Yorktown Town Council Regular Meeting Monday, April 20, 2020 @ 5:30 PM Zoom Conference/Yorktown Town Hall

The Yorktown Town Council April 20, 2020, meeting was held via Zoom video/telephonic conference according to Governor Holcomb's Executive Order 20-09 (https://www.in.gov/gov/files/Executive_Order_20-09_Continuity_of_Government_Operations.pdf). The following information was provided to all interested parties in the publicly posted agenda: Website-https://www.zoom.us/, Meeting ID-244 572 390, Password-Yorktown, Alternate access-1 312 626 6799. The meeting was moderated by the Town Manager, Pete Olson. The meeting was recorded and will be preserved as part of the record of the meeting in addition to the minutes. Actions were approved by a roll call vote until the members of the Council could convene and sign the necessary documents.

Call to Order, Roll Call: Rich Lee-Present, Bob Ratchford-present, Rick Glaub-present, Lon Foxpresent, Dan Flanagan-present, Michael Burke-present, Bryan Smith-present. Attendance reflected a quorum to conduct the regular business of the Council.

Approval of Claims-Dan Flanagan motioned to approve claims totaling \$1,606,555.73 and Bob Ratchford seconded. Roll call vote approving the claims:

Dan Flanagan	Bob Ratchford	Rick Glaub	Lon Fox	Michael Burke	Bryan Smith	Rich Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Approval of March, 2020, Meeting Minutes-Dan Flanagan motioned to approve the minutes, Bryan Smith seconded. Roll call vote approving the minutes:

Dan Flanagan	Bryan Smith	Bob Ratchford	Rick Glaub	Lon Fox	Michael Burke	Rich Lee
Yes	Yes	Yes	Yes	Yes	Abstained	Yes

Old Business-None

New Business: Pandemic Leave Policy-The Governor ordered a stay-at-home order in March, 2020, to slow the spread of the COVID-19 virus. The State Board of Accounts advised local governments to adopt a pandemic leave policy to address employee work hours and how meetings would be held during the time of the executive order. Town Manager Olson explained that the Fire and Police Department schedules had not changed. Street, parks, water, sewer, and administrative staff members have been working on split schedules. Testing and operations in the wastewater treatment plant and the water department have continued without interruption. At the time of the meeting, the executive order was scheduled to expire May 1, 2020. Dan Flanagan motioned to approve the policy; Rick Glaub seconded. Roll call vote passing the motion:

Dan Flanagan	Rick Glaub	Bob Ratchford	Lon Fox	Michael Burke	Bryan Smith	Rich Lee
rianagan	Glaub	Katcinoru		Durke	Simui	
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Clerk-Treasurer Continuation of Services Policy-The State Board of Accounts recommended that Clerk Treasurers develop a plan for continuity of essential fiscal operations during the Public Health Emergency. Michael Burke motioned to approve the policy; Robert Ratchford seconded. Roll call vote approving the policy:

Michael	Robert	Rick	Lon Fox	Dan	Bryan	Rich Lee
Burke	Ratchford	Glaub		Flanagan	Smith	
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Surplus Property-The Town Manager was seeking approval to declare vehicles as surplus and seek a company to hold an online auction to sell the vehicles. The surplus vehicles included a 1990 Hummer, a 1987 Hummer, a 2000 Crown Vic, two 2009 Impalas, three 2007 Impalas, and a 1999 Street Sweeper. Robert Ratchford motioned to approve; Dan Flanagan seconded. Roll call vote approving the motion:

Robert Ratchford	Dan Flanagan	Rick Glaub	Lon Fox	Michael Burke	Bryan Smith	Rich Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Design-Build Contract Update-\$200,000 that was originally budgeted towards the construction contract with the 3D company can instead be applied to the construction contract with Smock Fansler to build the sensory plaza. The amount will be paid from the Civic Green Bond. Robert Ratchford moved to approve; Bryan Smith seconded. Roll call vote passing the motion:

Robert	Bryan	Rick	Lon Fox	Dan	Michael	Rich Lee
Ratchford	Smith	Glaub		Flanagan	Burke	
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Bunker Gear Payoff-Chief Boone wishes to pay off the remaining debt of approximately \$107,000 for Bunker gear to begin a new lease to acquire self-contained breathing apparatus. Robert Ratchford motioned to approve; Dan Flanagan seconded. Roll call vote approving the payment:

Robert Ratchford	Dan Flanagan	Rick Glaub	Lon Fox	Michael Burke	Bryan Smith	Rich Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

MOU between Speedway LLC and Town of Yorktown-The Memorandum of Understanding provides the Town the opportunity to move power lines underground in the area of the easement. The alley was acquired in October of 2019 (Ordinance 786). Dan Flanagan motioned to approve; Lon Fox seconded. Roll call vote passing the motion:

Dan Flanagan	Lon Fox	Robert Ratchford	Rick Glaub	Michael Burke	Bryan Smith	Rich Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Water/Waste Water/Storm Water/Sanitation-Ordinance 796 Municipal Utility Deposit

Increases. New legislation was passed and signed into law in March, 2020, that affected the collection of delinquent utility payments. The proposed deposit amounts reflect average bills over a three-month period and the deposits could be returned after two years. Ordinance 796 requires deposits of \$220 for water, sewer and trash services, \$135 for sewer and trash or water and trash services, and \$45 for trash services for new customers. Dan Flanagan moved to introduce the Ordinance; Michael Burke seconded. Roll call vote approving the introduction of the Ordinance:

Dan	Michael	Robert	Rick	Lon Fox	Bryan	Rich Lee
Flanagan	Burke	Ratchford	Glaub		Smith	
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Dan Flanagan moved to suspend the rules for the second reading of the Ordinance, Michael Burke seconded. Roll call vote to suspend the rules:

Dan Flanagan	Michael Burke	Robert Ratchford	Rick Glaub	Lon Fox	Bryan Smith	Rich Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Dan Flanagan moved to pass the Ordinance; Michael Burke seconded. Roll call vote approving the Ordinance:

Dan Flanagan	Michael Burke	Robert Ratchford	Rick Glaub	Lon Fox	Bryan Smith	Rich Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Delaware County Regional Waste Contract for Service-The Indiana Finance Authority requested an updated contract before closing the State Revolving Loan for the Waste Water Treatment Plant upgrades. Robert Ratchford motion to approve the agreement and Dan Flanagan seconded. Roll call vote approving the agreement:

Robert Ratchford	Dan Flanagan	Rick Glaub	Lon Fox	Michael Burke	Bryan Smith	Rich Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Thieneman Guaranteed Savings Contract-The Town Manager proposed approving the contract pending the approval of the funding through the Indiana Finance Authority. Robert Ratchford moved to approve the contract and Bryan Smith seconded. Roll call vote approving the contract:

Robert	Bryan	Rick	Lon Fox	Dan	Michael	Rich Lee
Ratchford	Smith	Glaub		Flanagan	Burke	
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Departmental Reports-Mr. Olson reported that all events in the park were still on hold. Fire Chief Boone reported that all firefighters were safe and that one first responder had been possibly exposed but tested negative for the virus. Town Marshal St. John and the Town Manager expected the auction of the surplus vehicles to take place around the middle of May. On behalf of the Clerk Treasurer, Pete Olson presented two special claims to the Council. The first claim was to pay Lana Patterson \$300 for cleaning the Field Operations Building. The second claim was for the amount of \$14,900

for preliminary engineering for the Nebo/River Road Roundabout to begin the reimbursement process with the Indiana Dept. of Transportation. The amount to be reimbursed would be 80% or \$11,920. Dan Flanagan motioned to approve the claims and Lon Fox seconded. Roll call vote to approve the claims:

Dan Flanagan	Lon Fox	Robert Ratchford	Rick Glaub	Michael Burke	Bryan Smith	Rich Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

No public comments were taken from the floor or from Town Council Members.

Dan Flanagan moved to adjourn the meeting; Bryan Smith seconded. Roll call vote to adjourn:

Michael Burke	Bryan Smith	Robert Ratchford	Rick Glaub	Lon Fox	Dan Flanagan	Rich Lee
Yes	Yes	Yes	Yes	Yes	Yes	Yes

Adjournment: 6:05 p	p.m.
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U	pcoming	N	Ieetings:	May	18,	2020
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President-Rich Lee	Prepared by/Attest
	Clerk Treasurer-Lance Turner