

**Memorandum of the Yorktown Town Council**  
**Work Session**  
**Monday, July 21, 2025, at 5:30 p.m.**  
**Yorktown Town Hall**

**In attendance:**

Bryan Smith  
Carolyn Gant  
Nanci Perry  
Jason Gasaway  
Marta Guinn

Nicole Rector  
Chris Greene  
Chase Bruton  
Erin Hurley

Kyleigh Van Pelt  
Lance Turner  
Steven Murphy  
Staff and Community Members

The topics discussed included a proposal for an administrative assistant for the Town Manager's Office and updating the Town Website.

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**President**  
**Jason Gasaway**

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**Prepared by/Attest**  
**Clerk Treasurer-Lance Turner**

**Minutes of the Yorktown Town Council**  
**Regular Meeting**  
**Monday, July 21, 2025, at 6:00 p.m.**  
**Yorktown Town Hall**

**Call to Order, Pledge of Allegiance, Roll Call:**

<b>Bryan Smith</b>	<b>Carolyn Gant</b>	<b>Nanci Perry</b>	<b>Jason Gasaway</b>	<b>Marta Guinn</b>	<b>Nicole Rector</b>	<b>Chris Greene</b>
Present	Present	Present	Present	Present	Present	Present

**Approval of Claims** – Nanci Perry moved to approve claims totaling \$2,634,193.70. Carolyn Gant seconded and the motion was unanimously approved.

**Approval of June 16, 2025, Council Meeting Minutes** – Nanci Perry motioned to approve the meeting minutes. Carolyn Gant seconded and the motion passed without dissent.

**Public comments were made from the Floor.**

**Unfinished Business – None.**

**New Business: 1) Ordinance 866 Cross Connection Control** – Marta Guinn moved to introduce the ordinance to provide a program for protecting the Public Water System from contamination due to backflow contaminants authorized by the Indiana Department of Environmental Management. Chris Greene seconded and the motion passed without opposition.

**2) Resolution 2025-11 Reaffirming Purchasing Agent Limit** – Marta Guinn motioned to approve the resolution reaffirming the Town Manager as the Purchasing Agent with a spending limit of \$25,000. Bryan Smith seconded and the motion passed 7-0.

**3) Approve Purchase of Wastewater Telehandler** – Bryan Smith motioned to approve the purchase of a Skytrak Telehandler for the Wastewater Treatment Department at a cost of \$143,116 that would include attachments of forks, personnel basket, material bucket, grapple bucket, and lifting winch. Marta Guinn seconded and the motion passed with uncontested approval.

**4) Approve Purchase of Water Meters and Related Equipment** – Nanci Perry moved to purchase 100 water meters from Utility Supply Company that would include the cost of set-up at a cost of \$64,261.23 to be paid from Fund 6103 Water Utility Depreciation. Bryan Smith seconded and the motion was unanimously approved.

**Departmental Reports:** Fire Chief David Boone discussed the upcoming Jeep Jamboree in Morrow's Meadows. Marshal Kurt Walthour presented the National Night Out to be held on August 12. Town Manager Chase Bruton updated the council on road repair and the trail project. Clerk Treasurer Lance Turner announced that the transition to Frey Software in the Utility Office would take place in September.

**Comments were made by Town Council Members.**

**Adjournment: 6:34 p.m.**

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**President**  
**Jason Gasaway**

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**Prepared by/Attestation**  
**Clerk Treasurer-Lance Turner**