

SPECIAL PUBLIC HEARING & MEETING YORKTOWN TOWN COUNCIL

TOWN COURT

Thursday, December 27, 2012

5:30 P.M.

- **Call to order**
- **Pledge of Allegiance**
- **Roll call**

Public Hearing

1. **Additional Appropriation Cum Fire Fund & Rainy Day Fund**

New Business

1. **Adoption of Ordinance 706: Additional Appropriations**

Old Business

1. **2013 Salary Ordinance**

- **Any other issues that might be brought forth by Yorktown Town Council for the good of the community.**
- **Adjournment**

ADDITIONAL APPROPRIATION ORDINANCE #706

WHEREAS, it has been shown that it is now necessary to appropriate more money than was appropriated in the annual budget, now therefore:

Section 1.

Be it ordained by the Yorktown Town Council, Delaware County, State of Indiana, that for the expenses for said Municipal Corporation the following sums of money are hereby appropriated and ordered set apart out of the funds herein named and for the purpose or purposes herein specified, subject to the laws governing the same:

NAME OF FUND	AMOUNT REQUESTED
Cum Fire Fund	
401001448 Capital Outlay	<u>350,000</u>
Total	350,000
 Rainy Day Fund	
245001449 Capital Outlay	<u>350,000</u>
Total	350,000
 TOTAL	 \$700,000

This ordinance shall be in full force and effect from and after its passage by the Yorktown Town Council

Approved and adopted by the Yorktown Town Council on this 27th day of December, 2012.

Robert Ratchford

Rick Glaub

Steve Fields

Bob Flanagan

Laura Vise

Attest: Clerk-Treasurer, Beth Neff

2013 SALARY ORDINANCE 705

An ordinance establishing salaries and wages for the various officers and employees for the Town of Yorktown, Inc.

Section 1. Be it ordained by the Town Council or the Town of Yorktown, Delaware County, Indiana that said employees of said Town shall receive and be paid salaries and wages in accordance with the following schedule for the year 2013.

GENERAL ADMINISTRATION

Town Council President \$8,000.00 per year

To be paid as follows:

General - 50% Water - 25% Sewer - 25%

Town Council \$7,500.00 per year

To be paid as follows:

General - 50% Water - 25% Sewer - 25%

Town Manager

Base Pay \$1275.00 per week

To be paid as follows:

General - 43% Water - 25% Sewer - 25% Community Fund - 7%

Clerk Treasurer \$ 865.00 per week

To be paid as follows:

General - 48% Water - 25% Sewer - 25% Community Fund - 2%

Building & Zoning Administrator \$ 17.50 per hour

Town Attorney

Associate \$125.00 per hour

Partner \$150.00 per hour

MARSHAL'S DEPARTMENT

Marshal	1-2 Years	\$ 923.77 per week
	3-5 Years	\$ 980.77 per week
	6-8 Years	\$1038.47 per week
	9-11 Years	\$1096.16 per week
	12 + Years	\$1153.85 per week

Police Administrative Assistant	Probation Year	\$ 12.00 per hour
	Years 1-3	\$ 15.00 per hour
	Years 4-7	\$ 17.00 per hour
	Years 8 +	\$ 19.00 per hour

Police Officers	Probation Year	\$15.39 per hour
	Years 1-2	\$17.85 per hour
	Years 3-5	\$18.56 per hour
	Years 6-8	\$19.29 per hour
	Years 9-11	\$20.02 per hour
	Years 12-14	\$20.72 per hour
	Years 15-17	\$21.38 per hour
	Years 18-20	\$22.02 per hour
	Years 21-23	\$22.63 per hour
	Years 24 +	\$23.19 per hour

Years of service are calculated using an officer's hire date.

Tech Pay: Officers can qualify and be paid for more than one Tech Pay level. An officer cannot be paid for the same Tech pay Level more than one time with the exception of a bachelors or associates degree level.

Shift is determined by what shift you are primarily assigned to by Marshal. Shift pay will pertain to the officer's primary shift assignment.

If the officer loses a Tech Pay or Shift Pay the officer will forfeit the remaining pay and will not receive any form of prorated pay.

Tech Pay Schedule

- Tech Pay I – YPD Tactical Team member will receive an additional \$400.00 per year.
- Tech Pay II – Officers with an Associates Degree, Property Room Officer, or Evidence Technician will receive an additional \$600.00 per year.
- Tech Pay III – An instructor in two or more areas receives \$800.00 per year. The officer must have obtained the Instructor Development Course from the Indiana Law Enforcement Academy.
- Tech Pay IV – Officers with Bachelors Degree, SMART Officer, SWAT member, Training Supervisor, & Department Investigator receives \$1000.00 per year.

Shift Pay:

- Midnights will receive an additional \$300.00 per year.
- Afternoons will receive an additional \$600.00 per year.

Rank Pay:

- Sergeants receive an additional \$600.00 per year.

Additionally the following Vacation Accrual time shall amend Ordinance #523.

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|---|---------|
| • Probationary Officer | 0 Days |
| • 2 nd Year of Service through the 4 th Year of Service | 15 Days |
| • 5 th Year of Service through the 9 th Year of Service | 20 Days |
| • 10 years of Service and above | 25 Days |

All other parts of Ordinance 523 shall remain intact.

