

Memorandum of the Yorktown Town Council
Work Session
Monday, December 16, 2024, at 5:30 p.m.
Yorktown Town Hall

In attendance:

Bryan Smith
Carolyn Gant
Nanci Perry
Rick Glaub
Marta Guinn

Nicole Rector
Jason Gasaway
Chase Bruton
Erin Hurley
Lance Turner

Kyleigh Van Pelt
Maura Hoff
Staff and Community Members

The topics discussed included strategic planning for future development and large capital projects, setting up an organizational meeting and swearing in, trail projects, and inspections of projects in progress.

President

Prepared by/Attest
Clerk Treasurer-Lance Turner

Minutes of the Yorktown Town Council
Regular Meeting
Monday, December 16, 2024, at 6:00 p.m.
Yorktown Town Hall

Call to Order, Pledge of Allegiance, Roll Call:

Bryan Smith	Carolyn Gant	Nanci Perry	Rick Glaub	Marta Guinn	Nicole Rector	Jason Gasaway
Present	Present	Present	Present	Present	Present	Present

Approval of Claims – Marta Guinn moved to approve claims totaling \$1,173,581.92. Bryan Smith seconded and the motion passed without opposition.

Approval of November 18, 2024, Work Session and Council Meeting Minutes – Marta Guinn motioned to approve the memorandum and meeting minutes. Nanci Perry seconded and the motion passed 7-0.

Public comments were made from the Floor.

Additional Appropriation Public Hearing – President Glaub opened the public hearing at 6:17 p.m. After receiving no comments, President Glaub closed the public hearing at 6:17 p.m.

No Unfinished Business

New Business: 1) Appoint Fire Chief and Asst. Fire Chief – Nanci Perry moved to appoint David Boone as Fire Chief and Chris Horner as Assistant Fire Chief to a three-year term after being elected by the volunteer firefighters. Marta Guinn seconded and the motion passed without opposition.

2) Fire Hose Pressure Testing – Marta Guinn motioned to approve the three-year agreement with FireCatt Precision Service Testing to be paid from Fire Repairs & Maintenance. Bryan Smith seconded and the motion passed with uncontested approval.

3) Ordinance 858 Amend 2025 Salary Ordinance – Marta Guinn motioned to amend the salary ordinance to include incentive pay for military service and language translation abilities approved at the November 18, 2024, meeting. Bryan Smith seconded and the motion passed with no objections.

4) Resolution 2024-13 Dispose of Surplus Property – Jason Gasaway moved to pass the resolution to dispose of a Henderson Bump Bed and Plow and a Chevy C8500 Dump Truck. Bryan Smith seconded and the motion passed with uncontested approval.

5) Resolution 2024-14 Additional Appropriations – Nanci Perry motioned to approve expenditures of \$100,000 from MVH Machinery & Equipment, \$8,000 from Fire Department Repair & Maintenance Supplies, and \$29,000 from Fire Department Professional Services. Jason Gasaway seconded and the motion was unanimously approved.

6) Resolution 2024-15 Transfers – Nanci Perry motioned to approve the transfers within the General, Cemetery, Opioid Restricted, and the ARP Coronavirus Local Fiscal Recovery Grant Funds to prevent negative appropriations. Jason Gasaway seconded and the motion passed without dissent.

7) Police Merit Commission Appointment – Rick Glaub appointed Juli Metzger to a 4-year term as a member of the Yorktown Police Merit Commission.

8) 2025 Parks & Recreation Fees – Jason Gasaway motioned to approve the parks and recreation pavilion rental fees for 2025. Bryan Smith seconded and the motion passed with no objections.

9) 2025 Town Council Meeting Schedule – Marta Guinn motioned to approve the town council work session and meeting schedule for 2025. Carolyn Gant seconded and the motion passed with uncontested approval.

10) Strategic Prioritization Planning – Nanci Perry motioned to approve the proposal for long-term strategic planning for infrastructure, utilities, parks, housing, economic development, and public safety from Veridus Group that would include analysis, project identification, and gathering public input. The cost of \$47,500 would be paid from ARPA Funds. Bryan Smith seconded and the motion was unanimously approved.

11) Trail Construction and Oversight Agreement – Marta Guinn motioned to approve the agreement with Flatland Resources for oversight of trail construction near the school

utilizing DNR funding received from the Next Level Trails Grant. Jason Gasaway seconded and the motion passed without dissent.

