

# **REGULAR MEETING YORKTOWN TOWN COUNCIL**

## **TOWN COURT**

**Monday April 15, 2013**

**5:30 P.M.**

- **Call to order**
- **Pledge of Allegiance**
- **Roll call**
- **Approve Claims**
- **Approve Minutes**

### **Old Business**

1. Entrance Way Signage
- 2.

### **New Business**

1. Resolution No 2013 – 1 – Rates & Charges for Mowing & Utility Connections
2. Ordinance No 704 - Tax Abatement Program Introduction
3. Crack Seal Proposal
4. Disclosure Notice

### **Water/Wastewater/Storm Water**

1. Sewer Use Ordinance – Introduction
- 2.

### **Departmental Reports**

1. **Town Manager**
  - i. Park Board Update
  - ii. Town Marshal
  - iii. Fire Chief
2. **Clerk-Treasurer**
  - i.

- **Comments from the floor**
- **Comments from Town Council Members**
- **Special Council Meeting May 7<sup>th</sup>, 2013 at 5:30 PM Townhall – Hyett Palma Presentation**
- **Next regular scheduled Council Meeting May 20, 2013 at 5:30 PM, Town Court**
- **Adjournment**

I hereby certify that each of the above listed vouchers and the invoices, or bills attached there to, are true and correct and I have audited same in accordance with IC 5-11-10-1.6.

April 15, 2013

Fiscal Officer

ALLOWANCE OF ACCOUNTS PAYABLE VOUCHERS

TOWN OF YORKTOWN

We have examined the Accounts Payable Vouchers listed on the foregoing Register of Accounts Payable Vouchers consisting of 27 pages and except for accounts payables not allowed as shown on the Register such accounts payables are hereby allowed in the total amount of \$ 214,953.89.

Dated this 15th day of April.

_____	_____	_____
_____	_____	_____
_____	_____	_____

Signatures of Governing Board

Date: 04/10/13 09:01:52 AM

APVREGISTER.FRX

**Accounts Payable Register**  
 APV Register Batch - APRIL COUNCIL CLAIMS DOCKET  
 Grouped By Fund, Department, Appropriation  
 Ordered By Appropriation

DATE FILED	APV #	NAME OF PAYEE	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
**Fund 084 COMMUNITY SERVICES									
**Department 001 MAYOR									
**Appropriation 084001111.000 COMMUN - ASSISTANCE CLERK									
04/04/13	19682	TOWN OF YORKTOWN PAYROLL	084001111.000	COMMUN - ASSISTANCE CLERK	04/04/13 PAYROLL SALARIES	160.55	1025	04/04/13	
SubTotal Appropriation 084001111.000						160.55			
**Appropriation 084001112.000 COMMUNITY AC TAXES									
04/04/13	19682	TOWN OF YORKTOWN PAYROLL	084001112.000	COMMUNITY AC TAXES	04/04/13 PAYROLL F/M	12.11	1025	04/04/13	
SubTotal Appropriation 084001112.000						12.11			
**Appropriation 084001325.000 COMMUNITY BURIAL & AMBULANCE									
03/26/13	19648	MEEKS MORTUARY & CREMATORY	084001325.000	COMMUNITY BURIAL & AMBULANCE	████████████████████ ████████	1350.00	1023	03/27/13	
04/04/13	19693	ELM RIDGE FUNERAL HOME	084001325.000	COMMUNITY BURIAL & AMBULANCE	████████████████████	1350.00	1027	04/04/13	
SubTotal Appropriation 084001325.000						2700.00			
**Appropriation 084001345.000 COMMUNITY SHELTER									
04/04/13	19695	ASSET MANAGEMENT	084001345.000	COMMUNITY SHELTER	████████████████████ ████████	272.00	1029	04/04/13	
SubTotal Appropriation 084001345.000						272.00			
**Appropriation 084001365.000 COMMUNITY PUBLIC UTILITIES									
03/26/13	19647	VECTREN ENERGY DELIVERY	084001365.000	COMMUNITY PUBLIC UTILITIES	████████████████████ ████████████████████	73.08	1022	03/27/13	
04/04/13	19694	VECTREN ENERGY DELIVERY	084001365.000	COMMUNITY PUBLIC UTILITIES	████████████████████ ████████	243.23	1028	04/04/13	
04/04/13	19697	AMERICAN ELECTRIC POWER	084001365.000	COMMUNITY PUBLIC UTILITIES	████████████████████ ████████████████████	662.99	1031	04/04/13	
03/26/13	19646	AMERICAN ELECTRIC POWER	084001365.000	COMMUNITY PUBLIC UTILITIES	████████████████████ ████████████████████	238.14	1021	03/27/13	

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04/04/13	19697	AMERICAN ELECTRIC POWER	084001365.000	COMMUNITY PUBLIC UTILITIES	[REDACTED]	327.27	1031	04/04/13	
03/26/13	19646	AMERICAN ELECTRIC POWER	084001365.000	COMMUNITY PUBLIC UTILITIES	[REDACTED]	857.48	1021	03/27/13	
04/04/13	19697	AMERICAN ELECTRIC POWER	084001365.000	COMMUNITY PUBLIC UTILITIES	[REDACTED]	258.12	1031	04/04/13	
03/26/13	19646	AMERICAN ELECTRIC POWER	084001365.000	COMMUNITY PUBLIC UTILITIES	[REDACTED]	268.42	1021	03/27/13	
03/26/13	19646	AMERICAN ELECTRIC POWER	084001365.000	COMMUNITY PUBLIC UTILITIES	[REDACTED]	463.72	1021	03/27/13	
04/04/13	19697	AMERICAN ELECTRIC POWER	084001365.000	COMMUNITY PUBLIC UTILITIES	[REDACTED]	167.23	1031	04/04/13	
03/26/13	19646	AMERICAN ELECTRIC POWER	084001365.000	COMMUNITY PUBLIC UTILITIES	[REDACTED]	323.72	1021	03/27/13	
04/04/13	19696	TIM GOLDSTEIN	084001365.000	COMMUNITY PUBLIC UTILITIES	[REDACTED]	272.00	1030	04/04/13	
SubTotal Appropriation 084001365.000						4155.40			
**Appropriation 084001375.000 COMMUNITY FOOD/HOUSEHOLD									
04/04/13	19691	MARSH SUPERMARKETS	084001375.000	COMMUNITY FOOD/HOUSEHOLD	[REDACTED]	124.00	1026	04/04/13	
SubTotal Appropriation 084001375.000						124.00			
SubTotal Department 001						124.00			
SubTotal Fund 084						124.00			
**Fund 101 GENERAL FUND									
**Department 001 MAYOR									
**Appropriation 101001222.000 ADM. TB OPERATING SUPPLIES									
04/05/13	19713	SONITROL SECURITY SYSTEMS	101001222.000	ADM. TB OPERATING SUPPLIES	QUARTERLY MONITORING	543.00		11	
SubTotal Appropriation 101001222.000						543.00			
**Appropriation 101001331.000 ADM. TB PROFESSIONAL SERVICES									
04/05/13	19789	DEFUR VORAN LLP	101001331.000	ADM. TB PROFESSIONAL SERVICES	PROFESSIONAL SERVICES	5862.50		11	

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SubTotal Appropriation 101001331.000						5862.50			
**Appropriation 101001336.000		ADM. TB REPAIRS & MAINT							
04/05/13	19787	COMPLETE TECH SOLUTIONS	101001336.000	ADM. TB REPAIRS & MAINT	COMPUTER SERV AGREEMENT	84.44		11	
SubTotal Appropriation 101001336.000						84.44			
**Appropriation 101001339.000		ADM. TB OTHER SERVICE & CHARGES							
04/05/13	19783	THE STAR PRESS	101001339.000	ADM. TB OTHER SERVICE & CHARGES	ANNUAL FINANCIAL REPORT FOR 2012	139.88		11	
04/05/13	19783	THE STAR PRESS	101001339.000	ADM. TB OTHER SERVICE & CHARGES	ANNUAL FINANCIAL REPORT FOR 2012	679.30		11	
04/01/13	19698	U.S. POST OFFICE	101001339.000	ADM. TB OTHER SERVICE & CHARGES	W/S/T BILLS FOR MARCH 2013	172.59	17203	04/05/13	
04/01/13	19676	DELAWARE COUNTY RECORDER	101001339.000	ADM. TB OTHER SERVICE & CHARGES	RECORDING OF MECHANICS LIEN	13.00	17192	04/04/13	
04/05/13	19776	I.T.I.	101001339.000	ADM. TB OTHER SERVICE & CHARGES	TESTING	70.42		11	
04/05/13	19798	BEST WAY DISPOSAL	101001339.000	ADM. TB OTHER SERVICE & CHARGES	TOWN	27116.32		11	
04/05/13	19798	BEST WAY DISPOSAL	101001339.000	ADM. TB OTHER SERVICE & CHARGES	WESTBROOK	13053.48		11	
04/05/13	19774	BUCK CREEK IN BLOOM	101001339.000	ADM. TB OTHER SERVICE & CHARGES	MIXELL FUNERAL PLANT	53.50		11	
04/05/13	19709	SECURE SHRED	101001339.000	ADM. TB OTHER SERVICE & CHARGES	SHRED CONSOLES	48.00		11	
04/05/13	19782	LON FOX	101001339.000	ADM. TB OTHER SERVICE & CHARGES	REIMBURSE FOR ROUNDTABLE AND MILEAGE	95.54		11	
SubTotal Appropriation 101001339.000						41442.03			
SubTotal Department 001						41442.03			
**Department 002		CLERK-TREASURER							
**Appropriation 101002111.000		MARSHAL SALARIES & WAGES							
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	101002111.000	MARSHAL SALARIES & WAGES	04/04/13 PAYROLL	9928.26	17197	04/04/13	

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SubTotal Appropriation 101002111.000						9928.26			
**Appropriation 101002112.000 MARSHAL BENEFITS									
04/04/13	19686	PUBLIC EMP. RET. FUND	101002112.000	MARSHAL BENEFITS	04/04/13 PAYROLL	1290.68	19686A	04/04/13	
04/04/13	19678	IRS ACH DEBIT	101002112.000	MARSHAL BENEFITS	04/04/13 PAYROLL	719.04	19678A	04/04/13	
SubTotal Appropriation 101002112.000						2009.72			
**Appropriation 101002222.000 MARSHAL OPERATING SUPPLIES									
04/05/13	19777	ADVANCE AUTO PARTS	101002222.000	MARSHAL OPERATING SUPPLIES	FLR MAT TRIMMABLE	25.34		//	
04/05/13	19711	THOMAS BUSINESS CENTER INC.	101002222.000	MARSHAL OPERATING SUPPLIES	MOUSE	10.99		//	
04/05/13	19711	THOMAS BUSINESS CENTER INC.	101002222.000	MARSHAL OPERATING SUPPLIES	PENS-FILE-NOTES-STAPLER	120.85		//	
04/05/13	19711	THOMAS BUSINESS CENTER INC.	101002222.000	MARSHAL OPERATING SUPPLIES	DVR	71.97		//	
04/05/13	19748	HARVEST LAND CO-OP	101002222.000	MARSHAL OPERATING SUPPLIES	GASOLINE	1467.93		//	
04/05/13	19748	HARVEST LAND CO-OP	101002222.000	MARSHAL OPERATING SUPPLIES	GASOLINE	1177.67		//	
04/05/13	19712	GE CAPITAL INFORMATION	101002222.000	MARSHAL OPERATING SUPPLIES	1/2 RENT	52.00		//	
SubTotal Appropriation 101002222.000						2926.75			
**Appropriation 101002223.000 MARSHAL REPAIR & MAINTENANCE SUPPLY									
04/05/13	19700	BATTERY XPRESS	101002223.000	MARSHAL REPAIR & MAINTENANCE SUPPLY	LIFEPACK 500 -WHITESELL-GREENE	213.00		//	
04/05/13	19700	BATTERY XPRESS	101002223.000	MARSHAL REPAIR & MAINTENANCE SUPPLY	34-72 MONTH - WULFF	89.95		//	
04/05/13	19749	KIESLER'S POLICE SUPPLY, INC.	101002223.000	MARSHAL REPAIR & MAINTENANCE SUPPLY	GLOCK 22 GEN4 PSTL 40 CAL TNFR FXD	429.00		//	
04/05/13	19703	CARQUEST AUTO PARTS	101002223.000	MARSHAL REPAIR & MAINTENANCE SUPPLY	DISC BRAKE ROTOR-DERANIC BRAKE PADS - MIXELL	363.13		//	
04/05/13	19703	CARQUEST AUTO PARTS	101002223.000	MARSHAL REPAIR & MAINTENANCE SUPPLY	OIL FILTER	11.12		//	

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04/05/13	19703	CARQUEST AUTO PARTS	101002223.000	MARSHAL REPAIR & MAINTENANCE SUPPLY	OIL AND FILTER	55.16			
SubTotal Appropriation 101002223.000						1161.36			
**Appropriation 101002332.000 MARSHAL COMM & TRANS									
04/04/13	19690	AT&T	101002332.000	MARSHAL COMM & TRANS	AT&T MARCH 2013 PHONE BILL	315.93	17201	04/04/13	
04/04/13	19687	COMCAST CABLE	101002332.000	MARSHAL COMM & TRANS	9800 SMITH STREET INTERNET	9.16	17198	04/04/13	
SubTotal Appropriation 101002332.000						325.09			
**Appropriation 101002335.000 MARSHAL UTILITY SERVICE									
04/05/13	19791	TOWN OF YORKTOWN	101002335.000	MARSHAL UTILITY SERVICE	YPD	37.63			
SubTotal Appropriation 101002335.000						37.63			
**Appropriation 101002336.000 MARSHAL REPAIRS & MAINTENANCE									
04/05/13	19726	IKON OFFICE SOLUTIONS	101002336.000	MARSHAL REPAIRS & MAINTENANCE	1/2 M SERV CHG	83.95			
04/05/13	19787	COMPLETE TECH SOLUTIONS	101002336.000	MARSHAL REPAIRS & MAINTENANCE	COMPUTER SERV AGREEMENT	84.44			
04/05/13	19750	NETWORK & TELEPHONE SYSTEMS	101002336.000	MARSHAL REPAIRS & MAINTENANCE	SERVICE CALL TO POLICE DEPT	110.00			
04/05/13	19752	RICK'S SERVICE CENTER	101002336.000	MARSHAL REPAIRS & MAINTENANCE	TURN TWO BRAKE ROTORS J. MIXELL	20.00			
SubTotal Appropriation 101002336.000						298.39			
**Appropriation 101002339.000 MARSHAL OTHER SERVICES & CHARGES									
04/05/13	19776	I.T.I.	101002339.000	MARSHAL OTHER SERVICES & CHARGES	TESTING	277.43			
04/05/13	19776	I.T.I.	101002339.000	MARSHAL OTHER SERVICES & CHARGES	TESTING	240.00			
SubTotal Appropriation 101002339.000						517.43			
SubTotal Department 002						517.43			
**Department 003 TOWN COUNCIL									
**Appropriation 101003111.000 TM SALARIES & WAGES									

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04/04/13	19685	TOWN OF YORKTOWN PAYROLL	101003111.000	TM SALARIES & WAGES	04/04/13 PAYROLL	1858.00	17197	04/04/13	
SubTotal Appropriation 101003111.000						1858.00			
**Appropriation 101003112.000 TM EMPLOYEE BENEFITS									
04/04/13	19686	PUBLIC EMP. RET. FUND	101003112.000	TM EMPLOYEE BENEFITS	04/04/13 PAYROLL	242.62	19686A	04/04/13	
04/04/13	19678	IRS ACH DEBIT	101003112.000	TM EMPLOYEE BENEFITS	04/04/13 PAYROLL	136.94	19678A	04/04/13	
04/04/13	19677	ICMA RC	101003112.000	TM EMPLOYEE BENEFITS	1 QTR RETIREMENT P OLSON	1250.00	17193	04/04/13	
SubTotal Appropriation 101003112.000						1629.56			
**Appropriation 101003221.000 TM OFFICE SUPPLIES									
04/05/13	19711	THOMAS BUSINESS CENTER INC.	101003221.000	TM OFFICE SUPPLIES	TONER	97.89	/ /		
SubTotal Appropriation 101003221.000						97.89			
**Appropriation 101003222.000 TM OPERATING SUPPLIES									
04/05/13	19711	THOMAS BUSINESS CENTER INC.	101003222.000	TM OPERATING SUPPLIES	TAPE-TONER-PAPER-PENCIL	139.74	/ /		
04/05/13	19711	THOMAS BUSINESS CENTER INC.	101003222.000	TM OPERATING SUPPLIES	PENS GEL-PENS RETRACTABLE	33.77	/ /		
SubTotal Appropriation 101003222.000						173.51			
**Appropriation 101003332.000 TM COMMUNICATE & TRANSPORT.									
04/04/13	19690	AT&T	101003332.000	TM COMMUNICATE & TRANSPORT.	AT&T MARCH 2013 PHONE BILL	389.28	17201	04/04/13	
04/04/13	19687	COMCAST CABLE	101003332.000	TM COMMUNICATE & TRANSPORT.	9800 SMITH STREET INTERNET	9.16	17198	04/04/13	
SubTotal Appropriation 101003332.000						398.44			
**Appropriation 101003336.000 TM REPAIRS & MAINT.									
04/05/13	19787	COMPLETE TECH SOLUTIONS	101003336.000	TM REPAIRS & MAINT.	COMPUTER SERV AGREEMENT	84.44	/ /		
SubTotal Appropriation 101003336.000						84.44			
**Appropriation 101003339.000 TM OTHER SERVICES & CHARGES									
04/05/13	19776	I.T.I.	101003339.000	TM OTHER SERVICES &	TESTING	139.43	/ /		



