

TOWN OF YORKTOWN, INDIANA

JOB DESCRIPTION

Position: Field Operations Laborer – Street Department

Description: Under general supervision; performs semi-skilled and manual labor tasks associated with the construction, maintenance, and repair of streets and storm water collection system, and performs related duties as required.

Examples of Essential Functions:

Essential functions may include, but are not limited to, the following:

- Performs construction, maintenance, and repair work on town streets, including patching roads, installing culverts; repairing road shoulders; clearing roads, ditches, and culverts of debris and snow; cutting and clearing brush and trees.
- Repairs and replaces fence posts and street signs; spreads gravel, sand, and asphalt.
- Operates a variety of equipment including pickup trucks, dump trucks, snow plows, mowers, jackhammers, power and chain saws, painting equipment, and sewer cleaning equipment, and other light equipment.
- Performs construction, installation, and maintenance on storm water collection systems.
- May inspect and clean sewer lines; makes service connections to sewer mains; installs and repairs sewer mains; aligns and sets pipe; installs sewer pipes; performs routine concrete work.
- Performs heavy manual labor work as assigned.
- May maintain routine records of work performed, materials and supplies used, and inventory of supplies.
- Assists in landscape maintenance by clearing, grading, mowing, and trimming.
- Provides custodial services for facilities, including cleaning and repairing floors, restrooms, and removal of trash.
- Performs related duties as required.

Knowledge, Skills, and Abilities:

- Good knowledge of the methods, practices, and techniques used in constructing, maintaining and repairing streets, and waste water systems; methods and techniques used in operating and maintaining equipment used for streets, and waste water systems maintenance and repair; and safe work practices.
- Ability to perform heavy manual labor, read and interpret blueprints and sketches; operate and maintain public works maintenance equipment; prepare and maintain records of work done and materials and supplies used; work safely and efficiently; understand and follow verbal and written instructions; establish and maintain cooperative working relationships with Town staff and the public.

Physical Characteristics:

Vision sufficient to read instruments and equipment specifications; sense of smell sufficient to smell odors associated with waste water hazards; hearing sufficient to hear verbal instructions and normal conversation; mobility to walk, sit, climb, balance, stoop, kneel, crouch or crawl; dexterity sufficient to operate manual and power tools, light and heavy duty equipment, and other equipment utilized in the course of work; strength sufficient to lift and move heavy items weighing up to 25 pounds on a frequent basis and occasionally lift and/or move up to 100 pounds; endurance sufficient to maintain efficiency on the job and stand as necessary for extended periods of time.

Working Environment:

Primary work environment is outdoors in a wide range of weather conditions with temperatures ranging from 20 degrees below to 100 degrees above. Employees are exposed to loud engine noises, dust, vibrations, and unpleasant sewage and debris odors. Employees will be required to work during evenings, weekends, and holidays on a call-out basis and on rotation.

Licenses:

Must possess a valid Indiana Driver's License. Must maintain a satisfactory driving record and pass drug screen. CDL license desired but not required.

Compensation:

The Town of Yorktown provides a comprehensive insurance and wellness package, pension, ample vacation time that increases with years of service, paid holidays, a yearly clothing allowance, and longevity pay. The pay range for this position is \$18.00-\$27.00 per hour.