these services). Although occurrences of fraud may be revealed, in no way can we guarantee that all instances of fraud will be detected. Our services will be limited to providing assistance in completing the above stated tasks. Any other requested services can be discussed but will be outside the scope of this agreement.

Our fees for this engagement would not be contingent on the results of our services. Rather, our fees for this engagement would be based on our standard hourly rates of:

Staff Assistant	\$ 75.00/Hour
Staff Accountant	\$110.00/Hour
Manager	\$150.00/Hour
CPA Partner	\$175.00/Hour

As we have agreed, either party can terminate this agreement at any time without cause. Our fees will be billed monthly and are payable within the normal governmental bill paying cycle.

If, after full consideration, you agree that the foregoing terms shall govern this engagement, please sign the copy of this letter in the space provided and return the original signed letter to us, keeping a fully-executed copy for your records.

Thank you for your attention to this matter, and please contact us with any questions that you may have.

Sincerely,

Bruce Hartman

Bruce Hartman, CPA
Partner

ACCEPTED AND AGREED

Town of Yorktown Officials

Lance Turner
Town of Yorktown Clerk Treasurer

Date

Town Council Member

Town Council Member

Town Council Member

Town Council Member

Town Council Member

Town Council Member

Town Council Member