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				CHARGES					
SubTotal Appropriation 101003339.000						139.43			
SubTotal Department 003						139.43			
**Department 004 CONTROLLER									
**Appropriation 101004111.000 CLERK-T SALARIES & WAGES									
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	101004111.000	CLERK-T SALARIES & WAGES	04/04/13 PAYROLL	1049.04	17197	04/04/13	
SubTotal Appropriation 101004111.000						1049.04			
**Appropriation 101004112.000 CLERK-T EMPLOYEE BENEFITS									
04/04/13	19686	PUBLIC EMP. RET. FUND	101004112.000	CLERK-T EMPLOYEE BENEFITS	04/04/13 PAYROLL	101.19	19686A	04/04/13	
04/04/13	19678	IRS ACH DEBIT	101004112.000	CLERK-T EMPLOYEE BENEFITS	04/04/13 PAYROLL	78.12	19678A	04/04/13	
SubTotal Appropriation 101004112.000						179.31			
**Appropriation 101004222.000 CLERK-T OPERATING SUPPLIES									
04/05/13	19761	A.E. BOYCE CO., INC.	101004222.000	CLERK-T OPERATING SUPPLIES	LASER CHECKS A/P UTILITIES	365.59	/ /		
04/05/13	19710	WAYNE PRODUCTS	101004222.000	CLERK-T OPERATING SUPPLIES	TISSUES-TRASH BAGS	98.09	/ /		
04/05/13	19711	THOMAS BUSINESS CENTER INC.	101004222.000	CLERK-T OPERATING SUPPLIES	MOUSE	10.99	/ /		
04/05/13	19711	THOMAS BUSINESS CENTER INC.	101004222.000	CLERK-T OPERATING SUPPLIES	PAPER-PENCILS	62.89	/ /		
SubTotal Appropriation 101004222.000						537.56			
**Appropriation 101004332.000 CLERK-T COMM. & TRANSPORTATION									
04/04/13	19690	AT&T	101004332.000	CLERK-T COMM. & TRANSPORTATION	AT&T MARCH 2013 PHONE BILL	200.83	17201	04/04/13	
04/04/13	19687	COMCAST CABLE	101004332.000	CLERK-T COMM. & TRANSPORTATION	9800 SMITH STREET INTERNET	9.16	17198	04/04/13	
SubTotal Appropriation 101004332.000						209.99			



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04/05/13	19776	I.T.I.	101005339.000	COURT OTHER SERVICES & CHARGES	TESTING	139.43	11		
SubTotal Appropriation		101005339.000				139.43			
SubTotal Department 005						139.43			
SubTotal Fund 101						139.43			
<b>**Fund 111 FIRE DEPT</b>									
<b>**Department 001 MAYOR</b>									
<b>**Appropriation 111001221.000 FIRE DEPT OFFICE SUPPLIES</b>									
04/05/13	19719	CDW-G	111001221.000	FIRE DEPT OFFICE SUPPLIES	INK CART	127.80	11		
04/05/13	19719	CDW-G	111001221.000	FIRE DEPT OFFICE SUPPLIES	TAPE	42.74	11		
SubTotal Appropriation		111001221.000				170.54			
<b>**Appropriation 111001222.000 FIRE DEPT OPERATING SUPPLIES</b>									
04/05/13	19716	CHAMPION AWARDS & TROPHIES	111001222.000	FIRE DEPT OPERATING SUPPLIES	DOOR SIGNS	77.70	11		
04/05/13	19725	MARATHON PETROLEUM COMPANY	111001222.000	FIRE DEPT OPERATING SUPPLIES	FUEL	42.90	11		
04/05/13	19721	HOOSIER FIRE EQUIPMENT, INC	111001222.000	FIRE DEPT OPERATING SUPPLIES	SEMI ANNUAL AIR ANALYSIS	125.00	11		
04/05/13	19718	MOTOROLA	111001222.000	FIRE DEPT OPERATING SUPPLIES	CBL,USA	5.25	11		
04/05/13	18699	ALAN STORER	111001222.000	FIRE DEPT OPERATING SUPPLIES	CPR CLASS CARDS	60.00	11		
04/05/13	19714	APPARATUS SERVICE	111001222.000	FIRE DEPT OPERATING SUPPLIES	CAL GAS FOR SIRIUS/SOLIS	189.18	11		
04/05/13	19715	ERS WIRELESS COMMUNICATIONS	111001222.000	FIRE DEPT OPERATING SUPPLIES	MINITOR V NIHM BATTERY PACK	285.00	11		
04/05/13	19723	IAFC	111001222.000	FIRE DEPT OPERATING SUPPLIES	MEMBERSHIP DUES -DAVID BOONE	234.00	11		
SubTotal Appropriation		111001222.000				1019.03			
<b>**Appropriation 111001223.000 FIRE DEPT REPAIR &amp; MAINT SUPPLIES</b>									
04/05/13	19708	MENARDS - MUNCIE	111001223.000	FIRE DEPT REPAIR & MAINT	RYOBI DOOR CLOSER	27.94	11		

DATE FILED	APV #	NAME OF PAYEE	APPROP #	APPROPRIATION	DESCRIPTION	AMOUNT	CHECK #	CHECK DATE	MEMORANDUM
04/05/13	19722	INTERSPIRO INC	111001223.000	SUPPLIES					
04/05/13	19722	INTERSPIRO INC	111001223.000	FIRE DEPT REPAIR & MAINT SUPPLIES	PRESSURE GAUGE	99.35		11	
04/05/13	19722	INTERSPIRO INC	111001223.000	FIRE DEPT REPAIR & MAINT SUPPLIES	CYLINDER PARTS-ADAPTER-COUPLING	1515.86		11	
SubTotal Appropriation 111001223.000						1643.15			
**Appropriation 111001339.000 FIRE DEPT OTHER SERVICES & CHARGES									
04/05/13	19798	BEST WAY DISPOSAL	111001339.000	FIRE DEPT OTHER SERVICES & CHARGES	SMITH ST	62.08		11	
SubTotal Appropriation 111001339.000						62.08			
**Appropriation 111001444.000 FIRE DEPT MACH & EQUIP									
04/05/13	19717	NATIONAL BUSINESS FURNITURE	111001444.000	FIRE DEPT MACH & EQUIP	CREDENZA	768.00		11	
SubTotal Appropriation 111001444.000						768.00			
SubTotal Department 001						768.00			
SubTotal Fund 111						768.00			
**Fund 201 STREET DEPT. MVH									
**Department 001 MAYOR									
**Appropriation 201001111.000 STREET SALARIES & WAGES									
04/04/13	19692	TOWN OF YORKTOWN PAYROLL	201001111.000	STREET SALARIES & WAGES	4-4 PAYROLL STREET	2975.79	17202	04/04/13	
SubTotal Appropriation 201001111.000						2975.79			
**Appropriation 201001112.000 STREET EMPLOYEE BENEFITS									
04/04/13	19686	PUBLIC EMP. RET. FUND	201001112.000	STREET EMPLOYEE BENEFITS	04/04/13 PAYROLL	386.86	19686A	04/04/13	
04/04/13	19678	IRS ACH DEBIT	201001112.000	STREET EMPLOYEE BENEFITS	04/04/13 PAYROLL	213.79	19678A	04/04/13	
SubTotal Appropriation 201001112.000						600.65			
**Appropriation 201001222.000 STREET OPERATING SUPPLIES									

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04/05/13	19778	DUNN E-Z	201001222.000	STREET OPERATING SUPPLIES	30 GAL DRUM -SPRAY BOTTLES-TRIGGERS	230.00		//	
04/05/13	19763	PRAXAIR DIST./MITTLER SUPPLY	201001222.000	STREET OPERATING SUPPLIES	INDUSTRIAL ACETYLENE	73.15		//	
04/05/13	19763	PRAXAIR DIST./MITTLER SUPPLY	201001222.000	STREET OPERATING SUPPLIES	GLASS VORTEX-PROPANE 22.5 GAL	80.11		//	
04/05/13	19764	IMI MUNCIE	201001222.000	STREET OPERATING SUPPLIES	# 12 SURFACE	183.75		//	
04/05/13	19788	MCINTIRE CONCRETE INC.	201001222.000	STREET OPERATING SUPPLIES	# 73 STONE	376.04		//	
04/05/13	19788	MCINTIRE CONCRETE INC.	201001222.000	STREET OPERATING SUPPLIES	# 73 STONE	93.00		//	
04/05/13	19708	MENARDS - MUNCIE	201001222.000	STREET OPERATING SUPPLIES	MED FACE WIRE WHEEL	22.89		//	
04/05/13	19708	MENARDS - MUNCIE	201001222.000	STREET OPERATING SUPPLIES	SHUT OFF VALVE-NOZZLE-CHANNELLOCK 3 PC	64.35		//	
04/05/13	19708	MENARDS - MUNCIE	201001222.000	STREET OPERATING SUPPLIES	DOG FOOD	19.99		//	
04/05/13	19765	NORTHWEST TOWING	201001222.000	STREET OPERATING SUPPLIES	CHEVY 8500 DUMP RED	250.00		//	
SubTotal Appropriation 201001222.000						1393.28			
**Appropriation 201001223.000 STREET REPAIR & MAINT SUPPLY									
04/05/13	19768	A RENTAL SERVICE CO.	201001223.000	STREET REPAIR & MAINT SUPPLY	STIHL SCREWS - NUT	6.43		//	
04/05/13	19707	KAMAN	201001223.000	STREET REPAIR & MAINT SUPPLY	HOSE ASSEMBLY	156.32		//	
04/05/13	19771	ALLIED WHOLESALE ELECTRICAL	201001223.000	STREET REPAIR & MAINT SUPPLY	LIGHT POLE AND SIGN	72.00		//	
04/05/13	19772	DISCOUNT POWER EQUIPMENT	201001223.000	STREET REPAIR & MAINT SUPPLY	BOSS TRIP SPRING	140.40		//	
04/05/13	19772	DISCOUNT POWER EQUIPMENT	201001223.000	STREET REPAIR & MAINT SUPPLY	MEYER E-57 DUAL TERMINAL MOTOR	148.75		//	
04/05/13	19703	CARQUEST AUTO PARTS	201001223.000	STREET REPAIR & MAINT SUPPLY	AW32 HYD FLUID 5 GAL	191.32		//	
04/05/13	19703	CARQUEST AUTO PARTS	201001223.000	STREET REPAIR & MAINT	FUEL LINE CLIP ASST	3.89		//	

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				SUPLY					
04/05/13	19703	CARQUEST AUTO PARTS	201001223.000	STREET REPAIR & MAINT SUPLY	HOSE CLAMPS	14.40		//	
04/05/13	19703	CARQUEST AUTO PARTS	201001223.000	STREET REPAIR & MAINT SUPLY	HYD FILTER	6.12		//	
04/05/13	19703	CARQUEST AUTO PARTS	201001223.000	STREET REPAIR & MAINT SUPLY	40 LB CLAY PRODUCT	24.32		//	
04/05/13	19703	CARQUEST AUTO PARTS	201001223.000	STREET REPAIR & MAINT SUPLY	REMFG HD BRAKE SHOE	-18.00		//	
04/05/13	19703	CARQUEST AUTO PARTS	201001223.000	STREET REPAIR & MAINT SUPLY	HYD FILTER	12.24		//	
04/05/13	19703	CARQUEST AUTO PARTS	201001223.000	STREET REPAIR & MAINT SUPLY	RETURN CERAMIC BRAKE PAD -& MOTOR OIL	-93.70		//	
SubTotal Appropriation 201001223.000						664.49			
**Appropriation 201001332.000 STREET COMMUNIC & TRANSPORT									
04/04/13	19690	AT&T	201001332.000	STREET COMMUNIC & TRANSPORT	AT&T MARCH 2013 PHONE BILL	97.27	17201	04/04/13	
04/04/13	19687	COMCAST CABLE	201001332.000	STREET COMMUNIC & TRANSPORT	9800 SMITH STREET INTERNET	9.15	17198	04/04/13	
SubTotal Appropriation 201001332.000						106.42			
**Appropriation 201001335.000 STREET UTILITY SERVICES									
04/05/13	19791	TOWN OF YORKTOWN	201001335.000	STREET UTILITY SERVICES	YKT STREET BARN	161.27		//	
04/04/13	19688	AEP/INDIANA MICHIGAN POWER	201001335.000	STREET UTILITY SERVICES	STREET LIGHTS	3666.86	17199	04/04/13	
SubTotal Appropriation 201001335.000						3828.13			
**Appropriation 201001336.000 STREET REPAIRS & MAINT									
04/05/13	19787	GENERAL GMC TRUCK SALES	201001336.000	STREET REPAIRS & MAINT	STREET PLOW	257.10		//	
04/05/13	19784	GREENS FORK ALIGNMENT, INC	201001336.000	STREET REPAIRS & MAINT	DAYTON WHEEL-TUBE-DISMOUNT-FLAP	103.54		//	
04/05/13	19787	COMPLETE TECH SOLUTIONS	201001336.000	STREET REPAIRS & MAINT	COMPUTER SERV AGREEMENT	84.44		//	
04/05/13	19773	RHONDA ECKERTY	201001336.000	STREET REPAIRS & MAINT	REPLACE MAIL BOX @ 8217 WELLER - SNOW PLOW DAMAGE	75.00		//	







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04/01/13	19675	INDIANA DEPT. OF REVENUE	204001339.000	PARK OTHER SERVICE & CHARGES	MARCH SALES TAX	24.15	19675 A	04/01/13	
SubTotal Appropriation 204001339.000						24.15			
SubTotal Department 001						24.15			
SubTotal Fund 204						24.15			
**Fund 302 CLERK RECORD PERP									
**Department 001 MAYOR									
**Appropriation 302001221.000 CLERK PR OFFICE SUPPLY									
04/05/13	19745	U.S.P.S (HASLER)	302001221.000	CLERK PR OFFICE SUPPLY	POSTAGE FOR COURT	500.00		//	
SubTotal Appropriation 302001221.000						500.00			
**Appropriation 302001332.000 CLERK PR COMM. & TRANSPORT.									
04/04/13	19690	AT&T	302001332.000	CLERK PR COMM. & TRANSPORT.	AT&T MARCH 2013 PHONE BILL	338.50	17201	04/04/13	
04/04/13	19687	COMCAST CABLE	302001332.000	CLERK PR COMM. & TRANSPORT.	9800 SMITH STREET INTERNET	9.15	17198	04/04/13	
SubTotal Appropriation 302001332.000						347.65			
**Appropriation 302001336.000 CLERK PR REPAIR & MAINTENANCE									
04/05/13	19726	IKON OFFICE SOLUTIONS	302001336.000	CLERK PR REPAIR & MAINTENANCE	1/2 M SERV CHG	83.95		//	
SubTotal Appropriation 302001336.000						83.95			
SubTotal Department 001						83.95			
SubTotal Fund 302						83.95			
**Fund 407 USER FEE - LAW ENF.CON.ED									
**Department 001 MAYOR									
**Appropriation 407001999.000 USER FEE UNAPPROPRIATED									
04/05/13	19743	DELAWARE COUNTY SHERIFF	407001999.000	USER FEE UNAPPROPRIATED	LECE FEES MARCH 2013	252.00		//	
04/05/13	19740	DALEVILLE POLICE DEPT.	407001999.000	USER FEE UNAPPROPRIATED	LECE FEES MARCH 2013	140.00		//	

