

Memorandum of the Yorktown Town Council
Work Session
Monday, August 21, 2023, at 5:30 p.m.
Yorktown Town Hall

In attendance:

Bryan Smith
Carolyn Gant
Nanci Perry
Rick Glaub
Marta Guinn
Nicole Rector
Jason Gasaway
Chase Bruton

Erin Hurley
Lance Turner
Kurt Walthour
Tim Caldwell
George Kane
David Boone
Community Members

The topics of the work session were compensation for police officers, the town employee vacation policy, and the employee handbook.

President

Prepared by/Attest
Clerk Treasurer-Lance Turner

Minutes of the Yorktown Town Council
Regular Meeting
Monday, August 21, 2023, at 6:00 p.m.
Yorktown Town Hall

Call to Order, Pledge of Allegiance, Roll Call:

Bryan Smith	Carolyn Gant	Nanci Perry	Rick Glaub	Marta Guinn	Nicole Rector	Jason Gasaway
Present	Present	Present	Present	Present	Present	Present

Approval of Claims- Nanci Perry motioned to approve claims totaling \$1,062,402.04. Bryan Smith seconded and the motion was unanimously approved.

Approval of July 17, 2023, Work Session Memorandum and Council Meeting

Minutes- Nanci Perry motioned to approve the memorandum and meeting minutes. Marta Guinn seconded and the motion passed without dissent.

Public comments were made from the Floor.

Public Hearing – Petition to Vacate Unimproved Street. President Glaub opened the public hearing at 6:16 p.m. Joe Rhetts, representing Joyce Harmon, described the circumstances surrounding the request for the Town to vacate an unimproved platted street near West Adaline Street. President Glaub closed the public hearing at 6:20 p.m.

Unfinished Business: Ordinance 838 – Designating Outdoor Refreshment Area. The first reading was held in July to designate a refreshment area around Civic Green and along Smith Street and includes four local establishments. Marta Guinn moved to adopt the ordinance. Carolyn Gant seconded and the motion passed without opposition.

New Business: 1) Ordinance 839 – Vacating Unimproved Platted Street.

Nanci Perry motioned to introduce the ordinance. Marta Guinn seconded and the motion passed 7-0. Marta Guinn moved to suspend the rules for a second reading. Nanci Perry seconded and the motion was unanimously approved. Marta Guinn moved to adopt the ordinance. Jason Gasaway seconded and the motion passed with no objections.

2) Resolution 2023-09 Surplus Resolution – A 1999 Jeep and a 2008 Ford F250 are no longer running and have been replaced with newer vehicles. The resolution would classify the vehicles as surplus to dispose of them in an appropriate manner. Bryan Smith moved to approve the resolution. Marta Guinn seconded and the motion passed with uncontested approval.

3) Approve 20 Deeds Transferring Downtown Parcels to “Town of Yorktown, Department of Redevelopment” – Town Attorney Maura Hoff explained that the parcels should be under the name of Town of Yorktown, Department of Redevelopment. Nanci Perry moved to approve the transfer of the deeds using the correct label. Marta Guinn seconded and the motion passed without dissent.

4) Approve Payment for Paving Projects – Nanci Perry motioned to approve the payment for paving CR 500 W and Nebo Road with MVH, MVH Restricted, and LRS funds. Bryan Smith seconded and the motion passed without opposition.

5) Purchase Splash Pad Replacement Valves – The WWTP staff has requested 12 specialty ASCA valves to replace valves at the Civic Green splash pad. Jason Gasaway motioned to approve the payment to be paid from Park funds and reimbursed with READI 1.0 funds. Nanci Perry seconded and the motion passed 7-0.

6) Purchase Street Sign Poles – Purchasing sign poles in bulk would save 40% per unit. Jason Gasaway moved to approve the cost of \$6,945.65 to be paid from MVH Operating Supplies. Carolyn Gant seconded and the motion passed without opposition.

7) Ashton Invoice Reimbursement – The previous administration agreed to pay for a survey for a turn lane at CR 500 W near Vern Drive (Yorktown Commons) to be paid from MVH Professional Services. Jason Gasaway moved to approve the cost of \$5,500.00. Carolyn Gant seconded and the motion passed with no objections.

8) Fire Department Parking Lot Repaving – Sims Sealing provided an estimate to remove asphalt that was sinking and replace with concrete, sealcoat, crack seal, and restripe the area to be paid from Fire Repairs & Maintenance at a cost of \$17,750. Bryan Smith motioned to approve the payment. Carolyn Gant seconded and the motion passed with uncontested approval.

9) Fire Department Insurance Renewal – Nanci Perry moved to approve the USI Insurance Premium renewal at \$20,115 to be paid from Fire Department Insurance. Marta Guinn seconded and the motion was unanimously approved.

Water/Waste Water/Storm Water: No business at this time.

Departmental Reports: Fire Chief Boone stated that the recent car show went well and had 8 recruits currently enrolled in classes. He also talked about the cause of the parking lot issues being the ground settling after the station was built on a former landfill. Marshal Walthour estimated that over 200 people attended the first National Night Out and recognized that officers Jaromin and Ginn would be recognized at Grace Baptist Church for their life saving efforts in a June incident. The marshal discussed Operation Pullover grant funds that would pay officers to focus on drivers disregarding school bus stop arms, speed zones, and DUI drivers and replacement parts for the radar speed sign. Town Manager Chase Bruton reported that Alan Neff retired after working for the Town for 43 years; Mr. Bruton and Erin Hurley would be attending the annual AIM Ideas Conference; the Next Level Trails Grant application was successfully submitted for trails along Tiger Drive and the Players Club totaling \$1.2 million with a local match of \$400,000; and thanked the Delaware County RDC for their assistance on the Nebo/ CR 500 project. The Council approved the town manager's request to begin researching additional compensation for police officers beginning January 2024. Clerk Treasurer Turner stated that an invoice had been received from the Yorktown Police Department to renew an Investigation System Service Package with Leads Online at a cost of \$2,013. Marta Guinn moved to approve the expenditure. Nanci Perry seconded and the motion passed without dissent.

Comments were made by Town Council Members.

Adjournment: 6:46 p.m.

President

**Prepared by/Attest
Clerk Treasurer-Lance Turner**

**Memorandum of the Yorktown Town Council
Budget Work Session
Wednesday, September 14, 2023, at 5:00 p.m.
Yorktown Town Hall**

Bryan Smith	Carolyn Gant	Nanci Perry	Rick Glaub	Marta Guinn	Nicole Rector	Jason Gasaway
Absent	Absent	Present	Present	Present	Absent	Present

New Business: Review of the 2024 Budget – Town Manager Chase Bruton presented the budget to the council.

Adjournment: 5:55 p.m.

President

**Prepared by/Attest
Clerk Treasurer-Lance Turner**