WATER, SEWAGE, AND STREET DEPARTMENTS

Sewage Treatment Operators

Superintendent	\$ 24.88 per hour
Class III Operator	\$ 21.24 per hour
Class II Operator	\$ 20.86 per hour
Class I Operator	\$ 19.54 per hour
Non-Licensed Operator	\$ 13.50 per hour

Water Certified Operators

Superintendent	\$ 24.88 per hour
DS and CT Licensed Operator	\$ 21.90 per hour
DS and CT Licensed Operator 0-3 years	\$ 15.50 per hour
Non-Licensed Operator 0-3 years	\$ 13.50 per hour

Facilities and Fleet Maintenance operator

0-3 year	\$ 16.00 per hour
4-8 years	\$ 17.50 per hour
9 years or more	\$ 19.71 per hour
To be paid as follows:	
Water- 20% Sewer - 25% Park - 10% Street - 35% General - 10%	

Street Foreman	\$ 24.88 per hour
Laborer I 0-1 year	\$ 13.50 per hour
Laborer II 2-3 years	\$ 15.50 per hour
Labor III 4-7 years	\$ 16.32 per hour
Labor IV over 8 years	\$ 20.10 per hour
Part-time	\$ 8.60 per hour

TOWN MANAGER OFFICE STAFF

Clerical part time	\$ 8.60 per hour
Administrative Assistant to the Town Manager Probation Yr.	\$ 14.25 per hour
Following First Full Year	\$ 15.00 per hour

Community Assistance Director	
0-3 years	\$ 15.00 per hour
To be paid as follows: Community 50% General 50%	

Utility Clerk	
0-1 year	\$ 12.00 per hour
2-3 years	\$ 13.00 per hour
4-6 years	\$ 13.50 per hour
7-8 years	\$ 14.50 per hour
9 years plus	\$ 18.29 per hour

Utility Accounting Clerk	
0-1 year	\$ 13.00 per hour
2-3 years	\$ 14.50 per hour

4-6 years	\$ 15.50 per hour
7-8 years	\$ 16.50 per hour
9 years plus	\$ 18.29 per hour

CLERK-TREASURER

Senior Deputy Clerk-Treasurer \$ 18.95 per hour

To be paid as follows:

General 50% Water 25% Sewer 25%

Deputy Clerk-Treasurer	0-1 years	\$ 15.00 per hour
2-4 years		\$ 16.50 per hour
5-7 years		\$ 17.50 per hour
General 50%	Water 25% Sewer 25%	

Part-time Deputy Clerk-Treasurer \$ 12.00 per hour

Part-time Senior Chief Deputy \$ 20.80 per hour

TOWN COURT

Judge \$ 16,000 per year

Court Clerk	0-1 years	\$ 16.95 per hour
	2-4 years	\$ 17.29 per hour
	Over 5 years	\$ 21.30 per hour

Deputy Court Clerk	0-1 years	\$ 14.00 per hour
	2-4 years	\$ 15.00 per hour
	Over 5 years	\$ 16.95 per hour

Part-time Asst. Court Clerk	0-1 years	\$ 9.40 per hour
	2-4 years	\$ 10.00 per hour
	Over 5 years	\$ 11.00 per hour

Bailiff \$ 43.16 per session

Part-time Court Staff \$ 8.60 per hour

Section 2. Additions:

Longevity Pay

All full time elected officials and employees covered by this ordinance shall receive longevity pay according to the following schedule:

1-5 years	\$200.00 per year	17-20 years	\$800.00 per year
6-11 years	\$400.00 per year	Over 20 years	\$1,000.00 per year
12-16 years	\$600.00 per year		

The payment for longevity pay shall be in two payments. One half of the longevity pay will be paid with the first pay period of the year and the second half will be with the first pay period in the month of July. This is calculated and based on the employee's anniversary date of hire.

Clothing Allowance

For all full time street-utility-maintenance employees the sum of \$300.00 shall be paid as a clothing allowance. There shall be one (1) payment made in the second pay week of the month of January.

New employees for all departments starting after January will have the payment prorated according to the time employed. Payment shall be made from the appropriate funds and shall be declared as income and stated on the employee's W-2 Form.

Employee Wellness Program:

Individuals qualified for the Town of Yorktown Health Insurance shall be eligible to receive additional monetary compensation in accordance to their performance in the Employee Wellness Program. Participation levels will be monitored by the Employee Wellness Committee and recommendations will be made to the Town Manager & Clerk Treasurer for the disbursement of compensation according Employee Wellness Plan. Disbursement of funds will happen 2 times per year; Level 1 will occur after the annual wellness screen, and all other levels compensations will disburse in December.

Employees shall be eligible to receive progressive compensation equaling their level of participation:

Level 1	\$ 150.00
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Level 2	\$ 250.00
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- Level 2 requires the completion of Level 1 and Level 2 requirements, which has a maximum benefit of \$400.

Level 3	\$ 350.00
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- Level 3 requires the completion of Level 1, Level 2, and Level 3 requirements, which has a maximum benefit of \$750.

Deferred Compensation Retirement

The Town shall enroll the Town Manager in a qualified 457 deferred Compensation Program in accordance to the Employee Agreement with the Town Manager.

Section 3.

Beginning January 2012 all newly hired employees will be responsible for 70/30 split of all insurances offered by the town. The new employees will also be responsible for the 3% employee share of the Indiana Public Employees Retirement Program.

Section 4.

This Ordinance shall be in full force and effect beginning the first pay in January 2013 and ending with the last pay in December 2013 following passage and adoption by the Yorktown Town Council.

Approved and adopted December 27, 2012 by the Yorktown Town Council.

President, Robert Ratchford

Vice President, Rick Glaub

Robert Flanagan

Laura Vise

Attest: Clerk-Treasurer, Beth Neff

Steve Fields

Section 5.

Approved and adopted by the Town Council of Yorktown, Delaware County, Indiana, on this 27th day of December 2012.

President

Vice-President

Member

Member

Member

Member

Attest: Clerk Treasurer