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04/05/13	19738	TOWN OF YORKTOWN	407001999.000	USER FEE UNAPPROPRIATED	LECE FEES MARCH 2013	28.00		11	
04/05/13	19742	IND DNR LAW ENFORCEMENT DIV	407001999.000	USER FEE UNAPPROPRIATED	LECE FEES MARCH 2013	4.00		11	
04/05/13	19741	TOWN OF GASTON,INC.	407001999.000	USER FEE UNAPPROPRIATED	LECE FEES MARCH 2013	4.00		11	
04/05/13	19744	TOWN OF ALBANY	407001999.000	USER FEE UNAPPROPRIATED	LECE FEES MARCH 2013	4.00		11	
04/05/13	19739	INDIANA STATE POLICE	407001999.000	USER FEE UNAPPROPRIATED	LECE FEES MARCH 2013	1304.00		11	
SubTotal Appropriation 407001999.000						1736.00			
SubTotal Department 001						1736.00			
SubTotal Fund 407						1736.00			
**Fund 408 LOCAL LAW ENFORCE.CON.ED.									
**Department 001 MAYOR									
**Appropriation 408001222.000 LOCAL LAW ENF.CONT.ED.OPERATING SUPPLY									
04/05/13	19751	PUBLIC AGENCY TRAINING	408001222.000	LOCAL LAW ENF.CONT.ED.OPERATING SUPPLY	SEMINAR FOR HARLESS AND THORNBURG	550.00		11	
SubTotal Appropriation 408001222.000						550.00			
**Appropriation 408001339.000 LOCAL POLICE CONT. EDUCATION OTHER S&C									
04/05/13	19747	MUNCIE FOP #87	408001339.000	LOCAL POLICE CONT. EDUCATION OTHER S&C	EMEBERSHIP DUES 10 X 100.00	1000.00		11	
04/05/13	19746	INDIANA SWAT OFFICERS ASSOC.	408001339.000	LOCAL POLICE CONT. EDUCATION OTHER S&C	CONFERENCE REGISTRATION C. GREENE	175.00		11	
SubTotal Appropriation 408001339.000						1175.00			
SubTotal Department 001						1175.00			
SubTotal Fund 408						1175.00			

**\*\*Fund 409 PAYROLL**

**\*\*Department 001 MAYOR**

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<b>**Appropriation 409001921.000 FEDERAL INCOME TAX</b>									
04/04/13	19678	IRS ACH DEBIT	409001921.000	FEDERAL INCOME TAX	04/04/13 PAYROLL	3384.28	19678A	04/04/13	
<b>SubTotal Appropriation 409001921.000</b>						<b>3384.28</b>			
<b>**Appropriation 409001922.000 FICA EMPLOYEE SHARE</b>									
04/04/13	19678	IRS ACH DEBIT	409001922.000	FICA EMPLOYEE SHARE	04/04/13 PAYROLL	1680.03	19678A	04/04/13	
<b>SubTotal Appropriation 409001922.000</b>						<b>1680.03</b>			
<b>**Appropriation 409001926.000 PERF EMPLOYEE SHARE</b>									
04/04/13	19683	TOWN OF YORKTOWN PAYROLL	409001926.000	PERF EMPLOYEE SHARE	04/04/13 PAYROLL EMP SHARE PERF	54.33	17195	04/04/13	
<b>SubTotal Appropriation 409001926.000</b>						<b>54.33</b>			
<b>**Appropriation 409001928.000 EMPLOYEE INS. # 1</b>									
04/04/13	19689	ANTHEM LIFE INS. CO.	409001928.000	EMPLOYEE INS. # 1	MAY 2013 PREMIUMS FOR LIFE INSURANCE	284.76	17200	04/04/13	
<b>SubTotal Appropriation 409001928.000</b>						<b>284.76</b>			
<b>**Appropriation 409001930.000 IND. DEFERRED COMPENSATION</b>									
04/04/13	19684	GREAT-WEST	409001930.000	IND. DEFERRED COMPENSATION	04/04/13 PAYROLL - DEF COMP	67.50	17196	04/04/13	
<b>SubTotal Appropriation 409001930.000</b>						<b>67.50</b>			
<b>**Appropriation 409001931.000 GARNISHMENT / CHILD SUPPORT</b>									
04/04/13	19679	INSCCU	409001931.000	GARNISHMENT / CHILD SUPPORT	CHILD SUPPORT	268.00	19679A	04/04/13	
04/04/13	19680	DELAWARE COUNTY CLERK	409001931.000	GARNISHMENT / CHILD SUPPORT	GARNISHMENT - [REDACTED]	55.00	17194	04/04/13	
<b>SubTotal Appropriation 409001931.000</b>						<b>323.00</b>			
<b>**Appropriation 409001935.000 MEDICARE</b>									
04/04/13	19678	IRS ACH DEBIT	409001935.000	MEDICARE	04/04/13 PAYROLL	392.94	19678A	04/04/13	
<b>SubTotal Appropriation 409001935.000</b>						<b>392.94</b>			
<b>**Appropriation 409001936.000 NET PAYROLL WAGES PAID</b>									

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04/04/13	19681	TOWN OF YORKTOWN	409001936.000	NET PAYROLL WAGES PAID	04/04/13 NET PAYROLL	19820.18	19681A	04/04/13	
SubTotal Appropriation 409001936.000						19820.18			
**Appropriation 409001937.000 UTILITY EMPLOYER FICA/MEDI									
04/04/13	19678	IRS ACH DEBIT	409001937.000	UTILITY EMPLOYER FICA/MEDI	04/04/13 PAYROLL	751.92	19678A	04/04/13	
SubTotal Appropriation 409001937.000						751.92			
SubTotal Department 001						751.92			
SubTotal Fund 409						751.92			
**Fund 442 RIVER RD TRAIL ARRA PROJE									
**Department 001 MAYOR									
**Appropriation 442001336.000 RIVER RD ARRA REPAIRS & MAINT									
04/05/13	19702	BUTLER, FAIRMAN & SEUFERT	442001336.000	RIVER RD ARRA REPAIRS & MAINT	RIVER RD TRAIL -DES #0900596	2788.00		11	
SubTotal Appropriation 442001336.000						2788.00			
SubTotal Department 001						2788.00			
SubTotal Fund 442						2788.00			
**Fund 601 WATER OPERATING									
**Department 001 MAYOR									
**Appropriation 601001111.000 SALARIES & WAGES EMPLOYEES									
04/04/13	19685	TOWN OF YORKTOWN	601001111.000	SALARIES & WAGES EMPLOYEES	04/04/13 PAYROLL	2013.46	17197	04/04/13	
SubTotal Appropriation 601001111.000						2013.46			
**Appropriation 601001112.000 SALARIES & WAGES OFFICERS									
04/04/13	19685	TOWN OF YORKTOWN	601001112.000	SALARIES & WAGES OFFICERS	04/04/13 PAYROLL	1036.10	17197	04/04/13	
04/04/13	19685	TOWN OF YORKTOWN	601001112.000	SALARIES & WAGES OFFICERS	04/04/13 PAYROLL	216.25	17197	04/04/13	
SubTotal Appropriation 601001112.000						1252.35			
**Appropriation 601001114.000 PUBLIC EMPLOY. RETIREMENT									

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FUND									
04/04/13	19686	PUBLIC EMP. RET. FUND	601001114.000	PUBLIC EMPLOY. RETIREMENT FUND	04/04/13 PAYROLL	451.71	19686A	04/04/13	
SubTotal Appropriation 601001114.000						451.71			
**Appropriation 601001231.000 MATERIALS & SUPPLIES									
04/05/13	19758	PRINTING CREATIONS	601001231.000	MATERIALS & SUPPLIES	WATER/SEWER CARDS	58.50		11	
04/04/13	19690	AT&T	601001231.000	MATERIALS & SUPPLIES	AT&T MARCH 2013 PHONE BILL	119.89	17201	04/04/13	
04/05/13	19800	SHERRY LABORATORIES	601001231.000	MATERIALS & SUPPLIES	COLIFORM-DRINKING WATER	25.00		11	
04/05/13	19800	SHERRY LABORATORIES	601001231.000	MATERIALS & SUPPLIES	COLIFORM-DRINKING WATER	135.00		11	
04/05/13	19800	SHERRY LABORATORIES	601001231.000	MATERIALS & SUPPLIES	COLIFORM-DRINKING WATER	135.00		11	
04/05/13	19800	SHERRY LABORATORIES	601001231.000	MATERIALS & SUPPLIES	COLIFORM-DRINKING WATER	50.00		11	
04/05/13	19708	MENARDS - MUNCIE	601001231.000	MATERIALS & SUPPLIES	BLEACH	7.00		11	
04/05/13	19708	MENARDS - MUNCIE	601001231.000	MATERIALS & SUPPLIES	EZ TOUCH-NOZZLE-JAW PLIER	48.43		11	
04/05/13	19801	UTILITY SUPPLY COMPANY	601001231.000	MATERIALS & SUPPLIES	TOP MIX-ADAPTER-INSERT-VALVE-T UBING-BOLT-KIT-WIRE-GASKET S-BRASS TEE-BRASS NIPPLE	19793.48		11	
04/05/13	19801	UTILITY SUPPLY COMPANY	601001231.000	MATERIALS & SUPPLIES	COMPRESSION COUPLING	206.91		11	
04/05/13	19710	WAYNE PRODUCTS	601001231.000	MATERIALS & SUPPLIES	TISSUES-TRASH BAGS	49.04		11	
04/05/13	19711	THOMAS BUSINESS CENTER INC.	601001231.000	MATERIALS & SUPPLIES	PAPER-PENCILS	31.45		11	
SubTotal Appropriation 601001231.000						20659.70			
**Appropriation 601001361.000 CONTRACTUAL SERVICES REPAIR & MAINT.									
04/05/13	19787	COMPLETE TECH SOLUTIONS	601001361.000	CONTRACTUAL SERVICES REPAIR & MAINT.	COMPUTER SERV AGREEMENT	84.44		11	
SubTotal Appropriation 601001361.000						84.44			
**Appropriation 601001371.000 RENTS									
04/05/13	19705	TOWN OF YORKTOWN	601001371.000	RENTS	OFFICE SPACE FOR WATER DEPT MARCH 2013	800.00		11	
SubTotal Appropriation 601001371.000						800.00			

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<b>**Appropriation 601001391.000 MISCELLANEOUS EXPENSES</b>									
<b>010930</b>									
04/01/13	19698	U.S. POST OFFICE	601001391.000	MISCELLANEOUS EXPENSES	W/S/T BILLS FOR MARCH 2013 010930	172.59	17203	04/05/13	
04/04/13	19690	AT&T	601001391.000	MISCELLANEOUS EXPENSES	AT&T MARCH 2013 PHONE BILL 010930	181.79	17201	04/04/13	
04/05/13	19776	I.T.I.	601001391.000	MISCELLANEOUS EXPENSES	TESTING 010930	58.93		//	
04/04/13	19687	COMCAST CABLE	601001391.000	MISCELLANEOUS EXPENSES	9800 SMITH STREET INTERNET 010930	9.16	17198	04/04/13	
<b>SubTotal Appropriation 601001391.000</b>						<b>422.46</b>			
<b>**Appropriation 601001392.000 SALES TAX</b>									
04/01/13	19675	INDIANA DEPT. OF REVENUE	601001392.000	SALES TAX	MARCH SALES TAX	3472.82	19675 A	04/01/13	
<b>SubTotal Appropriation 601001392.000</b>						<b>3472.82</b>			
<b>**Appropriation 601001394.000 REFUND OVERPAYMENT</b>									
04/05/13	19792	CB BUILDERS	601001394.000	REFUND OVERPAYMENT	ACCT 4165000	12.71		//	
04/05/13	19793	CLARENCE MOHLER	601001394.000	REFUND OVERPAYMENT	ACCT 4484002	31.82		//	
04/05/13	19795	ROB GAMBLE	601001394.000	REFUND OVERPAYMENT	ACCT 3134001	7.30		//	
04/05/13	19796	SHARON STOCKRAHM	601001394.000	REFUND OVERPAYMENT	ACCT 7072004	45.00		//	
<b>SubTotal Appropriation 601001394.000</b>						<b>96.83</b>			
<b>**Appropriation 601001408.000 EMPLOYER SHARE FICA</b>									
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	601001408.000	EMPLOYER SHARE FICA	04/04/13 PAYROLL	234.35	17197	04/04/13	
<b>SubTotal Appropriation 601001408.000</b>						<b>234.35</b>			
<b>SubTotal Department 001</b>						<b>234.35</b>			
<b>SubTotal Fund 601</b>						<b>234.35</b>			
<b>**Fund 604 WATER METER DEPOSITS</b>									
<b>**Department 001 MAYOR</b>									
<b>**Appropriation 604001500.000 WATER METER DEPOSIT REFUNDS</b>									
04/05/13	19799	YORKTOWN WATER WORKS	604001500.000	WATER METER DEPOSIT	APPLIED DEPOSIT	217.70		//	

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				REFUNDS					
04/05/13	19727	ALLEN & LAURA SLIGHT	604001500.000	WATER METER DEPOSIT	ACT4183004	45.00		11	
				REFUNDS					
04/05/13	19728	DEBORAH ROBINSON	604001500.000	WATER METER DEPOSIT	ACT # 818007	45.00		11	
				REFUNDS					
04/05/13	19729	STEVE & VICKIE GROVES	604001500.000	WATER METER DEPOSIT	ACT# 734003	45.00		11	
				REFUNDS					
04/05/13	19731	PATRICIA STRAHAN	604001500.000	WATER METER DEPOSIT	ACT # 4476003	45.00		11	
				REFUNDS					
04/05/13	19732	AKINORI NAGAL	604001500.000	WATER METER DEPOSIT	ACT # 346001	45.00		11	
				REFUNDS					
04/05/13	19733	BEN & KELSIE BATTEN	604001500.000	WATER METER DEPOSIT	ACT # 4072323	45.00		11	
				REFUNDS					
04/05/13	19734	B. JOAN GROVES	604001500.000	WATER METER DEPOSIT	ACT # 4502003	45.00		11	
				REFUNDS					
04/05/13	19735	NORA YERIN	604001500.000	WATER METER DEPOSIT	ACT # 304009	45.00		11	
				REFUNDS					
04/05/13	19736	DAVID HAYNES	604001500.000	WATER METER DEPOSIT	ACT # 401004	45.00		11	
				REFUNDS					
04/05/13	19737	AUDRA ASPLIN	604001500.000	WATER METER DEPOSIT	ACT # 599003	45.00		11	
				REFUNDS					
SubTotal Appropriation 604001500.000						667.70			
SubTotal Department 001						667.70			
SubTotal Fund 604						667.70			
**Fund 606 SEWAGE OPER.									
**Department 001 MAYOR									
**Appropriation 606001111.000 COLLECTION SYSTEM LABOR									
04/04/13	19685	TOWN OF YORKTOWN	606001111.000	COLLECTION SYSTEM	04/04/13 PAYROLL	1611.10	17197	04/04/13	
		PAYROLL		LABOR					
SubTotal Appropriation 606001111.000						1611.10			
**Appropriation 606001112.000 WWTP LABOR									
04/04/13	19685	TOWN OF YORKTOWN	606001112.000	WWTP LABOR	04/04/13 PAYROLL	3611.35	17197	04/04/13	
		PAYROLL							

