

BUTLER, FAIRMAN and SEUFERT, INC.
Civil Engineers
8450 WESTFIELD BLVD., SUITE 300
INDIANAPOLIS, IN 46240-8302

317 713-4615
FAX 317 713-4616

LETTER OF TRANSMITTAL

| | | | |
|------------|---|---------|-----------|
| DATE | Feb. 10, 2016 | JOB NO. | 5581.0502 |
| ATTENTION: | Mr. Pete Olson | | |
| RE: | Well No. 4 Water Distribution System Improvements | | |
| | Town of Yorktown, Indiana | | |
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TO

Yorktown Town Council
Yorktown, Indiana

WE ARE SENDING YOU ☒ Attached ☐ Under separate cover via _____ the following items:

- ☐ Shop drawings ☐ Prints ☐ Plans ☐ Sample ☐ Specifications
☐ Copy of letter ☐ Change order ☐

| COPIES | DATE | NO. | DESCRIPTION |
|--------|------|-----|---------------------------------------|
| 1 | | | Certificate of Substantial Completion |
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THESE ARE TRANSMITTED as checked below:

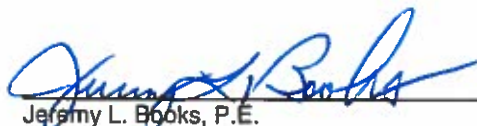
- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> For approval | <input type="checkbox"/> Approved as submitted | <input type="checkbox"/> Resubmit _____ copies for approval |
| <input checked="" type="checkbox"/> For your use | <input type="checkbox"/> Approved as noted | <input type="checkbox"/> Submit _____ copies for distribution |
| <input type="checkbox"/> As requested | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return _____ corrected prints |
| <input type="checkbox"/> For review and comment | <input type="checkbox"/> Furnish as Corrected | <input type="checkbox"/> Submit Specific Item |
| <input type="checkbox"/> Reviewed | <input type="checkbox"/> Rejected | <input type="checkbox"/> Revise and Resubmit |
| <input type="checkbox"/> FOR BIDS DUE _____ 20 _____ | | <input type="checkbox"/> Prints Returned After Loan to us |

REMARKS Pete:

Attached for execution is a copy of the Certificate of Substantial Completion.
Please execute on the second page of the document and email a copy back to us.
Let us know if you have any questions.

COPY TO File

SIGNED:


Jeremy L. Books, P.E.

CERTIFICATE OF SUBSTANTIAL COMPLETION

PROJECT Well No. 4 Water Distribution System Improvements

DATE OF ISSUANCE February 8, 2016

OWNER Town of Yorktown, Indiana

OWNER's Contract No. 5581

CONTRACTOR M.K. Betts Engineering & Contracting, Inc. ENGINEER Butler, Fairman and Seufert, Inc.

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

1. Applies to all work under the Contract Documents.

TO Town of Yorktown, Indiana

OWNER

And To M.K. Betts Engineering & Contracting, Inc.

CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

November 2, 2015

DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within NA days of the above date of Substantial Completion.

EJCDC No. 1910-8-D (1990 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America.

From the date of Substantial Completion the responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

RESPONSIBILITIES:

OWNER: Per Contract Specifications

CONTRACTOR: Per Contract Specifications. Restoration work as stated on the punchlist is still outstanding and is to be completed as soon as the weather is conducive but prior to farming activities.

The following documents are attached to and made a part of this Certificate:

Punchlist


[For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.]

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents.

Executed by ENGINEER on February 8, 2016

Butler, Fairman and Seufert, Inc.
ENGINEER
By: 
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on February 9, 2016

M.K. Betts Engineering & Contracting, Inc.
CONTRACTOR
By: 
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on _____, 20____

Town of Yorktown, IN
OWNER

By: _____
(Authorized Signature)



BUTLER, FAIRMAN & SEUFERT, INC.

Civil Engineers

8450 Westfield Boulevard, Suite 300 • Indianapolis, Indiana 46240-8302

317 713-4615 • FAX 317 713-4616

email: BFS@BFSEngr.com

TO: Larry Montgomery – M.K. Betts
FROM: Jeremy Books
CC: SRF, File
DATE: 01/21/2016 **Job No.:** 5581
SUBJECT: Yorktown Well No. 4 - Punchlist

A Pre-final inspection was on January 19th, 2016 for the above project. The following people were present:

| | |
|------------------|--------------------------|
| Wayne Studebaker | Yorktown Water |
| Chip Broderic | M.K. Betts |
| Larry Montgomery | M.K. Betts |
| Matt Spidel | Butler Fairman & Seufert |
| Chad Whitesel | Butler Fairman & Seufert |
| Jeremy Books | Butler Fairman & Seufert |

The project was walked and the following items shall be considered punchlist work:

- Touch up paint on masonry and piping as needed.
- Caulk around ceiling trim.
- Complete surface restoration around fire hydrants on Nebo Road. This is to be completed as soon as weather allows, but prior to farming operations in the adjacent farm field.
- Complete surface restoration in front of U-Haul business on Nebo Road.
- Work with C. Whitesel to complete a set of red lined record drawings.

Please keep us advised as to your work schedule. All work is to be completed within 30 day of the issuance of the punchlist other than the restoration work. The restoration work is to be completed as soon as weather allows.

Regards,

Jeremy L. Books

Jeremy Books, P.E.
Butler, Fairman & Seufert, Inc.