12) Road Resurfacing Project Bid Acceptance 2024-02 CCMG – Marta Guinn motioned to accept the bid recommended by BF&S from Midwest Paving in the amount of \$1,129,169.69 for road resurfacing. Nanci Perry seconded and the motion passed without opposition. Council member Jason Gasaway abstained.

13) Next Level Trails Project Bid Acceptance – Jason Gasaway motioned to accept the bid recommended by Flatland Resources from Cobalt Civil, LLC, in the amount of \$835,120.06 for construction of trails along Tiger Drive and River Road. Nanci Perry seconded and the motion passed 7-0.

14) Basketball Court Construction Proposal – Jason Gasaway motioned to accept the quotes recommended by Flatland Resources from Vern's Concrete in the amount of \$64,995 and Gopher in the amount of \$5,905.23 to construct a basketball court at Morrow's Meadow. The project would be paid from ARPA Funds. Carolyn Gant seconded. President Glaub requested a roll call vote:

Bryan Smith	Carolyn Gant	Nanci Perry	Rick Glaub	Marta Guinn	Nicole Rector	Jason Gasaway
Yes	Yes	Abstain	No	Yes	Yes	Yes

15) Snow Plow Replacement Proposal – Bryan Smith motioned to approve the purchase of a Boss 9'2" steel plow from Truck Pro Equipment Sales at a cost of \$9,640 to be paid from MVH Machinery & Equipment. Marta Guinn seconded and the motion was unanimously approved.

16) Parks Lawn Mower Purchase Proposal – Nanci Perry motioned to approve the purchase of a 2024 John Deere ZTrak mower at a cost of \$13,000 to be paid from ARPA Funds. Marta Guinn seconded and the motion passed without dissent.

17) Software Upgrade Proposal – The current utility billing software was not accurately reading water meters and the company was unable to rectify the situation. After the clerk treasurer, the deputies performing payroll tasks, and the utility accounting clerk met with another company, it was decided that Frey Software would better meet the needs of the Town. Nanci Perry motioned to approve a five-year agreement with Frey Municipal Software for accounting, utility billing, and payroll software. Carolyn Gant seconded and the motion passed without opposition.

18) Fireworks Display Proposal – Bryan Smith motioned to approve the quote from Boomtown Fireworks for fireworks displays for 2025 and 2026 to be paid from ARPA Funds. Marta Guinn seconded and the motion passed 7-0.

Departmental Reports: On behalf of Fire Chief David Boone, Assistant Town Manager Erin Hurley reported 16 new recruits would test in February, Santa present deliveries were going well, 15 families were receiving gifts from the proceeds of the deliveries, the recent 5K run was successful, the department had responded to 1127 calls, and new equipment for grass and field fires and grain bin rescues had been received. Marshal Kurt Walthour thanked Mr. Glaub for his service and announced the following officer awards: Brian

Hussung, Officer of the Year; Matt Thompson, Top Gun; and Ryan Jaromin, Big Fish Award for the biggest case of the year. Town Manager Chase Bruton thanked Indiana Mosaic and Nanci Perry for helping with the Fire Awards Breakfast and announced the following awards: Kara Tapp, Officer of the Year; Libby Fox and Steven Dilts, Rookies of the Year; Chris Horner, First Responder of the Year; Blair Webster, Firefighter of the Year; and the family of Josh Reed, Medal of Valor. Town Manager Bruton also thanked Brady Patterson, Josh Baker, and the street crew for their help with snow removal; thanked the council for purchasing a new snow plow and truck; thanked BF&S, the Yorktown Chamber of Commerce, Osborn's, and the Elks for sponsoring the town Christmas party; read a statement from former Town Manager Pete Olson congratulating Rick Glaub; personally congratulated Mr. Glaub; and presented gifts to President Glaub in appreciation of his service including the Key to the Town. Clerk Treasurer Lance Turner thanked Mr. Glaub for his service and requested that the council approve the Clerk Treasurer Surety Bond. Nanci Perry motioned to approve the bond. Marta Guinn seconded and the motion passed with no objections.

Comments were made by Town Council Members.

Adjournment: 6:57 p.m.

President

**Prepared by/Attestation
Clerk Treasurer-Lance Turner**