

ARCHITECTURAL REVIEW BOARD
Wednesday, May 28, 2025
5:00 pm

| | | |
|-------------------------|------------------------|--------------------------------|
| Members Present: | Members Absent: | Others Present: |
| Nanci Perry | | Chase Bruton |
| Trevor Oetting | | Keith Gary, Architect |
| Dan MacDonald | | Jerry Hoffman, Architect |
| | | Representatives of Prime Trust |

The meeting was called to order at 5:01 pm. Nanci Perry, Trevor Oetting, and Dan MacDonald were present.

Old Business:

The was no old business.

New Business:

Application ARB 2025-02

Architect Keith Gary, representing Primetrust Credit Union, presented application ARB 2025-02 for the construction of the proposed Primetrust Credit Union HQ located at 9220 W. Smith Street. Keith Gary provided a rendering and material examples.

Keith Gary gave the dimensions of the building and setback information. He noted that the bricks would be a larger sized brick, similar to Town Halls. The layout of the building was explained, with the Executive Offices being upstairs, the transaction area for the branch on the first floor, along with other offices on the first floor. The primary entryway is located on the corner of Market & Smith, with a staff entrance and an additional public entrance off the northside of the building facing the rear parking lot.

Parking was described by Keith Gary. There will be angled parking for the public off of Market with Primetrust having exclusive use during business hours, with the remaining parking being in the rear of the building, hidden by view from Smith Street by the structure. Parking lot will have entry from the ATM line coming off the North/South alley from Smith Street, and from Market Street. Parking lot can be exited to Market or down the West/East alley.

Additional building and site details were conveyed. HVAC system will be covered by parapet. The proposed signage will be backlit. The site has onsite water retention in two tanks under the parking lot, that will slowly drain into the towns existing stormwater infrastructure.

ARB Board began discussing the building as a Signature Use under the Downtown Overlay District. There was a concern by Trevor Oetting on the appearance of the front entrance pole. Dan MacDonald made the comment that it matches the company colorway. Trevor asked if they would be willing to have a blade sign, after discussion it was determined blade sign would likely not fit their company name in on it. The board asked if the pole could be removed. Keith Gary

stated it was structural and would come at significant increase in cost to the project. Dan MacDonald stated he didn't want to change the cost of the project significantly. Trevor Oetting made a motion to approve the design as presented with the caveat that the pole would be painted black rather than the presented blue. Dan MacDonald seconded. All 3 members voted yes. Motion passed 3-0. Dan MacDonald made a motion to adjourn, seconded by Trevor Oetting. Meeting adjourned at 5:30pm.

Chase Bruton will prepare a Finding of Fact.

A handwritten signature in black ink, appearing to be 'Chase Bruton', written in a cursive style.