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SubTotal Appropriation		606001112.000				3611.35			
		**Appropriation 606001113.000 SEWER OFFICE SALARIES							
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	606001113.000	SEWER OFFICE SALARIES	04/04/13 PAYROLL	1036.11	17197	04/04/13	
SubTotal Appropriation		606001113.000				1036.11			
		**Appropriation 606001114.000 SEWER ADMINISTRATION SALARIES							
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	606001114.000	SEWER ADMINISTRATION SALARIES	04/04/13 PAYROLL	216.25	17197	04/04/13	
SubTotal Appropriation		606001114.000				216.25			
		**Appropriation 606001115.000 EMPLOYER SHARE PERF							
04/04/13	19686	PUBLIC EMP. RET. FUND	606001115.000	EMPLOYER SHARE PERF	04/04/13 PAYROLL	506.12	19686A	04/04/13	
04/04/13	19686	PUBLIC EMP. RET. FUND	606001115.000	EMPLOYER SHARE PERF	04/04/13 PAYROLL	382.09	19686A	04/04/13	
SubTotal Appropriation		606001115.000				888.21			
		**Appropriation 606001117.000 EMPLOYER SHARE FICA							
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	606001117.000	EMPLOYER SHARE FICA	04/04/13 PAYROLL	468.72	17197	04/04/13	
SubTotal Appropriation		606001117.000				468.72			
		**Appropriation 606001222.000 COLLECTION MATERIALS & SUPPLIES							
04/05/13	19758	PRINTING CREATIONS	606001222.000	COLLECTION MATERIALS & SUPPLIES	WATER/SEWER CARDS	58.49		//	
04/05/13	19755	KLINE'S QUALITY WATER	606001222.000	COLLECTION MATERIALS & SUPPLIES	5 GAL DISTILLED	31.95		//	
04/05/13	19788	MCINTIRE CONCRETE INC.	606001222.000	COLLECTION MATERIALS & SUPPLIES	#8 GRAVEL	375.26		//	
04/05/13	19708	MENARDS - MUNCIE	606001222.000	COLLECTION MATERIALS & SUPPLIES	BROOM CLIP-GRIPPER-25 LB BAG OIL DRY	17.30		//	
04/05/13	19757	USA BLUE BOOK	606001222.000	COLLECTION MATERIALS & SUPPLIES	NON-MERCURY CERTIFIED THERMOMETER	356.64		//	
04/05/13	19756	ENVIRONMENTAL RESOURCE ASSOC.	606001222.000	COLLECTION MATERIALS & SUPPLIES	NUTRIENTS-DMR-QA MINI SET-COLIFORMS	1068.67		//	



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SubTotal Appropriation		606001222.000				1908.31			
**Appropriation 606001223.000		WWTP MATERIALS & SUPPLIES							
04/05/13	19754	MED-WASH, INC	606001223.000	WWTP MATERIALS & SUPPLIES	GREY MATS	13.85		//	
04/05/13	19754	MED-WASH, INC	606001223.000	WWTP MATERIALS & SUPPLIES	GREY MATS	13.85		//	
04/05/13	19754	MED-WASH, INC	606001223.000	WWTP MATERIALS & SUPPLIES	GREY MATS	13.85		//	
04/05/13	19708	MENARDS - MUNCIE	606001223.000	WWTP MATERIALS & SUPPLIES	BALLAST-LIGHT BULBS-DRILL HEX-BLUE WIREGUARD	209.45		//	
04/05/13	19708	MENARDS - MUNCIE	606001223.000	WWTP MATERIALS & SUPPLIES	HALOGEN HEADLIGHT-32 W 4 BULBS	31.85		//	
04/05/13	19708	MENARDS - MUNCIE	606001223.000	WWTP MATERIALS & SUPPLIES	LEATHER GLOVES-TIES-RAYOVAC-STANL EY TAPE	48.54		//	
04/05/13	19708	MENARDS - MUNCIE	606001223.000	WWTP MATERIALS & SUPPLIES	18 V LI-ION 2PC COMBO KIT-SCREWDRIVER BITS-DRYWALL	37.93		//	
04/05/13	19710	WAYNE PRODUCTS	606001223.000	WWTP MATERIALS & SUPPLIES	TISSUES-TRASH BAGS	49.05		//	
04/05/13	19803	RADIOSHACK CORP	606001223.000	WWTP MATERIALS & SUPPLIES	RETURN FROM PRIOR SALE 2011	-34.99		//	
04/05/13	19803	RADIOSHACK CORP	606001223.000	WWTP MATERIALS & SUPPLIES	SOLID UL-NPN DARL-JUMPER LEADS-CALIPER	59.43		//	
04/05/13	19711	THOMAS BUSINESS CENTER INC.	606001223.000	WWTP MATERIALS & SUPPLIES	PAPER-PENCILS-PROTECTOR-F OLDER-BINDERS	159.00		//	
04/05/13	19703	CARQUEST AUTO PARTS	606001223.000	WWTP MATERIALS & SUPPLIES	SWITCH	8.61		//	
SubTotal Appropriation		606001223.000				610.42			
**Appropriation 606001224.000		WWTP OTHER CHARGES							
04/04/13	19690	AT&T	606001224.000	WWTP OTHER CHARGES	AT&T MARCH 2013 PHONE BILL	78.09	17201	04/04/13	
04/05/13	19753	KANE, GEORGE	606001224.000	WWTP OTHER CHARGES	CELL PHONE	25.00		//	
04/05/13	19797	NEFF, ALAN	606001224.000	WWTP OTHER CHARGES	CELL PHONE	25.00		//	
04/05/13	19798	BEST WAY DISPOSAL	606001224.000	WWTP OTHER CHARGES	WEST ST	1914.56		//	

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04/04/13	19687	COMCAST CABLE	606001224.000	WWTP OTHER CHARGES	9800 SMITH STREET INTERNET	9.15	17198	04/04/13	
04/05/13	19760	COMMONWEALTH BIOMONITORING, IN	606001224.000	WWTP OTHER CHARGES	CERIODAPHNIA DUBIA-PIMEPHALES PROMELAS TESTING	2000.00		//	
04/05/13	19802	INDIANA WATER ENVIRONMENT ASSOCIATION	606001224.000	WWTP OTHER CHARGES	NOVEMBER CONFERENCE G. KANE - A. NEFF	710.00		//	
04/05/13	19779	BARBARA SMITH	606001224.000	WWTP OTHER CHARGES	CERTIFICATION FOR G KANE-A KOWALSKI-D JOHNSON	300.00		//	
SubTotal Appropriation 606001224.000						5061.80			
**Appropriation 606001336.000 COLLECTION REPAIRS-CONTRACTUAL SERVICES									
04/05/13	19702	BUTLER, FAIRMAN & SEUFERT	606001336.000	COLLECTION REPAIRS-CONTRACTUAL SERVICES	GEN SERV. NEBO COMMONS SEWER	167.33		//	
04/05/13	19702	BUTLER, FAIRMAN & SEUFERT	606001336.000	COLLECTION REPAIRS-CONTRACTUAL SERVICES	SEWER USE ORDINANCE UPDATE	375.14		//	
04/05/13	19785	COMMUNICATIONS NETWORK	606001336.000	COLLECTION REPAIRS-CONTRACTUAL SERVICES	24 HR ANSWERING SERVICE	58.35		//	
04/05/13	19787	COMPLETE TECH SOLUTIONS	606001336.000	COLLECTION REPAIRS-CONTRACTUAL SERVICES	COMPUTER SERV AGREEMENT	84.44		//	
04/05/13	19786	OMNI-SITE.NET	606001336.000	COLLECTION REPAIRS-CONTRACTUAL SERVICES	WIRELESS SERV W/ 24 HR REPORTING	56.67		//	
SubTotal Appropriation 606001336.000						741.93			
**Appropriation 606001339.000 COLLECTION OTHER CHARGES									
04/05/13	19776	I.T.I.	606001339.000	COLLECTION OTHER CHARGES	TESTING	196.93		//	
SubTotal Appropriation 606001339.000						196.93			
**Appropriation 606001340.000 WWTP REPAIRS - CONTRACTUAL SER.-MAINT.									
04/05/13	19762	ANDERSON INSTRUMENT SER.	606001340.000	WWTP REPAIRS -	2 UNITS @ 171.00	342.00		//	

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04/05/13	19786	OMNI-SITE.NET	606001340.000	CONTRACTUAL SER.-MAINT. WWTP REPAIRS - CONTRACTUAL SER.-MAINT.	WIRELESS SERV W/ 24 HR REPORTING	58.67		11	
SubTotal Appropriation		606001340.000				398.67			
**Appropriation 606001342.000 SEWER OTHER CHARGES OPERATING EXP.									
04/01/13	19676	DELAWARE COUNTY RECORDER	606001342.000	SEWER OTHER CHARGES OPERATING EXP.	RECORDING OF SEWER LIENS	628.00	17192	04/04/13	
04/05/13	19775	UMBAUGH	606001342.000	SEWER OTHER CHARGES OPERATING EXP.	PROFESSIONAL SERV	300.00		11	
04/05/13	19766	MCINTIRE CONCRETE INC.	606001342.000	SEWER OTHER CHARGES OPERATING EXP.	4000 GRAVEL - FIBER	440.50		11	
04/05/13	19703	CARQUEST AUTO PARTS	606001342.000	SEWER OTHER CHARGES OPERATING EXP.	CAPSULE STANDARD - CHEVY 3500	15.38		11	
SubTotal Appropriation		606001342.000				1283.88			
**Appropriation 606001392.000 SEWER OFFICE SUPPLIES & EXPENSES									
04/05/13	19790	YORKTOWN SEWAGE	606001392.000	SEWER OFFICE SUPPLIES & EXPENSES	WATER/SEWER BILL MARCH 2013	485.70		11	
04/01/13	19698	U.S. POST OFFICE	606001392.000	SEWER OFFICE SUPPLIES & EXPENSES	W/S/T BILLS FOR MARCH 2013	172.59	17203	04/05/13	
04/05/13	19706	TOWN OF YORKTOWN	606001392.000	SEWER OFFICE SUPPLIES & EXPENSES	RENT OFFICE SPACE FOR SEWER DEPT	1000.00		11	
04/04/13	19690	AT&T	606001392.000	SEWER OFFICE SUPPLIES & EXPENSES	AT&T MARCH 2013 PHONE BILL	181.79	17201	04/04/13	
04/04/13	19687	COMCAST CABLE	606001392.000	SEWER OFFICE SUPPLIES & EXPENSES	9800 SMITH STREET INTERNET	9.16	17198	04/04/13	
04/05/13	19759	THOMAS OFFICE MACHINES LLC	606001392.000	SEWER OFFICE SUPPLIES & EXPENSES	MURATEC PRINTER AND TONER	1114.00		11	
SubTotal Appropriation		606001392.000				2963.24			
**Appropriation 606001394.000 REFUND OVERPAYMENT									
04/05/13	19792	CB BUILDERS	606001394.000	REFUND OVERPAYMENT	ACCT 4165000	17.67		11	
04/05/13	19793	CLARENCE MOHLER	606001394.000	REFUND OVERPAYMENT	ACCT 4484002	22.73		11	

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04/05/13	19794	MARY TAYLOR	606001394.000	REFUND OVERPAYMENT	ACCT 4456001	24.30		11	
SubTotal Appropriation 606001394.000						64.70			
SubTotal Department 001						64.70			
SubTotal Fund 606						64.70			
**Fund 615 PARK ONE WATER OPERATING									
**Department 001 MAYOR									
**Appropriation 615001111.000 PARK ONE PLANT SALARIES									
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	615001111.000	PARK ONE PLANT SALARIES	04/04/13 PAYROLL	208.70	17197	04/04/13	
SubTotal Appropriation 615001111.000						208.70			
**Appropriation 615001231.000 PARK ONE MATERIALS & SUPPLIES									
04/04/13	19690	AT&T	615001231.000	PARK ONE MATERIALS & SUPPLIES	AT&T MARCH 2013 PHONE BILL	47.70	17201	04/04/13	
SubTotal Appropriation 615001231.000						47.70			
**Appropriation 615001392.000 PARK O - SALES TAX									
04/01/13	19675	INDIANA DEPT. OF REVENUE	615001392.000	PARK O - SALES TAX	MARCH SALES TAX	203.83	19675 A	04/01/13	
SubTotal Appropriation 615001392.000						203.83			
**Appropriation 615001408.000 PARK ONE EMPLOYER SHARE FICA									
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	615001408.000	PARK ONE EMPLOYER SHARE FICA	04/04/13 PAYROLL	15.05	17197	04/04/13	
SubTotal Appropriation 615001408.000						15.05			
SubTotal Department 001						15.05			
SubTotal Fund 615						15.05			
**Fund 630 PARK ONE SEWER OPERATING									
**Department 001 MAYOR									
**Appropriation 630001111.000 PARK ONE SEWER SALARIES									
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	630001111.000	PARK ONE SEWER SALARIES	04/04/13 PAYROLL	75.90	17197	04/04/13	

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SubTotal Appropriation		630001111.000				75.90			
**Appropriation 630001112.000		PARK ONE WWTP SALARIES							
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	630001112.000	PARK ONE WWTP SALARIES	04/04/13 PAYROLL	389.32	17197	04/04/13	
SubTotal Appropriation		630001112.000				389.32			
**Appropriation 630001117.000		PARK ONE FICA EMPLOYER SEWER							
04/04/13	19685	TOWN OF YORKTOWN PAYROLL	630001117.000	PARK ONE FICA EMPLOYER SEWER	04/04/13 PAYROLL	33.80	17197	04/04/13	
SubTotal Appropriation		630001117.000				33.80			
**Appropriation 630001336.000		PARK ONE COLLECTIONS REPAIRS							
04/05/13	19702	BUTLER, FAIRMAN & SEUFERT	630001336.000	PARK ONE COLLECTIONS REPAIRS	PO SANITARY SEWER IMPROVEMENTS	19740.65		//	
04/05/13	19702	BUTLER, FAIRMAN & SEUFERT	630001336.000	PARK ONE COLLECTIONS REPAIRS	PARK ONE SANITARY SEWER IMPROVEMENTS	3048.10		//	
04/05/13	19702	BUTLER, FAIRMAN & SEUFERT	630001336.000	PARK ONE COLLECTIONS REPAIRS	PO SANITARY SEWER IMPROVEMENTS	25.75		//	
04/05/13	19786	OMNI-SITE.NET	630001336.000	PARK ONE COLLECTIONS REPAIRS	WIRELESS SERV W/ 24 HR REPORTING	56.66		//	
SubTotal Appropriation		630001336.000				22871.16			
SubTotal Department 001						22871.16			
SubTotal Fund 630						22871.16			
*** GRAND TOTAL ***						214953.89			

# 2013 Budget

	BUDGET	JANUARY	FEBRUARY	MARCH	BUDGET REMAINING
<b>GENERAL FUND</b>					
<b>101003 TOWN MANAGER</b>					
SALARIES	155,000.00	9,801.50	5,612.25	7,570.00	132,016.25
BENEFITS	75,000.00	4,121.38	2,623.44	3,272.98	64,982.20
OFFICE SUPPLIES	3,000.00	126.86		214.44	2,658.70
OPERATING SUPPLIES	4,000.00	260.75	314.53	542.06	2,882.66
REPAIR & MAINT SUPPLIES	1,000.00				1,000.00
COMM & TRANS	8,000.00			511.64	7,488.36
PRINTING & ADS	1,500.00	632.63	657.15	275.82	(65.60)
UTILITY	2,000.00	77.74			1,922.26
REPAIR & MAINT CONTRACT	3,000.00		94.45	94.45	2,811.10
OTHER SERVICES & CHARGES	12,000.00	393.93	290.90	2,114.05	9,201.12
IMPROVE OTHER THAN BUILDINGS	3,000.00				3,000.00
MACHINERY & EQUIP	3,500.00		17.92		3,482.08
	<b>271,000.00</b>	<b>15,414.79</b>	<b>9,610.64</b>	<b>14,595.44</b>	<b>231,379.13</b>
<b>101002 MARSHAL</b>					
SALARIES	550,000.00	64,446.82	28,123.94	39,314.52	418,114.72
BENEFITS	330,000.00	45,360.13	22,081.90	25,428.32	237,129.65
OFFICE SUPPLIES	2,000.00	125.62		329.13	1,545.25
OPERATING SUPPLIES	45,000.00	5,008.11	3,293.50	2,111.35	34,587.04
REPAIR & MAINT SUPPLIES	6,500.00	862.12	84.47	408.00	5,145.41
COMM & TRANS	4,500.00	457.58	504.23	436.48	3,101.71
RENTALS	5,000.00		-		5,000.00
UTILITY	4,000.00	966.81	385.79	458.70	2,188.70
REPAIR & MAINT CONTRACT	12,000.00	2,261.56	922.70	682.63	8,133.11
OTHER SERVICES & CHARGES	7,000.00	1,509.50	251.95		5,238.55
MACHINERY & EQUIP	25,000.00	12,101.57		14,204.00	(1,305.57)
	<b>991,000.00</b>	<b>133,099.82</b>	<b>55,648.48</b>	<b>83,373.13</b>	<b>718,878.57</b>
<b>LOCAL LAW ENF FUND TRAINING</b>					
	8,000.00	475	0		7,525.00
	<b>8,000.00</b>	<b>475</b>	<b>0</b>	<b>0</b>	<b>7,525.00</b>

## 2013 Budget

	BUDGET	JANUARY	FEBRUARY	MARCH	BUDGET REMAINING
<b>101001 TOWN COUNCIL</b>					
SALARIES	45,000.00	2,208.34	2,208.34	2,208.34	38,374.98
BENEFITS	5,000.00	168.96	168.96	168.96	4,493.12
OFFICE SUPPLIES	1,000.00		46.80		953.20
OPERATING SUPPLIES		94.45	342.16		(436.61)
PROFESSIONAL SERVICES	105,000.00	6,463.93	3,803.95	4,920.00	89,812.12
REPAIR & MAINT SUPPLIES	400.00	89.99			310.01
COMM & TRANS	3,000.00	1,040.27	260.21	260.46	1,439.06
PRINTING & ADS	500.00	29.50		17.52	452.98
INSURANCE	110,000.00				110,000.00
REPAIR & MAINT CONTRACT	3,000.00		130.45	94.45	2,775.10
RENTALS	30,000.00				30,000.00
OTHER SERVICES & CHARGES	724,000.00	49,861.41	415.09	16,413.62	657,309.88
IMPROVE OTHER THAN BUILDINGS	2,000.00				2,000.00
MACHINERY & EQUIP	2,000.00		26.31		1,973.69
	<b>1,030,900.00</b>	<b>59,956.85</b>	<b>7,402.27</b>	<b>24,083.35</b>	<b>939,457.53</b>
<b>101002 CLERK-TREASURER</b>					
SALARIES	90,000.00	6,110.11	3,360.75	4,442.31	76,086.83
BENEFITS	35,000.00	2,353.91	1,150.57	1,439.36	30,056.16
OFFICE SUPPLIES	1,500.00	296.66	404.45	164.18	634.71
OPERATING SUPPLIES	1,000.00	384.95	594.55	10.99	9.51
REPAIR & MAINT SUPPLIES	500.00				500.00
COMM & TRANS	4,000.00	1,010.00	402.17	331.05	2,256.78
PROFESSIONAL	5,000.00	423.77	126.90		4,449.33
PRINTING & ADS	2,000.00			94.40	1,905.60
REPAIR & MAINT CONTRACT	2,000.00	425.00	222.40	5.00	1,347.60
OTHER SERVICES & CHARGES	5,000.00	390.00			4,610.00
IMPROVE OTHER THAN BUILDINGS	-				-
MACHINERY & EQUIP	2,500.00		307.74		2,192.26
	<b>148,500.00</b>	<b>11,394.40</b>	<b>6,569.53</b>	<b>6,487.29</b>	<b>124,048.78</b>

## 2013 Budget

	BUDGET	JANUARY	FEBRUARY	MARCH	BUDGET REMAINING
GENERAL FUND					
<i>101005 TOWN COURT</i>					
SALARIES	105,000.00	9,117.43	5,807.79	7,275.97	82,798.81
BENEFITS	53,000.00	8,139.66	4,067.93	4,526.77	36,265.64
OFFICE SUPPLIES	1,550.00	632.65			917.35
OPERATING SUPPLIES	725.00	146.45	280.30		298.25
REPAIR & MAINT SUPPLIES	520.00				520.00
COMM & TRANS	2,060.00	85.00			1,975.00
PRINTING & ADS	825.00	337.39			487.61
ATTORNEY	1,030.00	110.00	126.95		793.05
REPAIR & MAINT CONTRACT	1,030.00		94.45	354.45	581.10
UTILITIES	4,650.00	299.45	385.77	458.71	3,506.07
OTHER SERVICES & CHARGES	1,030.00	120.00	227.68	650.78	31.54
IMPROVE OTHER THAN BUILDINGS	-				-
MACHINERY & EQUIP	-				-
	<b>171,420.00</b>	<b>18,988.03</b>	<b>10,990.87</b>	<b>13,266.68</b>	<b>128,174.42</b>
CLERKS PERPETUAL FUND					
<i>302001 COURT CLERKS PERPETUAL</i>					
OFFICE SUPPLIES	9,800.00				9,800.00
OPERATING SUPPLIES	1,030.00				1,030.00
COMM & TRANS	3,100.00	400.39	479.92	362.37	1,857.32
PRINTING & ADS	1,030.00				1,030.00
REPAIR & MAINT CONTRACT	5,160.00	73.00			5,087.00
MACHINERY & EQUIP	5,675.00				5,675.00
	<b>25,795.00</b>	<b>473.39</b>	<b>479.92</b>	<b>362.37</b>	<b>24,479.32</b>



# 2013 Budget

MVH

	BUDGET	JANUARY	FEBRUARY	MARCH	BUDGET REMAINING
<b>201001 MVH</b>					
SALARIES	190,000.00	17,819.88	8,457.18	14,442.51	149,280.43
BENEFITS	95,000.00	12,886.00	5,604.09	6,962.58	69,547.33
OFFICE SUPPLIES	750.00				750.00
OPERATING SUPPLIES	120,000.00	17,862.22	2,890.75	21,736.46	77,510.57
REPAIR & MAINT SUPPLIES	40,000.00	1,283.78	5,483.00		33,233.22
OTHER SUPPLIES	1,200.00	120.00			1,080.00
PROFESSIONAL	25,000.00	217.55	126.95	120.00	24,535.50
COMM & TRANS	2,000.00		197.68	168.53	1,633.79
PRINTING & ADS	1,000.00				1,000.00
UTILITY	45,000.00	5,483.72	4,455.77	4,381.77	30,678.74
REPAIR & MAINT CONTRACT	30,000.00	234.90	32,418.63	1,117.42	(3,770.95)
RENTALS	24,000.00				24,000.00
OTHER SERVICES & CHARGES	30,000.00	4,035.20	43,715.96	40,773.99	(58,525.15)
DEBT SERVICE	33,742.00				33,742.00
IMPROVE OTHER THAN BUILDINGS	100,000.00	610.74			99,389.26
MACHINERY & EQUIP	-	19,812.67			(19,812.67)
	<b>737,692.00</b>	<b>80,366.66</b>	<b>103,350.01</b>	<b>89,703.26</b>	<b>464,272.07</b>
<b>202001 LRS</b>					
IMPROVE OTHER THAN BUILDINGS	100,000.00				100,000.00
	100,000.00	-			100,000.00
<b>301001 CCI</b>					
IMPROVE OTHER THAN BUILDINGS	150,000.00	56,700.00			93,300.00
	<b>150,000.00</b>	<b>56,700.00</b>			<b>93,300.00</b>
<b>CCD</b>					
IMPROVE OTHER THAN BUILDINGS	200,000.00				200,000.00
	<b>200,000.00</b>	-			<b>200,000.00</b>

# 2013 Budget

	BUDGET	JANUARY	FEBRUARY	MARCH	BUDGET REMAINING
<b>111001 FIRE DEPT</b>					
SALARIES	187,800.00	1666.67	1666.67	1666.67	182,799.99
BENEFITS	14,624.00	127.49	127.49	127.49	14,241.53
OFFICE SUPPLIES	3,000.00				3,000.00
OPERATING SUPPLIES	63,500.00	612.62	1223.92	3033.86	58,629.60
REPAIR & MAINT SUPPLIES	9,000.00	158.2	163.98		8,677.82
COMM & TRANS	-		94.92	527.19	(622.11)
PRINTING & ADS	1,200.00				1,200.00
INSURANCE	25,000.00			5857.02	19,142.98
UTILITIES			1303.58	2255.24	(3,558.82)
REPAIR & MAINT CONTRACT	27,000.00			72	26,928.00
RENTALS	101,000.00				101,000.00
OTHER SERVICES & CHARGES	9,876.00	1468.16	837	156.05	7,414.79
MACHINERY & EQUIP	33,000.00		2033.22	2135.25	28,831.53
	<b>475,000.00</b>	<b>4033.14</b>	<b>7450.78</b>	<b>15830.77</b>	<b>447,685.31</b>
<b>401001 CUM FIRE EQUIP</b>					
REPAIR & MAINT SUPPLIES	21,000.00				21,000.00
BUILDINGS	5,000.00				5,000.00
OTHER CAPITAL OUTLAY	544,000.00				544,000.00
MACHINERY & EQUIP	80,000.00				80,000.00
	<b>650,000.00</b>	<b>0</b>			<b>650,000.00</b>
<b>118 001 FIRE DEBT</b>					
BOND PAYMENTS	70,000.00	63,345.00	-		6,655.00
TRUST FEES	1,000.00		900.00		100.00
	<b>71,000.00</b>	<b>63,345.00</b>	<b>900.00</b>		<b>7,655.00</b>

## 2013 Budget

	BUDGET	JANUARY	FEBRUARY	MARCH	BUDGET REMAINING
COMMUNITY ASSISTANCE FUND					
<b>084001 COMMUNITY ASSISTANCE</b>					
SALARIES	8,000.00	539.78	717.20	676.70	6,066.32
BENEFITS	1,250.00	64.65	54.18	51.09	1,080.08
OTHER SERVICES & EXPENSES			77.03		(77.03)
OTHER SERVICES DOCTORS	1,500.00				1,500.00
RX'S	2,500.00		12.00		2,488.00
BURIAL/AMBULANCE	2,700.00			1,350.00	1,350.00
CLOTHING	500.00				500.00
SHELTER	48,000.00	8,935.00	1,637.00	6,278.00	31,150.00
FOOD/HOUSEHOLD	1,500.00				1,500.00
PUBLIC UTILITIES	28,300.00		3,284.86	2,898.91	22,116.23
	<b>94,250.00</b>	<b>9,539.43</b>	<b>5,782.27</b>	<b>11,254.70</b>	<b>67,673.60</b>

# 2013 Budget

	BUDGET	JANUARY	FEBRUARY	MARCH	BUDGET REMAINING
CEMETERY					
<b>CEMETERY</b>					
OPERATING SUPPLIES	150.00				150.00
REPAIR & MAINT SUPPLIES	500.00				500.00
UTILITY	500.00	14.00	7.00	7.47	471.53
REPAIR & MAINT CONTRACT	3,000.00				3,000.00
IMPROVE OTHER THAN BUILDINGS	10,000.00				10,000.00
MACHINERY & EQUIP	-				-
	<b>14,150.00</b>	<b>14.00</b>	<b>7.00</b>	<b>7.47</b>	<b>14,121.53</b>
ECONOMIC DEVELOPMENT #1					
<b>TIF #1</b>					
BOND PAYMENTS	130,763.00	51,857.50			78,905.50
OTHER		2,000.00			(2,000.00)
	<b>130,763.00</b>	<b>53,857.50</b>			<b>76,905.50</b>
ECONOMIC DEVELOPMENT #2					
<b>TIF #2</b>					
BOND PAYMENTS	125,000.00	55,137.50			69,862.50
	<b>125,000.00</b>	<b>55,137.50</b>			<b>69,862.50</b>

# 2013 Budget

	BUDGET	JANUARY	FEBRUARY	MARCH	BUDGET REMAINING
PARK FUND					
<i>PARK FUND</i>					
SALARIES	78,000.00	4,641.76	2,346.24	3,288.88	67,723.12
BENEFITS	29,000.00	2,811.35	1,181.55	1,527.96	23,479.14
OFFICE SUPPLIES	1,000.00				1,000.00
OPERATING SUPPLIES	12,000.00	121.76		40.41	11,837.83
REPAIR & MAINT SUPPLIES	4,000.00			594.45	3,405.55
PROFESSIONAL	45,000.00	3,203.60	126.95	3,475.00	38,194.45
COMM & TRANS	1,000.00	43.70	28.21	37.37	890.72
PRINTING & ADS	1,500.00				1,500.00
UTILITIES	7,500.00	1,002.10	490.78	502.24	5,504.88
RENTALS	130,000.00	7,233.38	7,233.38	7,233.38	108,299.86
REPAIR & MAINT CONTRACT	3,500.00		94.45		3,405.55
BOND PAYMENTS	88,955.00				88,955.00
OTHER SERVICES & CHARGES	20,000.00		5,781.16	1,013.97	13,204.87
OTHER CAPITAL OUTLAY	160,000.00				160,000.00
IMPROVE OTHER THAN BUILDINGS	10,000.00				10,000.00
LAND	10,000.00				10,000.00
MACHINERY & EQUIP	10,000.00				10,000.00
	<b>611,455.00</b>	<b>19,057.65</b>	<b>17,282.72</b>	<b>17,713.66</b>	<b>557,400.97</b>

# YORKTOWN TOWN COUNCIL

Monday March 18, 2013 @ 5:30 P.M. Meeting

Pledge of Allegiance

Roll Call. **Present:** Bob Flanagan, Dan Flanagan, Lon Fox, Rick Glaub, Rich Lee, Laura Vise, and Bob Ratchford.

Approve Meeting Minutes for February 18, 2013: **Motion to Approve:** Bob Flanagan  
**Seconded:** Rick Glaub. All councilmen present voted in favor.

Approve Claims for March totaling \$506,870.73: **Motion to Approve:** Rick Glaub,  
**Seconded:** Laura Vise. All councilmen voted in favor.

## New Business:

### Signage, \$225,000 plus:

Presentation by Committee Chairperson Laura Vise. The presentation outlined three types of signage. LED Reader Boards 2 @ \$41,272 per sign. Entrance Signs 4 @ \$25,130 per sign and Directional Signs @ \$1,800 per sign. The total estimated price for the package of signs under \$200,000. This project would be phased in over 2 to 3 years and revenue sources consist of TIF dollars, and possible Chamber of Commerce and school donations.

Rick Glaub questioned if the property located at CR 600 W was still available for use and why the amount for signage went from the original \$70,000 to over \$225,000. **Motion to Table:** Rick Glaub; until the project could be reviewed by council members. **Seconded:** Bob Flanagan. Dan Flanagan, Bob Flanagan and Rick Glaub voted yes to table. Rich Lee, Lon Fox, Laura Vise and Bob Ratchford voted no to table. **Motion to table failed** by a 3 to 4 vote to table. **Motion:** Rich Lee motion to proceed with project. Pete Olson recommended verifying land availability. Laura Vise stated that she would like to move forward with St Rd 32 & Tiger Dr Signage at minimum. **Motion Withdraw:** Rich Lee withdrew his original motion. **Motion:** Rich Lee; Move forward with reader board signage located at Tiger Dr and St Rd 32. **Seconded:** Dan Flanagan. Rick Glaub voted no and all other council members voted in favor. Motion carried with a 6 to 1 vote in favor. Ace Signs will do the work and no bids were taken.

## Invoice Cloud:

Pete Olson presented a proposal from Invoice Cloud. This program will allow utility payments to be made through the town's website. The cost associated with this opportunity will be charged to the customers that choose to use the service. **Motion:** Dan Flanagan. **Seconded:** Lon Fox. All members voted in favor.

## River Rd Trails, B, F&S Supplement #1:

Pete Olson stated that if the council was going to proceed with the River Rd Trail project they would need to act on the supplement. This would allow for BF&S to start the process of easement acquisition, topical layouts and in depth planning. The trail will

follow the south side of the road along River Rd. Rick Glaub stated that the residents in the area would lose at least 9 ft of yard due to the trail but some sacrifices would need to be made. Rick Yencer would like to have a public forum for the public to respond. Pete Olson stated there had been opportunity for the public to have spoken about the project. Homeowner Bruce Woloski stated that they would lose 19 ft of frontage, privacy and property values could be impacted adversely.

**Motion:** Dan Flanagan; Table for 1 month to hear from public and inform property owners. No one seconded and motion died.

**Motion:** Laura Vise; Proceed with project and have property owners notified about plans.

**Seconded:** Rick Glaub. All council members voted in favor except Dan Flanagan voted no. Motion carried by a 6 to 1 vote.

#### **Street Acceptance:**

Pete Olson recommended accepting the streets located in TK Towne development. The streets are narrow and are not to town specs but TK Constructors have stated that they would snow plow for a nominal fee. **Motion to Approve:** Dan Flanagan. **Seconded:** Bob Flanagan. All council members voted in favor.

#### **Slurry Seal \$31,493:**

Broadway St from St Rd 32 to the Depot St. train tracks. Cornbread Rd from Broadway St to the Buck Creek Bridge. **Motion to Approve:** Dan Flanagan. **Seconded:** Bob Flanagan. All council members voted in favor.

#### **Animal Control Agreement with City of Muncie:**

Animals are currently held in Yorktown for 5 days and then turned over to ARF. The agreement will be with Muncie Animal Shelter for \$75 for dogs and \$45 for cats.

