

April 3, 2023

Town of Yorktown
Town Council
9312 W. Smith Street
Yorktown, IN 47396

RE: General Services Agreement – CR 500W from Jackson Street to SR 332 and CR 400W from Jackson Street Roundabout to SR 332 Street Resurfacing Inspection

Dear Council Members:

Butler Fairman and Seufert proposes to provide part-time Construction Inspection services for infrastructure associated with the 2022 Street Resurfacing roads noted above. The not-to-exceed fee noted below is based on approximately 20 hours a week for an 8 week project. Scope of work would include:

- Organize/conduct meetings including pre-construction, progress & final inspections.
- Prepare contract documents including any change orders, certificate of substantial completion, measurement and tallying of quantities utilized, progress estimates, punch list, daily/weekly reports, and close-out documents.
- Perform site inspections of critical project elements including spot checking of HMA temperatures, thickness, workmanship, and tonnage used.

This work would be under our General Engineering Services Agreement dated August 15, 2022 on an hourly basis in an amount not to exceed \$30,000.00 without further authorization by the Town of Yorktown. Once again, thank you for the opportunity to work with the Town. If you have any questions or concerns, please contact the undersigned at (317) 997-5099.

Very truly yours,

BUTLER, FAIRMAN and SEUFERT, INC.


Jeremy L. Books, PE – Vice President

C: Chase Bruton, Town Manager

Approved by:

