

Memorandum of the Yorktown Town Council
Work Session
Tuesday, January 16, 2024, at 5:30 p.m.
Yorktown Town Hall

In attendance:

Bryan Smith
Carolyn Gant
Nanci Perry
Rick Glaub
Marta Guinn
Nicole Rector
Jason Gasaway
Chase Bruton

Erin Hurley
Lance Turner
Kyleigh Van Pelt
George Kane
Kurt Walthour
Community Members

The topics discussed included trails, roads, parks, and other miscellaneous items.

President

Prepared by/Attest
Clerk Treasurer-Lance Turner

Minutes of the Yorktown Town Council
Regular Meeting
Tuesday, January 16, 2024, at 6:00 p.m.
Yorktown Town Hall

Call to Order, Pledge of Allegiance, Roll Call:

| Bryan Smith | Carolyn Gant | Nanci Perry | Rick Glaub | Marta Guinn | Nicole Rector | Jason Gasaway |
|--------------------|---------------------|--------------------|-------------------|--------------------|----------------------|----------------------|
| Present | Present | Present | Present | Present | Present | Present |

Election of Officers – Marta Guinn moved to appoint Rick Glaub as President and Nanci Perry as Vice President. Carolyn Gant seconded and the motion was unanimously approved.

Approval of Claims – Marta Guinn motioned to approve claims totaling \$1,260,745.07. Nanci Perry seconded and the motion passed 7-0.

Approval of December 18, 2023, Work Session Memorandum and Council Meeting Minutes – Nanci Perry motioned to approve the memorandum and meeting minutes. Carolyn Gant seconded and the motion passed with no objections.

No public comments were made from the Floor.

YHS Band Sponsorship Request – Blaze Leisure requested a sponsorship to help offset the cost of band uniforms, entry fees, and travel expenses.

No Unfinished Business

New Business: 1) Ordinance 845 Flood Hazard Ordinance – The Department of Natural Resources required updates to the ordinance because federal and state regulations have changed since the ordinance was originally adopted in 2017. Nanci Perry motioned to introduce the ordinance. Jason Gasaway seconded and the motion passed with uncontested approval.

2) Resolution 2024-01 Declaring an Economic Revitalization Area Within Yorktown– Marta Guinn motioned to approve the resolution and the ten-year tax deduction for new equipment for Phillips Patterns & Castings, Inc. Carolyn Gant seconded and the motion passed without dissent.

3) Board & Commission Appointments 2024 – Bryan Smith motioned to appoint the following individuals to annual appointments: Ryan Jaromin, Planning Commission; Jeff Tinger, Rob Keisling, Steve Moore, Michael Harless, Rachel Nixon, Redevelopment Commission; and Rick Glaub, ECI Regional Planning District and Delaware County MPO Transportation Policy Committee. Carolyn Gant seconded and the motion passed without opposition.

4) Approve Purchase of Standardized Police Equipment – Nanci Perry motioned to approve Marshal equipment purchases at a cost from \$9,490 to be paid from Marshal Machinery & Equipment. Marta Guinn seconded and the motion passed 7-0.

5) Approve Purchase of Asphalt Roller – Street Superintendent Brady Patterson requested the purchase of a new roller from McAllister at a cost of \$33,750 to be paid from MVH (50%), Water (25%), and Sewer (25%) Machinery and Equipment. Nanci Perry motioned to approve the purchase. Bryan Smith seconded and the motion passed with no objections.

6) Approve Purchase of Water Meter Nodes – Water Superintendent Jamie Mixell requested the purchase of 200 antennae nodes from Water Works Metrology at a cost of \$18,186 to be paid from Water Repair & Maintenance Supplies. Nanci Perry motioned to approve the purchase. Marta Guinn seconded and the motion passed with uncontested approval.

Additional 2024 Board & Commission Appointments. Town Council Attorney Maura Hoff explained that the recommended appointments for other terms with different termination dates should also be read and approved: Eric Scholar and Trevor Oetting, Planning Commission; Jerry Hoffman, Board of Zoning Appeals; Rodney Morrow, Dan MacDonald, and Reed Levitz, Redevelopment Authority; and Steve Moore, Economic Development Commission. Marta Guinn moved to make the appointments. Carolyn Gant seconded and the motion was unanimously approved.

7) Approve Purchase of WWTP BOD Incubator Unit – WWTP Operator Macon Shroyer and WWTP Superintendent George Kane requested to purchase a replacement BOD Incubator unit from USA Bluebook at a cost of \$6,295 to be paid from WWTP Machinery &

Equipment. Nanci Perry motioned to approve the purchase. Carolyn Gant seconded and the motion passed with without dissent.

8) Approve Purchase of WWTP Lift Station Pump – WWTP Operator Don Johnson and WWTP Superintendent George Kane requested the purchase of a lift pump from Knapp Supply at a cost of \$5,775 to be paid from WWTP Machinery & Equipment. Nanci Perry motioned to approve the purchase. Marta Guinn seconded and the motion passed without opposition.

9) Approve 2024 Parks & Recreation Fee Schedule – The fee schedule increased the cost of renting the large pavilion on Friday and Saturday evenings to \$200. Councilmember Marta Guinn asked about the possibility of linking registration to a calendar on the webpage and insurance requirements. Town Manager Chase Bruton stated that he would reach out to Indiana Mosaic (Ryan Gernand) to discuss the necessary upgrades to the website. Marta Guinn motioned to accept the fee schedule. Carolyn Gant seconded and the motion passed 7-0.

Departmental Reports: Marshal Kurt Walthour tasked Brian Hussung with upgrading the breath test monitors that cost \$700 each and secured a grant from the Delaware County Prevention Council in the amount of \$3,345. Town Manager Chase Bruton mentioned the tentative public meeting on February 20 at 4:30 p.m. to develop the 5-year plan for Parks and the outstanding work done by Eagle Scout Ronan Metzler on the Cemetery Project at Daugherty Preserve. Clerk Treasurer Lance Turner requested the approval of a motion to cancel outstanding checks from 2021 totaling \$1,640.30 to be receipted back into the appropriate Town funds. Nanci Perry moved to cancel the checks. Marta Guinn seconded and the motion was passed with no objections.

Comments were made by Town Council Members.

Adjournment: 6:21 p.m.

President

Prepared by/Attestation
Clerk Treasurer-Lance Turner