**Motion:** Rick Glaub. **Seconded:** Rich Lee. All council members voted in favor.

#### **ADA Compliance, Delaware County Interlocal Agreement:**

Delaware County will allow the town to work with their consultants and be part of the larger plan to which they have agreed. The town will receive 80% of the \$13,600 from the MPO which means that the town will be responsible for \$2,730. The town employees will do part of the work to defray costs.

**Motion:** Laura Vise. **Seconded:** Rick Glaub. All council members voted in favor.

#### **Motorola Police Radios, \$28,061.70:**

7 radios for the police department. **Motion:** Bob Flanagan. **Seconded:** Rich Lee. All council members voted in favor.

#### **Instituform, Sewer Linings:**

Pete Olson recommended approval of the pay order, changer order and substantial completion of the project. **Motion:** Dan Flanagan. **Seconded:** Rich Lee. All council members voted in favor.

#### **Sports Park Drainage Bid Process:**

Pete Olson recommended approval of the advertisement to bid for the sports park drainage improvements. **Motion:** Rich Lee. **Seconded:** Dan Flanagan. All council members voted in favor.

**Park One Sewer Extension:**

Pete Olson recommended approval of the payout, completion and change order. **Motion:** Dan Flanagan. **Seconded:** Laura Vise. All council members voted in favor.

**Code of Ethics:**

There was discussion about adopting a code of ethics for employees and council members.

**Chase Bank Cards for Employees:**

Beth Neff discussed with council the benefits of allowing each employee having their own purchase cards. It will allow them to purchase what they need with limited purchase power. The employees would be responsible for receipts just like they are now. This will allow for the reduction of checks being sent to the numerous vendors. There would be a strict policy regarding usage and misuse of the purchasing of product. Employees who misuse the purchase card will be terminated.

**Public Comments:**

John Mogush: Would like the website to be more interactive.

Doris Humbert: Would like an update on the Buck Creek Restoration. Pete Olson stated that there was a 60 day extension on the restoration plan.

Rick Yencer: Would like council to secure funding for economic development and job creation.

**Comments from Town Council:**

Rick Glaub stated that he is an advocate for Project Oasis. This project links Madison and Delaware Counties with trails.

**Next regularly scheduled Council Meeting: April 15, 2013, at 5:30 PM, @ Yorktown Court.**

**Adjournment 7:15 PM**

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**Council President**

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**Clerk-Treasurer**





3621 West Royerton Road  
Muncie, Indiana 47304  
Phone: 765.288.1000  
Fax: 765.288.1010

[www.acesign.com](http://www.acesign.com)

PH: 765.288.1000  
FX: 765.288.1010

## Quotation

Quote Number:  
13085

Quote Date:  
Mar 5, 2013

**Client** Yorktown Town Hall  
9800 W. Smith St.  
Attn: Clerk Treasurer  
Yorktown, IN 47396

Page:  
1

Pete Olsen

PH:  
FX:

Yorktown Town Hall  
9800 W. Smith St.  
Attn: Clerk Treasurer  
Yorktown, IN 47396

Customer ID	Good Thru	Payment Terms	Sales Rep
YORKTOWNHALL	4/4/13	Net 30 Days	

Quantity	Description	Unit Price	Extension
1.00	Option 3 aluminum directional sign per design.	1,800.00	1,800.00
		<b>Subtotal</b>	1,800.00
		<b>Sales Tax</b>	126.00
		<b>Freight</b>	
		<b>Total</b>	1,926.00

**TOWN OF  
YORKTOWN**

---

High School ←

Morrows Meadow ←

Lions Club ↑

Food →



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FX: 765.288.1010

# Quotation

Quote Number:  
13084

Quote Date:  
Mar 5, 2013

**Client** Yorktown Town Hall  
9800 W. Smith St.  
Attn: Clerk Treasurer  
Yorktown, IN 47396

Page:  
1

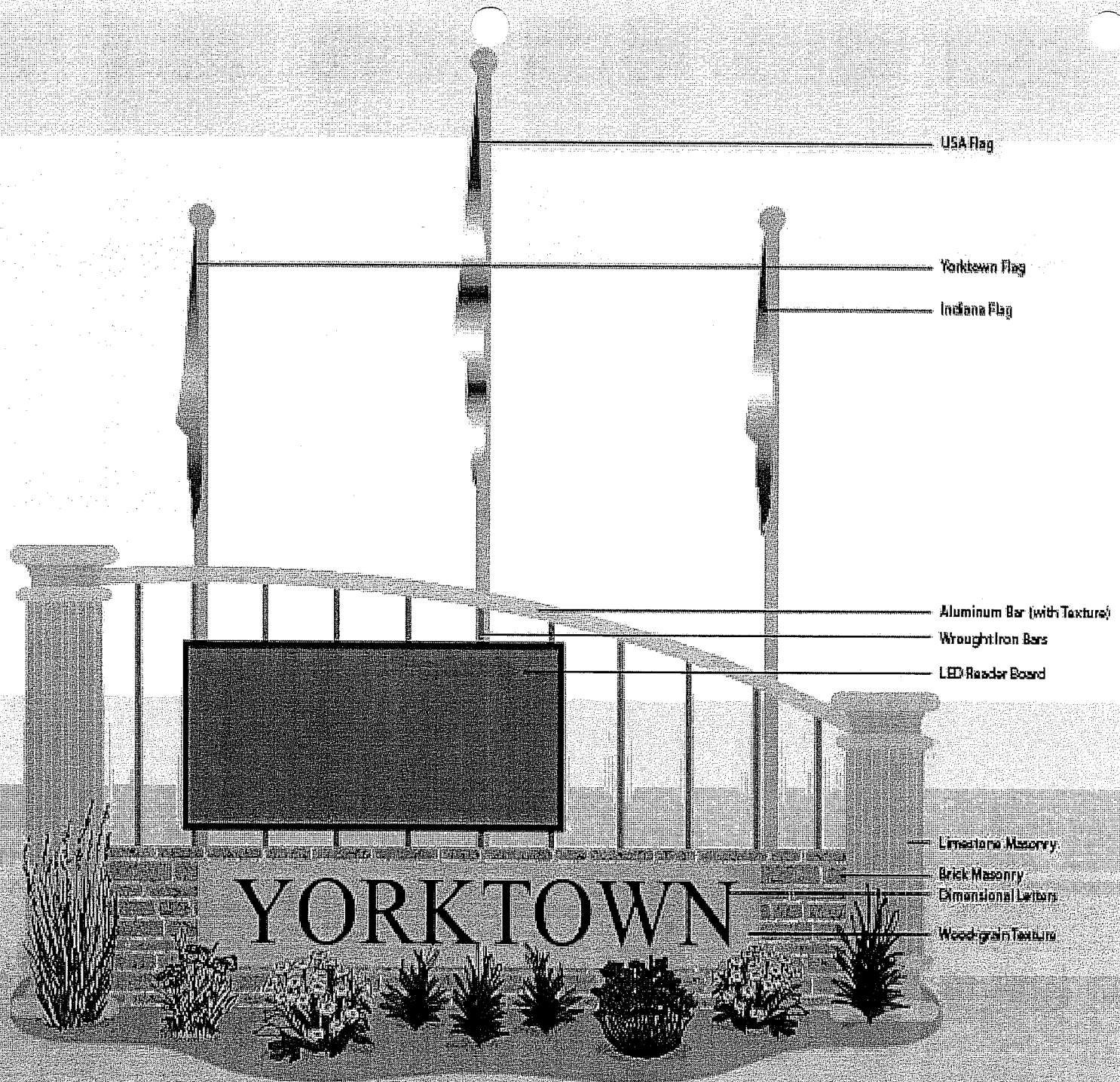
Pete Olsen

PH:  
FX:

Yorktown Town Hall  
9800 W. Smith St.  
Attn: Clerk Treasurer  
Yorktown, IN 47396

Customer ID	Good Thru	Payment Terms	Sales Rep
YORKTOWNHALL	4/4/13	Net 30 Days	

Quantity	Description	Unit Price	Extension
1.00	Brick, block, and limestone work with decorative fluted limestone columns and aluminum railings. Per design LED option 2. 8'h x 14'w.	22,330.00	22,330.00
1.00	Single sided 20mm amber LED message center. 3'10"x7'10" approx. cabinet size installed.	16,442.00	16,442.00
1.00	Custom dimensional sign (Yorktown).	2,500.00	2,500.00
		Subtotal	41,272.00
		Sales Tax	2,889.04
		Freight	
		<b>Total</b>	<b>44,161.04</b>



USA Flag

Yorktown Flag

Indiana Flag

Aluminum Bar (with Texture)

Wrought Iron Bars

LED Reader Board

Limestone Masonry

Brick Masonry

Dimensional Letters

Wood-grain Texture



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FX: 765.288.1010

# Quotation

Quote Number:  
13089

Quote Date:  
Mar 5, 2013

**Client**

Yorktown Town Hall  
9800 W. Smith St.  
Attn: Clerk Treasurer  
Yorktown, IN 47396

Page:  
1

Pete Olsen

Yorktown Town Hall  
9800 W. Smith St.  
Attn: Clerk Treasurer  
Yorktown, IN 47396

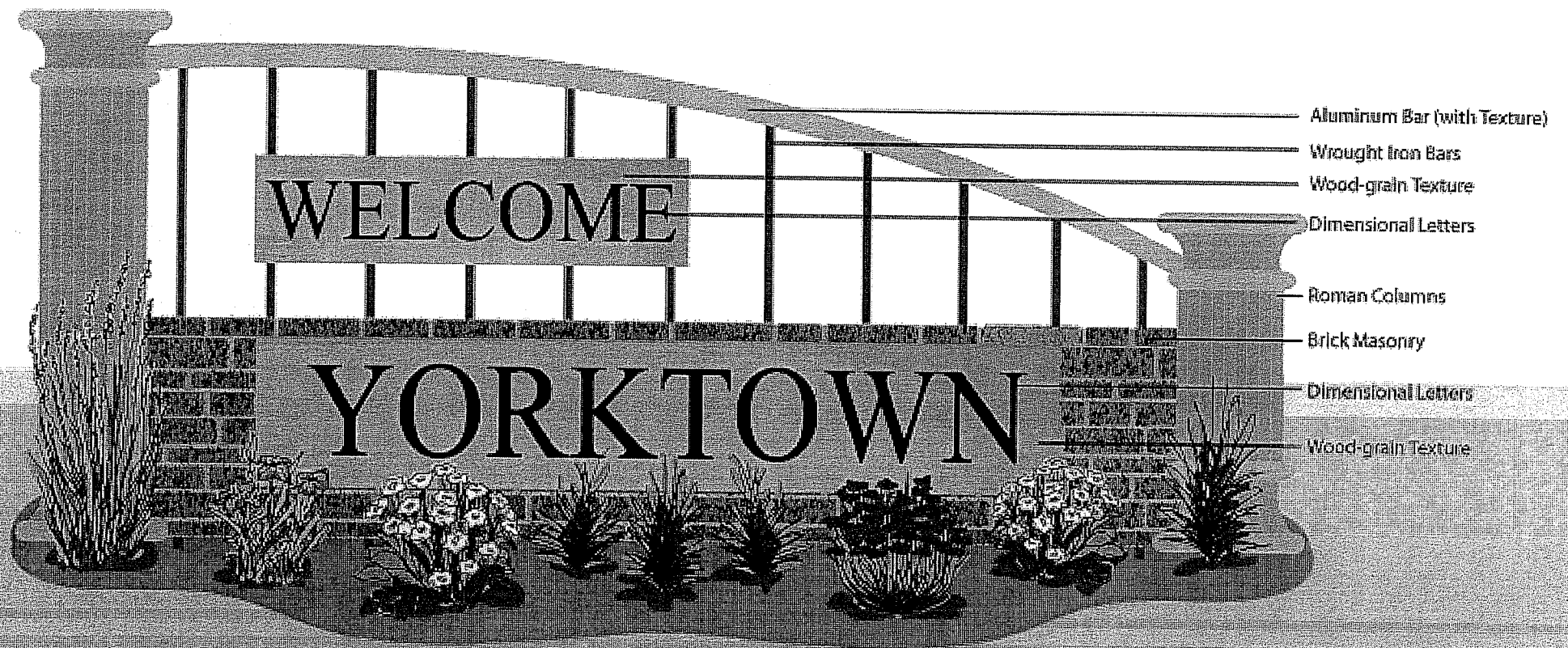
PH:

FX:

Customer ID	Good Thru	Payment Terms	Sales Rep
YORKTOWNHALL	4/4/13	Net 30 Days	

Quantity	Description	Unit Price	Extension
1.00	Brick, block, and limestone work with decorative fluted limestone columns and aluminum railings. Per design LED option 2. 8'h x 14'w.	22,330.00	22,330.00
1.00	Custom dimensional sign option 2(Welcome Town of Yorktown).	2,800.00	2,800.00
		Subtotal	25,130.00
		Sales Tax	
		Freight	
		<b>Total</b>	25,130.00





Aluminum Bar (with Texture)

Wrought Iron Bars

Wood-grain Texture

Dimensional Letters

Roman Columns

Brick Masonry

Dimensional Letters

Wood-grain Texture

**Pete Olson**

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**From:** lvisc  
**Sent:** Tuesday, March 12, 2013 1:33 PM  
**To:** Pete Olson  
**Subject:** Fwd: Quote # 13084 Yorktown sign

Include this email as well - it's the additional price of full color led.

Laura L. Vise  
Yorktown Council

Sent from my iPad

Begin forwarded message:

**From:** Russell Jones <[rjones@acesign.com](mailto:rjones@acesign.com)>  
**Date:** March 11, 2013, 8:07:29 AM EDT  
**To:** lvisc <[lvisc@yorktownindiana.org](mailto:lvisc@yorktownindiana.org)>  
**Subject: RE: Quote # 13084 Yorktown sign**

Did I let you know the full color message center would add \$3000 to the price of the sign? To make white like the BSU signs you have to run red, green , and blue.



## **Town of Yorktown**

9800 W Smith St • PO Box 518

Yorktown, IN 47396

765-759-4003p • 765-759-4016f

[www.yorktownindiana.org](http://www.yorktownindiana.org)

4/11/2013

### **Resolution 2013 -1**

The attached resolution updates the charges we will charge if the Town employees have to do any mowing or cleanup work associated with neglected or abandoned properties. These are updated rates from 2010. I had staff call around to get rental rates on equipment so we are in a consistent range had somebody gone and rented the equipment. In addition we are updating the labor rate due to increases in salaries, insurance, and taxes paid for staff members.

If a property owner does not pay the bill we are allowed to lien the bill and do so in most of these cases. We are reimbursed when taxes are paid.



RESOLUTION NO. 2013-1

TOWN COUNCIL OF YORKTOWN, INDIANA

RESOLUTION AFFIXING RATES AND CHARGES FOR MOWING AND UTILITY CONNECTIONS

WHEREAS, the Town Council of Yorktown, in accordance with ordinances affecting connection charges to the Yorktown Municipal Utilities, is authorized to charge for labor, material and equipment used for said mowing and utility connections.

NOW, THEREFORE, BE IT RESOLVED by the Yorktown Town Council that the following rates and charges apply for labor and equipment. These rates and charges are based on time with a minimum of one hour.

**HEAVY EQUIPMENT LABOR RATES**

<i>Employee Labor 1 hour minimum</i>	\$50.00 per hour
Backhoe	\$70.00 per hour
Trucking	\$60.00 per hour
Boring Machine*	\$70.00 per hour
Street Sweeper w/ operator	\$60.00 per half hour
Snow Plow and Salt Spreader	\$60.00 per hour
Skid Steer	\$70.00 per hour

**LIGHT EQUIPMENT LABOR RATES**

<i>Employee Labor 1 hour minimum</i>	\$30.00 per hour
Weed Whip	\$20.00 per hour
Riding Mower	\$35.00 per hour
Push Mower	\$25.00 per hour
Tractor Mower	\$45.00 per hour
Chain Saw	\$25.00 per hour
Flat Bed	\$60.00 per hour
Utility Trailer	\$60.00 per hour

*\*Up to 2" line. If subcontracted, contractor's final invoice charges apply.*

Passed and adopted by the Town Council of the Town of Yorktown on the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Robert Ratchford, President

\_\_\_\_\_  
Laura Vise, Vice President

\_\_\_\_\_  
Daniel Flanagan, Member

\_\_\_\_\_  
Robert Flanagan, Member

\_\_\_\_\_  
Lon Fox, Member

\_\_\_\_\_  
Rick Glaub, Member

\_\_\_\_\_  
Rich Lee, Member

ATTEST:

\_\_\_\_\_  
Beth Neff, Clerk-Treasurer



## **Town of Yorktown**

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Yorktown, IN 47396

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4/11/2013

### **Ordinance 704 – Residential Tax abatement program**

As I discussed earlier this year, Mark Thurston purchased Iron Gate and is in a position where he is discussing a “Fire Sale of Building Lots” this spring and summer. In a discussion with Mark, I asked how the Town could help kick start construction in the subdivisions and community and the discussion of residential tax abatement program came up.

