



Town of Yorktown

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Utility Write Off

On a regular basis, our Utility Billing Department reviews accounts which we are unable to collect funds for services provided to. Deb Marlow has provided the attached list of accounts which she is requesting that the board write off, so that she can clean the accounting of the department up. As we have been working internally and with the council, procedures for disconnect and deposits have been updated which are helping lower the number and amount of bad accounts.

All accounts that could be liened have been. We will submit these accounts to Atlas to try collecting, but from the accounting purposes the accounts need to be written off. I recommend writing off the accounts to help with the account management process.

Respectfully,
Pete Olson
Town Manager