

Yorktown Town Council Regular Meeting Tuesday, January 22, 2019 @ 5:30 PM

Present: Rick Glaub, Lon Fox, Daniel Flanagan, Rich Lee, Robert Ratchford, Michael Burke, and Bryan Smith

Approval of Claims: The total of \$1,188,014.72 in claims was presented to the council. However, the Omni-Site.Net claim of \$4,836 was found to be incorrect with an overcharge. The Omni-Site claim will be resubmitted at the February council meeting. The motion to approve the claims as adjusted was made by Daniel Flanagan. Robert Ratchford seconded the motion. The motion carried by a unanimous vote of all council members.

Approval of December Minutes: Rich Lee commented that the December minutes omitted the vote of Michael Burke in favor of the Canal Street Project. Lon Fox made the motion to approve the minutes as amended. Michael Burke seconded. The motion carried by a unanimous vote of all council members.

Old Business: No old business was presented.

New Business

Election of Officers: Robert Ratchford made the motion to appoint Daniel Flanagan as the new Town Council President and Lon Fox as the new Town Council Vice President. Michael Burke seconded. The motion carried by a unanimous vote of all council members.

Appointment of Department Heads: The Council annually appoints/reappoints various department heads and legal representation for the town. Mr. Olson recommended the following individuals: R. Todd St. John - Town Marshall, Tim Caldwell - Street Superintendent, Wayne Studebaker - Water Superintendent, Alan Neff - Waste Water Superintendent, Matt Ray - Planning and Zoning, David Boone - Fire Chief, Ben Strunk - Asst. Fire Chief, Steve Murphy, Defur Voran - Legal Counsel. Michael Burke motioned to approve the appointments. Rich Lee seconded. The motion carried by a unanimous vote of all council members.

Board Appointments: The Town Council appointed the following individuals to serve on different boards and commissions: Matt Reese - Park Board, Ryan Jaromin - Plan Commission, Lon Fox - Plan commission, Bryan Smith - Plan commission, Jason Brooks - Yorktown Redevelopment Commission, Heather Taylor - Yorktown Redevelopment Commission, Teresa Belt - Yorktown Redevelopment Commission, and Pete Olson - Delaware County Regional Waste Water Board (Filling the term of Larry Crouch).

The Town Council President appointed the following individuals to serve: Tom Chiudioni - Board of Zoning Appeals, Mark Tinch - Board of Zoning Appeals, Matt Anderson - Yorktown Redevelopment Commission, Steve Moore - Yorktown Redevelopment Commission, Bob Ratchford - Delaware County Community Foundation, Yorktown Grant; and Michael Burke - Delaware County Community Foundation, Yorktown Grant. Rich Lee motioned to approve the appointments. Robert Ratchford seconded. The motion carried by a unanimous vote of all council members.

Clerk Treasurers Surety Bond: Based on IC 5-4-1-8, the surety bond of the clerk-treasurer will be approved on an annual basis. Mr. Turner's bond was set at \$300,000, the maximum amount required as defined by the State Board of Accounts. Robert Ratchford motioned to approve. Michael Burke seconded. The motion carried by a unanimous vote of all council members.

Conflicts of Interest: Forms were submitted by Daniel Flanagan, Fred Lay, George Kane, Lon Fox, and Jason Brooks. John Myrick will turn in his conflict of interest form at a later date. Mr. Flanagan explained that a conflict of interest form was necessary when work for the town was completed by employees, appointed, or elected officials. Rich Lee made a motion to approve the conflicts of interest disclosure statements. Robert Ratchford seconded. The motion carried by a unanimous vote of all council members.

Resolution 2019-1 2018 Encumbrances: The purpose of the resolution was to address projects related specifically to the Fire Department in 2018 and bills discovered by Deputy Clerk Mrs. Reinke and Clerk Treasurer Mr. Turner that had not been paid in 2018. The process was necessary so that the expenses would not adversely affect the 2019 budget. Lon Fox made a motion to approve the resolution. Michael Burke seconded. The motion carried by a unanimous vote of all council members.