In 2005/2006 the Town was seeing 40-50 new houses a year and then we all know that the housing bubble hit and contractors have been limited in the last few years in the number of new homes constructed. In 2008 the Town tried a residential tax abatement program to help keep construction going, but met with limited success. The economy and construction has started to turn as we are seeing signs in communities south and north of us pick up, and I believe that the Town will benefit in multiple ways by having construction in our already developed subdivision (not just the ones owned by TK) take off.

I am recommending a 2 year tax abatement program for newly constructed houses that begin construction after June 1<sup>st</sup> 2013 and runs for either 12 or 18 months. This means that a newly constructed home in this time frame would not pay taxes for the 1st year and would pay 50% of their taxes for the second year. The program would be open to all “urbanized” areas in our community and each property would have to go through the process, which includes a recommendation from our Economic Development Commission and an individual ordinance for each lot approved by the council.

We have multiple subdivision that were constructed in the early to mid 2000’s that now have empty or nearly empty streets that need patrolled, plowed and maintained, and water and sewer systems expansions that are being paid off by the current rate payers because of the construction slow down. This has a detrimental effect because the only revenue we are receiving is the assessed value of an empty lot.

I believe we would see multiple benefits from a quick burst program, including an increase of construction related employees, new assessed value in a relatively short term, new water and sewer customers who would be paying utility rates, and we are only losing the assessed value of empty lots for 18 months.

There are some drawbacks, as this will compete with individuals that are currently trying to sell their existing home or may encourage somebody to build instead of rehab which doesn’t help some of our core neighborhoods. This is why I’m recommending the short time frame for construction to start.

**ORDINANCE NO. \_\_\_\_**  
**TOWN OF YORKTOWN, INDIANA**  
**An Ordinance Establishing Procedures for the**  
**Granting of Residential Tax Abatements**

WHEREAS, the Town Council of the Town of Yorktown, Indiana, wishes to enact certain procedures for the application of tax abatements within the Town of Yorktown, for the purpose of real property tax abatement; and

WHEREAS, the Town Council finds that the construction of new residences within the Town of Yorktown should be encouraged and fostered; and

WHEREAS, I.C. 6-1.1-12.1-1, *et. seq.* provides that the Town Council may grant resident tax abatements where the Council find that the property is located in an economic development target area as established by law or in an economic revitalization area as established by law; and

WHEREAS, the Town Council does now desire to establish certain policies and guidelines for the determination of a residential tax abatement for such properties.

NOW THEREFORE, BE IT ORDAINED by the Town Council as follows:

1. Deductions relating to the construction of residential real property shall be granted by the Town Council only when the Council finds that the facility to be constructed is located in an economic development target area or economic revitalization area following findings by the Council made pursuant to law and further provisions of this Ordinance.

2. Before the Town Council determines that an abatement is appropriate and after following procedures required by law, the Council shall further make all of the following findings pertaining to said property:

- (a) That the facility to be constructed consists of new construction intended for the habitation by a single family unit; and
- (b) That the construction of the facility is intended to commence not later than December 31, 2015.

3. The Town shall be entitled to charge a reasonable fee payable to the "Town of Yorktown" for applications for such residential tax abatement.

4. Abatements granted under this Ordinance shall be for two (2) years, with full abatement the first year and fifty percent (50%) the second year. The granting of abatements under the provisions of this Ordinance shall terminate on March 17, 2016, unless otherwise amended or extended under further ordinance. The termination of the provisions of this Ordinance shall not affect the length of time of abatements granted prior to such termination.

YORKTOWN TOWN COUNCIL

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ATTEST:

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Beth Neff, Clerk-Treasurer



## **Town of Yorktown**

9800 W Smith St • PO Box 518

Yorktown, IN 47396

765-759-4003p • 765-759-4016f

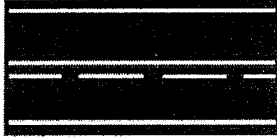
[www.yorktownindiana.org](http://www.yorktownindiana.org)

4/11/2013

### **Crack Seal Quote**

Pavement Solutions has provided the following quote for “crack seal” in various neighborhoods for our community. I’m looking at doing approximately 82,000 sy or about \$45,000 dollars worth of crack seal. I’m recommending Sub Division 1 (Butternut), Sub-Division 3 (Evergreen) and Sub-Division 4 (Haverhill), but I’ve asked Pavement Solutions to look at a couple of the roads again in case I want to change the exact roads. This money would come from Local Road & Street which is earmarked specifically for road construction and maintenance costs.

***Pavement  
Solutions,  
Inc.***



March 17, 2013

Mr. Pete Olson  
Town of Yorktown  
P.O. Box 518  
Yorktown, IN 47396

Mr. Olson:

We are pleased to submit this quote for approximately 202,175 square yards of Hot Modified Asphalt, Fiberized Crack Seal, as per Town specifications. Our price includes all labor, materials, equipment, and traffic control to complete the project.

Streets to be crack sealed:      See attached list

Prices are for:

10,000 to 20,000 square yards =	\$0.75/sy
20,001 to 30,000 square yards =	\$0.70/sy
30,001 to 40,000 square yards =	\$0.65/sy
40,001 to 50,000 square yards =	\$0.60/sy
50,001 + square yards =	\$0.55/sy

Please select the streets to be crack sealed from the attached list (highlight) and total the square yardage and multiply by the above corresponding factor and fill in below.

**Total square yards = \_\_\_\_\_ x \$0. \_\_\_\_\_ = \$ \_\_\_\_\_**

Please sign and date your acceptance below and return to the address shown or you may fax to 765-533-2720.

We want to thank you for the opportunity to submit this quote and we look forward to working with you during this construction season. If you should have any questions please feel free to call me at 765-635-4796.

Chris A. Oakes, VP  
Chris A. Oakes, VP

March 17, 2013  
Date

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

## Yorktown 2013 Crack Seal List

1. Cornbread -	Nebo to Bridge	16,675sy
2. Nebo -	Cornbread to SR 332	53,355sy
3. CR 600 W -	Lone Beech to River Road	11,115sy
4. Isonagle -	CR 500 W to Nebo	11,735sy

### Sub-division #1 (Butternut)

5. Thorntree -	Butternut to end	6,000sy
6. Butternut -	CR 500 W to end	6,615sy
7. Hackberry -	Butternut to end	1,935sy
8. Balsam -	Butternut to Buckeye	4,225sy
9. Balsam Ct -	Balsam to end	820sy
10. Buckeye -	Balsam to Thorn Tree	7,435sy
11. Magnolia -	Butternut to Thorn Tree	2,740sy

**Total = 29,770sy**

### Sub-division #2 (Lone Beech)

12. Greenview -	CR 500 W to Linear Tree	3,390sy
13. Eucalyptus -	CR 500 W to Fir Tree	6,915sy
14. Red Bud -	Myra to Lone Beech	10,200sy
15. Tulip Tree -	Lone Beech to Lone Beech	9,455sy

**Total = 29,960sy**

### Sub-division #3 (Evergreen)

16. Evergreen -	River to Teal	1,125sy
17. Teal -	Buckingham to Jade	2,470sy
18. Jade N & S -	Teal to Greenland to Greenville	4,425sy
19. Greenville -	Jade to Buckingham	2,315sy
20. Buckingham -	River to Greenville	6,315sy
21. Wintergreen -	Teal to Greenville	5,050sy
22. Greenland -	Teal to Greenville	5,085sy
23. Kelly -	Buckingham to Greenland	1,690sy
24. Shamrock -	Jade to Greenland	780sy

**Total = 29,255sy**

### Sub-division #4 (Haverhill)

25. York -	SR 32 to end	3,625sy
26. Lindell -	SR 32 to Pleasant	2,645sy
27. Oakdale -	SR 32 to Pleasant	2,290sy
28. Haverhill -	SR 32 to Adaline	4,535sy
29. Fairview -	York to Hunter	3,550sy
30. Fairview Ct -	Fairview to end	430sy
31. Maple -	Haverhill to Andrews	1,400sy
32. Irvington -	Maple to Haverhill	1,835sy

**Total = 20,310sy**

**TOTAL SQUARE YARDS ALL STREETS = 202,175 square yards**

**8314 N 400 W — Middletown, Indiana 47356 — Phone: 765-533-2720**





## **Town of Yorktown**

9800 W Smith St • PO Box 518

Yorktown, IN 47396

765-759-4003p • 765-759-4016f

[www.yorktownindiana.org](http://www.yorktownindiana.org)

4/11/2013

### **Ordinance 705 – Sewer Use**

Because of the new sewer line from Park1 we have to make changes to our pretreatment policy and procedures which requires that we have a change in our Sewer Use Ordinance. The proposed ordinance and policy has been reviewed by IDEM and meets their approval for treatment procedures and influent and effluent limits.

ORDINANCE NO.

An Ordinance regulating the connection to and use of public and private sewers and drains, the installation and connection of building sewers, and the discharge of waters and wastes into the public sewer system of the Town of Yorktown, Indiana, and providing penalties for violations thereof.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF YORKTOWN, INDIANA,

Section 1. Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as follows:

- (a) "Sewage works" shall mean the structures, equipment and processes to collect, transport and treat domestic and industrial wastes and dispose of the effluent and accumulated residual solids.
- (b) "Superintendent" shall mean the Superintendent of the municipal sewage works of the Town of Yorktown, Indiana, or his authorized deputy, agent or representative.
- (c) "Inspector" shall mean the person or persons duly authorized by the town, through its Town Council, to inspect and approve the installation of building sewers and their connection to the public sewer system.
- (d) "Sewage" shall mean the combination of the liquid and water-carried wastes from residences commercial buildings, industrial plants and institutions, (including polluted cooling water). The three most common types of sewage are:

Sanitary sewage shall mean a combination of liquid and water-carried wastes discharged from toilet and other sanitary plumbing facilities.

Industrial sewage shall mean a combination of liquid and water-carried wastes, discharged from any industrial establishment, and resulting from any trade or process carried on in that establishment (this shall include the wastes from pretreatment facilities and polluted cooling water).

Combined sewage shall mean wastes including sanitary sewage, industrial sewage, storm water, infiltration and inflow carried to the wastewater treatment facilities by a combined sewer.

- (e) "Sewer" shall mean a pipe or conduit for carrying sewage.
- (f) "Public sewer" shall mean a sewer which is owned and controlled by the public authority and will consist of the following increments:

Collector sewer shall mean a sewer whose primary purpose is to collect wastewaters from individual point source discharges.

Interceptor sewer shall mean a sewer whose primary purpose is to collect wastewaters from individual point source discharges.

Interceptor sewer shall mean a sewer whose primary purpose is to transport wastewater from collector sewers to a treatment facility.

Force main shall mean a pipe in which wastewater is carried under pressure.

Pumping station shall mean a station positioned in the public sewer system at which wastewater is pumped to a higher level.

- (g) "Private sewer" shall mean a sewer which is not owned by a public authority.
- (h) "Sanitary sewer" shall mean a sewer which carried sanitary and industrial wastes, and to which storm, surface, and ground water are not intentionally admitted.
- (i) "Storm sewer" shall mean a sewer for conveying water, ground water or unpolluted water from any source and to which sanitary and/or industrial wastes are not intentionally admitted.
- (j) "Combined sewer" shall mean a sewer intended to receive both wastewater and storm or surface water.
- (k) "Building drain" shall mean that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste and other drainage pipes inside the walls of a building and conveys it to the building sewer beginning three (3) feet outside the building wall.

Building drain – sanitary – A building drain which conveys sanitary or industrial sewage only.

Building drain – storm -- A building drain which conveys storm water or other clear water drainage, but no wastewater.

- (l) "Building sewer" shall mean the extension from the building drain to the public sewer or other place of disposal. (Also called house connection.)

Building sewer-sanitary – A building sewer which conveys sanitary or industrial sewage only.

Building sewer-storm – A building sewer which conveys storm water or other clear water drainage, but no sanitary or industrial sewage.

- (m) "Normal domestic sewage" shall have the same meaning as defined in the Sewage Rate Ordinance.
- (n) "Industrial wastes" shall mean the liquid wastes from industrial manufacturing processes, trade, or business as distinct from sanitary sewage.
- (o) "Garbage" shall mean solid wastes from the domestic and commercial preparation, cooking, and dispensing of food, and from the handling, storage and sale of produce.

- (p) "Properly shredded garbage" shall mean the wastes from the preparation, cooking, and dispensing of food that has been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half (1/2) inch in any dimension.
- (q) "Infiltration" shall mean the water entering a sewer system, including building drains and sewers, from the ground, through such means as, but not limited to, defective pipes, pipe joints, connections, or manhole walls. Infiltration does not include and is distinguished from inflow).
- (r) "Inflow" shall mean the water discharge into a sewer system, including building drains and sewers, from such sources as, but not limited to: roof leaders, cellar, yard and area drains, foundation drains, unpolluted cooling water discharges, drains from springs and swampy areas, manhole covers, cross connections from storm sewers, and combined sewers, catch basins, storm waters, surface run-off, street wash waters or drainage. (Inflow does not include, and is distinguished from infiltration).
- (s) "Infiltration/Inflow" shall mean the total quantity of water from both infiltration and inflow without distinguishing the source.
- (t) "Biochemical oxygen demand" (BID) shall mean the quantity oxygen expressed in mg/l, utilized in the biochemical oxidation of organic matter under standard laboratory procedures in five (5) days at 20 degrees C.
- (u) "Suspended solids" shall mean solids that either float on the surface of, or are in suspension in, water, sewage, or other liquids and which are removable by laboratory filtering.
- (v) "Total solids" shall mean the sum of suspended and dissolved solids.
- (w) "pH" shall mean the reciprocal of the logarithm of the hydrogen ion concentration. The concentration is the weight of hydrogen ions, in grams per liter of solution.
- (x) "Fecal coliform" shall mean any of a number of organisms common to the intestinal tract of man and animals, whose presence in sanitary sewage is an indicator of pollution.
- (y) "Floatable oil" shall mean oil, fat, or grease in a physical state, such that will separate by gravity from wastewater by treatment in a pretreatment facility approved by the Town.
- (z) "Volatile organic matter" shall mean the material in the sewage solids transformed to gases or vapors when heated at 550 degrees C for 15 to 20 minutes.
- (aa) "Toxic amount" shall mean concentrations of any pollutant or combination of pollutants, which upon exposure to or assimilation into any organism will cause adverse effects, such as cancer, genetic mutations, and physiological

manifestations, as defined in standards issued pursuant to Section 307 (a) of PL 92-500.

- (bb) "Slug" shall mean any discharge of water or wastewater which in concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than 10 minutes more than 3 times the average 24 hours concentration or flows during normal operation and shall adversely affect the collection system.
- (cc) "Unpolluted water" is water of quality equal to or better than the effluent criteria in effect, or water that would not cause violation of receiving water quality standards and would not be benefitted by discharge to the sanitary sewers and wastewater treatment facilities provided.
- (dd) "Compatible pollutant" shall mean biochemical oxygen demand, suspended solids, pH, and fecal coliform bacteria, plus additional pollutants identified in the NPDES Permit if the treatment works was designed to treat such pollutants, and in fact does remove such pollutants to a substantial degree. The term substantial degree is not subject to precise definition, but generally contemplates removals in the order of 80 percent or greater. Minor incidental removals in the order of 10 to 30 percent are not considered substantial. Examples of the additional pollutants which may be considered compatible include:
  - (a) Chemical oxygen demand,
  - (b) Total organic carbon,
  - (c) Phosphorus and phosphorus compounds,
  - (d) Nitrogen and nitrogen compounds, and
  - (e) Fats, oils, and greases of animal or vegetable origin (except as prohibited where these materials would interfere with the operation of the treatment words.)
- (ee) "Incompatible pollutant" shall mean any pollutant that is not defined as a compatible pollutant, including non-biodegradable dissolved solids.
- (ff) "Pretreatment" shall mean the treatment of industrial sewage from privately owned industrial sources prior to introduction into a public treatment works.
- (gg) "Standard methods" shall mean the laboratory procedures set forth in the latest edition, at the time of analysis, of "Standard Methods for the Examination of Water and Wastewater" prepared and published jointly by the American Public Health Association, the American Water Works Association and the Water Pollution control Federation.
- (hh) "NPDES Permit" shall mean a permit issued under the National Pollutant Discharge Elimination System for discharge of wastewaters to the navigable waters of the United States pursuant to Section 402 of PL 92-500.
- (ii) "Easement" shall mean an acquired legal right for the specific use of land owned by others.

