

**Memorandum of the Yorktown Town Council  
Work Session  
Monday, December 15, 2025, at 5:30 p.m.  
Yorktown Town Hall**

**In attendance:**

Bryan Smith  
Carolyn Gant  
Nanci Perry  
Jason Gasaway

Marta Guinn  
Chris Greene  
Chase Bruton

Erin Hurley  
Kyleigh Van Pelt  
Staff and Community Members

The topics discussed included a presentation by Veridus, JAA, park projects, and communication with the school corporation.

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**President**  
**Jason Gasaway**

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**Prepared by/Attest**  
**Clerk Treasurer-Lance Turner**

**Minutes of the Yorktown Town Council  
Regular Meeting  
Monday, December 15, 2025, at 6:00 p.m.  
Yorktown Town Hall**

**Elected Town Council Members and Terms of Office**

Jason Gasaway (President) 01/01/23 - 12/31/26  
Nanci Sears Perry (Vice President) 01/01/25 - 12/31/28  
Carolyn Cline Gant 01/01/23 - 12/31/26  
Chris Greene 01/01/25 - 12/31/28  
Marta Guinn 01/01/25 - 12/31/28  
Nicole Rector 01/01/23 - 12/31/26  
Bryan Smith 01/01/23 - 12/31/26

**Call to Order, Pledge of Allegiance, Roll Call:**

Bryan Smith	Carolyn Gant	Nanci Perry	Jason Gasaway	Marta Guinn	Nicole Rector	Chris Greene
Present	Present	Present	Present	Present	Absent	Present

**Approval of Claims** – Nanci Sears Perry moved to approve claims totaling \$1,795,061.94. Marta Guinn seconded and the motion passed 7-0.

**Approval of November 17, 2025, Work Session and Council Meeting Minutes** – Nanci Sears Perry motioned to approve the meeting minutes. Marta Guinn seconded and the motion passed with no objections.

**Strategic Plan Presentation – Civitas Strategies**

**Public comments were made from the Floor.**

**Public Hearing – Amending Stormwater Utility Rates.** President Gasaway opened the hearing at 6:19 p.m. After receiving no comments, President Gasaway closed the public hearing at 6:20 p.m.

**Unfinished Business: 1) Approve Ordinance 869 – Amending Stormwater Utility Rates.** Bryan Smith motioned to approve the rates. Carolyn Gant seconded and the motion passed with uncontested approval.

**New Business: 1) Adopt Resolution 2025-20 Transfer of Funds.** – Nanci Sears Perry moved to adopt the Resolution. Marta Guinn seconded and the motion was unanimously approved.

**2) Adopt Strategic Plan** – Marta Guinn moved to adopt the Strategic Plan. Bryan Smith seconded and the motion passed with Council Member Carolyn Gant voting against the adoption of the plan.

**3) Approve Base Pay Updates for Police** – Chris Green motioned to approve the base pay updates for the Police Department. Marta Guinn seconded and the motion passed without dissent.

**4) Approve Administrative Assistant Position** – Marta Guinn motioned to approve the Town Manager Administrative Assistant Position. Nanci Sears Perry seconded and the motion passed without opposition.

**5) Approve Park Pavilion Rental Rates 2026** – Bryan Smith motioned to approve the Park Pavilion Rates for 2026. Nanci Sears Perry seconded and the motion passed 7-0.

**6) Approve 2026 Holiday Schedule** – Nanci Sears Perry motioned to approve the paid holidays for 2026. Carolyn Gant seconded and the motion passed with no objections.

**7) Elect 2026 Town Council Officers** – Bryan Smith motioned to appoint Jason Gasaway as President and Nanci Sears Perry as Vice President. Marta Guinn seconded and the motion was unanimously approved.

**8) Appoint 2026 Commission & Board Members** – Marta Guinn motioned to appoint Brian Shrieve to the Board of Zoning Appeals and Rachel Nixon, Mark Sturgis, Michael Harless, and Steve Moore to the Redevelopment Commission. Nanci Sears Perry seconded and the motion passed with uncontested approval.

**Departmental Reports:** Fire Chief David Boone was not in attendance. Marta Guinn shared that the Fire & Ice Run had almost 100 participants and the Fire Department was busy assisting with Santa's delivery of presents. Marshal Kurt Walthour noted that YPD had 8,326 calls in 2025 that amounted to about 22 calls per day. Town Manager Chase Bruton congratulated Jamie Mixell for receiving the Yorktown Chamber of Commerce Excellence in Public Service Award, shared about the Town Christmas Party, and reported on the Luminary Festival. Deputy Clerk Treasurer Kyleigh Van Pelt requested a motion to approve the Surety Bond for 2026 for the Clerk Treasurer. Nanci Sears Perry motioned to approve the bond. Marta Guinn seconded and the motion passed without dissent.

**Comments were made by Town Council Members.**

**Adjournment: 6:47 p.m.**

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**President  
Jason Gasaway**

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**Prepared by/Attestation  
Clerk Treasurer-Lance Turner**