Resolution 2019-2 Transfer of Funds: In October of 2018, it was discovered that there was no tax asking for the Fire Department during the year 2016. Therefore, they had already expended their fund balance. To correct the situation, unencumbered funds and funds not spent from 2018 appropriation lines will be transferred into the Rainy Day Fund. In February, there will be an additional appropriation that will set up line items to pay for operating expenses for the Fire Department. The transfers requested in Resolution 2019-2 are \$100,000 from the General Fund, \$60,000 from the Motor Vehicle Highway Fund, \$50,000 for the Local and Street Fund, and \$25,000 from the Park Fund for a total of \$235,000. Chief Boone will then be able to cover operating expenses by line item until May when additional tax money is received. Mr. Olson acknowledged that Chief Boone has always monitored spending in the first six months of the year so that unnecessary spending did not occur. Ultimately, any unspent Funds can be transferred out of the Rainy Day Fund into departments, a normal occurrence. This resolution would correct the error that occurred in not having a tax asking a couple of years ago. Rick Glaub made a motion to approve the resolution. Michael Burke seconded. The motion carried by a unanimous vote of all council members.

2019 Street Paving: Last year, the Town received a Community Crossing Grant that would pay for 75% of road work. Four projects were proposed: Canal Street, 2018 Street Resurfacing Roads, 2019 Street Resurfacing Roads, and 2019 Micro Surface Roads. The 2019 projects are set to be completed during the spring and summer. Another grant application could be completed in the fall for additional roadwork. About 75% of the Milestone Paving Bid of \$250,811 will be recouped. Rich Lee made a motion to approve the bid from Milestone Contractors. Robert Ratchford seconded. The motion carried by a unanimous vote of all council members.

INDOT Contracts: The motion was presented to approve four street improvement projects filed with INDOT based on the community crossings grant funding: Canal Street, 2018 Street Resurfacing Roads, 2019 Street Resurfacing Roads, and 2019 Micro Surface Roads. The motion to approve the INDOT contracts was made by Michael Burke. Rich Lee seconded. The motion carried by a unanimous vote of all council members.

Another motion was presented to council to allow the Town Manager to sign maintenance contracts without the signature of council members. The first maintenance contract was for the sign area at SR 332 and I69 and the second was for a new area along SR32 and Vine Street. Michael Burke made a motion to allow Pete Olson to sign contracts for maintenance that do not have dollar figures. Rich Lee seconded. The motion carried by a unanimous vote of all council members.

Property Purchase: Rich Lee moved to approve the purchase of property by the Yorktown Redevelopment Commission located at 2101 S Market St and 2104 S Vine St. Lon Fox seconded. The motion carried by a unanimous vote of all council members.

Water/Waste Water/Storm Water

Amendment to Ordinance 778 “2019 Salary Ordinance”: The motion was made to amend the 2019 Salary Ordinance to hire a part time water employee with license at \$14/hour for 2-3 days per week. The employee would be Roger Britton who would be involved with locating on various water projects and training other employees. The hours worked would be approved by the department head and the Town Manager. Rick Glaub made a motion to approve. Rich Lee seconded. The motion carried by a unanimous vote of all council members.

Power Unit Purchase: A motion was made to approve the purchase of a Stanley Power Unit that was used to help fix water leaks for \$7,649.44. The old power unit was over twenty years old. The cost would be divided evenly between the water, sewer, and street department. Rick Glaub made the motion to approve the purchase. Bryan Smith seconded. The motion carried by a unanimous vote of all council members.

Public Comments: President Flanagan requested that in the future citizens sign in with their name and address in the log when they would like to make public comments. Members of the community requested that eminent domain not be used in redevelopment and presented signatures to the council in the form of an online petition. A volunteer expressed interest in taking over the Yorktown Farmer’s market and was referred to meet with Mr. Myrick and Mr. Olson.

Comments from Council Members: Council members offered congratulatory remarks towards newly appointed officers, department heads and acknowledged the work of the dedicated employees during the difficult weather conditions. Officers Greene, Barnard, Routh, Harless, and Whitesell were also recognized.

Meeting adjourned 6:50 pm.

Next regular scheduled Council Meeting February 19, 2019 at 5:30 PM, Field Operations Building.

President-Daniel Flanagan

Clerk Treasurer-Lance Turner