

**Memorandum of the Yorktown Town Council
Work Session
Monday, March 18, 2024, at 5:30 p.m.
Yorktown Town Hall**

In attendance:

Bryan Smith
Carolyn Gant
Nanci Perry
Rick Glaub
Marta Guinn
Nicole Rector
Jason Gasaway
Chase Bruton

Erin Hurley
Lance Turner
Kyleigh Van Pelt
George Kane
Kurt Walthour
David Boone
Community Members

The topic discussed was employee insurance benefits.

President

**Prepared by/Attest
Clerk Treasurer-Lance Turner**

**Minutes of the Yorktown Town Council
Regular Meeting
Monday, March 18, 2024, at 6:00 p.m.
Yorktown Town Hall**

Call to Order, Pledge of Allegiance, Roll Call:

Bryan Smith	Carolyn Gant	Nanci Perry	Rick Glaub	Marta Guinn	Nicole Rector	Jason Gasaway
Present	Present	Present	Present	Present	Present	Present

Approval of Claims – Marta Guinn motioned to approve claims totaling \$767,926.19. Nanci Perry seconded and the motion passed without opposition.

Approval of February 20, 2024, Council Meeting Minutes – Nanci Perry motioned to approve the memorandum and meeting minutes. Marta Guinn seconded and the motion passed with 7-0.

No public comments were made from the Floor.

Unfinished Business: 1) Ordinance 846 Amend Zoning Ordinance to Establish Farming Zone – The Yorktown Plan Commission granted a favorable recommendation to amend the Yorktown Zoning Ordinance to create a Farming Zone that would be consistent

across the entire Town limits. Jason Gasaway moved to adopt the ordinance. Bryan Smith seconded and the motion passed with uncontested approval.

2) Ordinance 847 – Accept Planning & Zoning Authority Over Mt. Pleasant Township—The Ordinance formally extended the authority of the zoning ordinance beyond the Town limits into the consolidated Township boundaries and converted County Zoning Designations to Town Zoning Designations. Nanci Perry motioned to adopt the ordinance. Jason Gasaway seconded and the motion passed with no objections.

New Business: 1) Ordinance 848 Establish Park Non-Reverting Operating Fund – The Town Council has declared the need for a new fund designated to capture rent, lease payments, and other revenue for the purposes of maintaining the Sports Park. Nanci Perry motioned to introduce the ordinance. Carolyn Gant seconded and the motion was unanimously approved.

2) Resolution 2024-03 Transfer of Funds – Marta Guinn motioned to approve the resolution that would adjust the 2024 budget and transfer appropriations from ARPA Improvements Other Than Buildings to ARPA Repair & Maintenance Supplies. Nanci Perry seconded and the motion passed without dissent.

3) Approval of Employee Health Insurance Renewal – Marta Guinn motioned to approve the renewal. Nanci Perry seconded and the motion passed without opposition.

4) Approve Purchase of Police Vehicle – Marta Guinn motioned to approve the purchase of a Tahoe for Officer Thompson at a cost of \$58,173.49 to be paid from Marshal Machinery, Equipment & Vehicles. The 2018 Explorer has 100,000 miles and will be transferred to the WWTP to replace their 2007 Jeep. Bryan Smith seconded and the motion passed 7-0.

5) Approve Purchase of Wastewater SCADA Parts – WWTP George Kane has requested to purchase spare SCADA system parts to avoid a three-week delivery lead time in the case of an emergency from Toric Engineering at a cost of \$13,906 to be paid from WWTP Repair & Maintenance Supplies. Nanci Perry motioned to approve the purchase. Marta Guinn seconded and the motion passed with no objections.

6) Approve Updating Security System at Fire Department – Fire Chief David Boone is requesting to use a Foster Fire & Security system instead of Sonitrol that would include a new card access system, fire alarm panel, motion detectors, and three security cameras at a cost of \$13,581.72 to be paid from Fire Other Services & Charges. Jason Gasaway motioned to accept the proposal. Marta Guinn seconded and the motion passed with uncontested approval.

7) Approve Mower Purchase for Parks Department – Parks Superintendent Josh Baker requested to trade in a Frontier mower and purchase a batwing mower for Morrow's Meadow from New Holland Greentown at a cost of \$22,500 after trade-in to be paid from ARPA Machinery & Equipment. Bryan Smith motioned to approve the purchase. Carolyn Gant seconded and the motion was unanimously approved.

8) Approve Supplemental Agreement No. 1 BF&S – The proposal from BF&S included assistance with 2024 construction projects to repave Broadway and a portion of CR 600 W

not to exceed \$82,100 to be paid from MVH & LRS Professional Services. Nanci Perry motioned to approve the agreement. Marta Guinn seconded and the motion passed without dissent. Jason Gasaway abstained.

9) Approve 2024-2 CCMG Program Assistance Contract BF&S – The proposal from BF&S to assist with applications and the cost of construction estimates would cost \$5,500 to be paid from MVH & LRS Professional Services. Marta Guinn motioned to accept the proposal. Nanci Perry seconded and the motion passed without opposition. Jason Gasaway abstained.

Departmental Reports: Chief David Boone noted that the department had recently assisted other departments in Winchester and Gaston and stated that 3-4 volunteers had left the department. Marshal Kurt Walthour reported that Officer Fullman was attending phlebotomy school to be certified to draw blood. Town Manager Chase Bruton expressed concerns for the communities of Selma and Winchester, stated that street workers Patterson and Thornburg helped in those communities, mentioned that Rick Glaub would be on the local radio, and that Morrow’s Meadow would be closed to vehicle traffic for the upcoming solar eclipse.

Comments were made by Town Council Members.

Adjournment: 6:23 p.m.

President

**Prepared by/Attestation
Clerk Treasurer-Lance Turner**