- (jj) "Natural outlet" shall mean any outlet, including storm sewers and combined sewer overflows, into a watercourse, pond, ditch, lake, or other body of surface or groundwater.
- (kk) "Person" shall mean any individual, firm, company, association, society, corporation or group discharging any wastewater to WWTW.
- (ll) "Watercourse" shall mean a natural or artificial channel for the passage of water either continuously or intermittently
- (mm) "Significant Industrial User" or "SIU" means the following:
- (1) Industrial users subject to categorical pretreatment standards under 327 IAC 5-18-10.
  - (2) An industrial user that:
    - (i) discharges an average of twenty-five thousand (25,000) gallons per day or more of process wastewater (excluding sanitary, noncontact cooling and boiler blowdown wastewater) to the POTW;
    - (ii) contributes a process wastestream that makes up five percent (5%) or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or
    - (iii) is designated as a significant industrial user by the control authority on the basis that the industrial user has a reasonable potential to:
      - adversely affect the POTW's operation;
      - violate a pretreatment standard; or
      - violate a requirement of 327 IAC 5-19-3
- (nn) "Shall" is mandatory, "May" is permissive.

## Section 2.

- (a) It shall be unlawful for any person to place, deposit or permit to be deposited in any unsanitary manner on public or private property within the Town, or in any area under the jurisdiction of said Town, any human or animal excrement, garbage, or other objectionable waste.
- (b) No person shall discharge or cause to be discharged to any sanitary sewer, either directly or indirectly, storm water, surface water, ground water, roof run-off, subsurface drainage, cooling water, unpolluted water, or unpolluted industrial process water. The Town shall require the removal of unpolluted waters from any wastewater collection or treatment facility if such removal is cost-effective and is in the best interest of all users of those facilities.
- (c) Storm water, surface water, ground water, roof run-off, subsurface drainage, cooling water, unpolluted or unpolluted industrial process water may be admitted to storm sewers which have adequate capacity for their accommodation. No

person shall use such sewers, however, without the specific permission of the Town. No new connection shall be made unless there is capacity available in all downstream sewers, lift stations, force mains, and the sewage treatment plant including capacity for BOD and suspended solids.

- (d) No person shall place, deposit, or permit to be deposited in any unsanitary manner on public or private property within the jurisdiction of the Town, any wastewater or other polluted waters except where suitable treatment has been provided in accordance with provisions of this ordinance and the NPDES Permit.
- (e) No person shall discharge or cause to be discharged to any natural outlet any wastewater or other polluted waters except where suitable treatment has been provided in accordance with provisions of this ordinance and the NPDES Permit.
- (f) Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of sewage.
- (g) The owner of all houses, buildings, or properties used for human occupancy, employment, recreation or other purposes, situated within the Town and abutting on any street, alley, or right-of-way in which there is now located a public sanitary or combined sewer of the Town, is hereby required at his expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this ordinance, within ninety (90) days after date of official notice to do so, provided that said public sewer is within one hundred (100) feet of the property line.

### Section 3.

- (a) Where a public sanitary or combined sewer is not available under the provision of Section 2(g) the building sewer shall be connected to a private sewage disposal system complying with the provisions of this article.
- (b) Before commencement of construction of a private sewage disposal system, the owner shall first obtain a written permit signed by the Superintendent. The application for such permit shall be made on a form furnished by the Town, which the applicant shall supplement by any plans, specifications, and other information as are deemed necessary by the Superintendent. A permit and inspection fee in accordance with the rate schedule adopted by the Yorktown Town Council shall be paid to the Town at the time the application is filed.
- (c) A permit for a private sewage disposal system shall not become effective until the installation is completed to the satisfaction of the Superintendent. He shall be allowed to inspect the work at any stage of construction and, in any event, the applicant for the permit shall notify the superintendent when the work is ready for final inspection, and before any underground portions are covered. The inspection shall be made within twenty-four (24) hours of the receipt of notice by the Superintendent.
- (d) The type, capacities, location, and layout of a private sewage disposal system shall comply with all recommendations of the State Board of Health of the State

of Indiana. No permit shall be issued for any private sewage disposal system employing sub-surface soil absorption facilities where the area of the lot is less than twenty thousand (20,000) square feet. No septic tank or cesspool shall be permitted to discharge to any natural outlet.

- (e) At such time as a public sewer becomes available to a property served by a private sewage disposal system as provided in Section 3(d), a direct connection shall be made to the public sewer in compliance with this ordinance, and any septic tanks, cesspools and similar private sewage disposal facilities shall be abandoned and filled with suitable material.
- (f) The owner shall operate and maintain the private sewage disposal facilities in a sanitary manner at all times, at no expense to the Town.
- (g) No statement contained in this article shall be construed to interfere with any additional requirements that may be imposed by the Health Officer.
- (h) When a public sewer becomes available, the building sewer shall be connected to said sewer within sixty (60) days and the private sewage disposal system shall be cleaned of sludge and filled with clean bank-run gravel or dirt.

#### Section 4

- (a) No unauthorized person shall uncover, make any connections with or opening into, use, alter, or disturb any public sewer or appurtenance thereof without first obtaining a written permit from the Clerk Treasurer.
- (b) There shall be two (2) classes of building sewer permits:
  - (1) for residential and commercial service, and
  - (2) for service to establishments producing industrial wastes. In either case, the owner or his agent shall make application on a special form furnished by the said Town. The permit application shall be supplemented by any plans, specifications, or other information considered pertinent in the judgment of the Inspector. A permit and inspection fee in accordance with the rate schedule adopted by the Yorktown Town Council for residential, commercial, and industrial building sewer permits shall be paid to the Clerk Treasurer at the time the application is filed.
- (c) All costs and expense incident to the installation and connection of the building sewer shall be borne by the owner. The owner shall indemnify the Town from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.
- (d) A separate and independent building sewer shall be provided for every building; except where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard, or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer.



- (e) Old building sewers may be used in connection with new buildings only when they are found, on examination and test by the said Inspector, to meet all requirements of this ordinance.
- (f) The size, slope, alignment, materials of construction of a building sewer, and the methods to be used in excavating, placing of the pipe, jointing, testing, and backfilling the trench, shall all conform to the requirements of the building and plumbing code or other applicable rules and regulations of the Town. In the absence of code provisions or in amplification thereof, the materials and procedures set forth in appropriate specifications of the A.S.T.M. and W.P.C.F. Manual of Practice No. 9 shall apply.
- (g) Whenever possible, the building sewer shall be brought to the building at an elevation below the basement floor. In all buildings in which any building drain is too low to permit gravity flow to the public sewer, sanitary sewage carried by such building drain shall be lifted by an approved means and discharged to the building sewer.
- (h) No person shall make connection of roof downspouts, exterior foundation drains, areaway drains, sump pumps, or other sources of surface run-off or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sanitary sewer.
- (i) The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code or other applicable rules and regulations of the Town, or the procedures set forth in appropriate specifications of the A.S.T.M. and the W.P.C.F. Manual of Practice No. 9. All such connections shall be made gas tight and water tight. Any deviation from the prescribed procedures and materials must be approved by the Superintendent before installation.
- (j) The applicant for the building sewer permit shall notify the said Inspector when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the said Inspector or his representative.
- (k) All excavations for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways, and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the said Town.

#### Section 5.

- (a) No person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewers:
  - (1) A pollutant from any source of nondomestic wastewaters that could pass through or cause interference with the operation or performance of the POTW.

- (2) Any petroleum, oil, non-biodegradable cutting oil, or products of mineral oil in origin, or other flammable or explosive liquid, solid or gas.
  - (3) Any waters or wastes containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, cause acute worker health and safety problems, create a public nuisance, or create any hazard in the receiving waters of the sewage treatment plant.
  - (4) Any waters or wastes having a pH lower than (5.5), or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the sewage works.
  - (5) Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the sewage works such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails, paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.
  - (6) A trucked or hauled pollutant, except:
    - (i) with permission of the POTW; and
    - (ii) when introduced to the POTW at a discharge point designated by the POTW.
  - (7) A pollutant that could create a fire or explosion hazard in the POTW, including waste streams with a closed cup flashpoint of less than one hundred forty (140) degrees Fahrenheit (sixty (60) degrees Celsius) using the test methods in 40 CFR 261.21
- (b) No person shall discharge or cause to be discharged the following described substances, materials, waters, or wastes if it appears likely in the opinion of the Superintendent that such wastes can harm either the sewers, sewage treatment process, or equipment, have an adverse effect on the receiving stream, or can otherwise endanger life, limb, public property, or constitute a nuisance. In forming his opinion as to the acceptability of these wastes, the Superintendent will give consideration to such factors as the quantities of subject wastes in relation to flows and velocities in the sewers, materials of construction of the sewers, nature of the sewage treatment process, capacity of the sewage treatment plant, degree of treatability of wastes in the sewage treatment plant, and other pertinent factors. The substances prohibited are:
- (1) Any liquid or vapor having a temperature higher than one hundred four (104) degrees Fahrenheit, forty degrees (40) degrees C.
  - (2) Any liquid or vapor having a temperature that could inhibit biological activity in the POTW and result in interference or damage to the POTW.

- (3) Any water or waste containing fats, wax, grease, or oils, whether emulsified or not, in excess of one hundred (100) mg/l or containing substances which may solidify or become viscous at temperatures between thirty-two (32) and one hundred fifty (150) degrees Fahrenheit, sixty-five (65) degrees C.
- (4) Any garbage that has not been properly shredded. The installation and operation of any garbage grinder equipped with a motor of three-fourths (3/4) horsepower (0.76 hp metric) or greater shall be subject to the review and approval of the Superintendent.
- (5) Any waters or wastes containing strong acid iron pickling wastes, or concentrated plating solutions whether neutralized or not.
- (6) Any waters or wastes containing iron, chromium, copper, zinc, and similar objectionable or toxic substances; or wastes exerting an excessive chlorine requirement, to such degree that any such material received in the composite sewage at the sewage treatment works exceeds the limits established by the superintendent for such materials.
- (7) Any waters or wastes containing phenols or other taste or odor producing substances, in such concentrations exceeding limits which may be established by the Superintendent as necessary, after treatment of the composite sewage, to meet the requirements of the State, Federal, or other public agencies of jurisdiction for such discharge to the receiving waters.
- (8) Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the Superintendent in compliance with applicable State or Federal regulations.
- (9) Any waters or wastes having a pH in excess of 9.5.
- (10) Materials which exert or cause:
  - (i) Unusual concentrations of inert suspended solids (such as, but not limited to, Fullers earth, lime slurries, and lime residues) or of dissolved solids (such as, but not limited to, sodium chloride and sodium sulfate).
  - (ii) Excessive discoloration (such as, but not limited to, dye wastes and vegetable tanning solutions).
  - (iii) Unusual BOD, chemical oxygen demand, or chlorine requirements in such quantities as to constitute a significant load on the sewage treatment works.
  - (iv) Unusual volume of flow or concentration of wastes constituting "slugs" as defined herein.
- (11) Waters or wastes containing substances which are not amenable to treatment or reduction by the sewage treatment processes employed, or are amenable to treatment only to such degree that the sewage treatment plant

effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving waters.

- (c) If any waters or wastes are discharged, or are proposed to be discharged, to the public sewers, which waters contained the substances or possess the characteristics enumerated in Section 5 of this article, and which in the judgment of the Superintendent may have a deleterious effect upon the sewage works, processes, equipment, or receiving waters, or which otherwise create a hazard to life or constitute a public nuisance, the Superintendent may:
  - (1) Require new industries or industries with significant increase in discharges to submit information on wastewater characteristics and obtain prior approval for discharges.
  - (2) Reject the wastes in whole or in part for any reason deemed appropriate by the Town.
  - (3) Require pretreatment of such wastes to within the limits of normal sewage as defined.
  - (4) Require control or flow equalization of such wastes so as to avoid any "slug" loads or excessive loads that may be harmful to the treatment works, or
  - (5) Require payment of a surcharge on any excessive flows or loadings discharged to the treatment works to cover the additional costs of having capacity for and treating such wastes.

If the Superintendent permits the pretreatment or equalization of waste flows, the design and installation of the plant and equipment shall be subject to the review and approval of the Superintendent and subject to the requirements of all applicable codes, ordinances, and laws.

- (d) Where preliminary treatment or flow-equalizing facilities are provided for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner at his expense. In addition the Town shall have the authority to impose fees, if necessary, to offset the cost incurred for administering pretreatment requirements.
- (e) When required by the Superintendent, the owner of any property serviced by a building sewer carrying industrial wastes shall install a suitable control manhole together with such necessary meters and other appurtenances in the building sewer to facilitate observation, sampling, and measurement of the wastes. Such manhole, when required, shall be accessibly and safely located, and shall be constructed in accordance with plans approved by the Superintendent. The manhole shall be installed by the owner at his expense, and shall be maintained by him so as to be safe and accessible at all times.
- (f) All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this ordinance shall be determined in accordance with 40 CFR 136, and shall be determined at the control manhole provided, or upon suitable samples taken at said control manhole. In the event that no special manhole has been required, the control manhole shall be

considered to be the nearest downstream manhole in the public sewer to the point at which the building sewer is connected. Sampling shall be carried out by customarily accepted methods to reflect the effect of constituents upon the sewage works and to determine the existence of hazards to life, limb, and property. (The particular analyses involved will determine whether a twenty-four (24) hour composite of all outfalls of a premise is appropriate or whether a grab sample or samples should be taken. Normally, but not always, BOD suspended solids analyses are obtained from twenty-four (24) hour composites of all outfalls where pH's are determined from period grab samples.)

- (g) No statement contained in this article shall be construed as preventing any special agreement or arrangement between the Town and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the Town for treatment, subject to payment therefore, by the industrial concern, at such rates as are compatible with the rate ordinance.
- (h) The following pollutant limits are established to protect against Pass Through and Interference. No person shall discharge wastewater containing in excess of the following:

Pollutant	Maximum Daily Average (mg/L)
Ammonia (NH <sub>3</sub> )	18
Cadmium	0.6
Chromium	6
Copper	6
Cyanide	1.9
Lead	6
Nickel	6
Total Oil or Grease	100
Silver	2.5
Zinc	12
Total Suspended Solids	250
BOD	200

Section 6. Users shall provide wastewater treatment as necessary to comply with this ordinance and shall achieve compliance with all categorical Pretreatment Standards and Local Limits within the time limitations specified by EPA, the State, or the Superintendent, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the User's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the Superintendent for review, and shall be acceptable to the Superintendent before such facilities are constructed. The review of such plans and operating procedures shall in no way relieve the User from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to the Town under the provisions of this ordinance.

Section 7. Plans, specifications, and any other pertinent information relating to pretreatment or control facilities shall be submitted for approval of the Town and no construction of such facilities shall be commenced until approval in writing is granted. Where such facilities are provided, they shall be maintained continuously in satisfactory and effective operating order by the owner at his expense and shall be subject to periodic inspection by the Town to determine that such facilities are being operated in conformance with applicable Federal, State and local laws and permits. The owner shall maintain operating records and shall submit to the Town a monthly summary report of the character of the influent and effluent to show the performance of the treatment facilities and for comparison against Town monitoring records.

Section 8. Unpolluted water from air conditions, cooling, condensing systems or dechlorinated swimming pools, shall be discharged to a storm sewer, where it is available, or to a combined sewer approved by the Town. Where storm sewer is not available, discharge may be to a natural outlet approved by the Town and by the State of Indiana. Where a storm sewer, combined sewer, or natural sewer is not available, such unpolluted water may be discharged to a sanitary sewer pending written approval by the Town.

Section 9. Industrial cooling water, which may be polluted with insoluble oils or grease or suspended solids, shall be pretreated for removal of pollutants and the resultant clear water shall be discharged in accordance with the above Section. Industrial User's shall obtain and abide by all applicable permits required by the State of Indiana for the discharge of industrial cooling water.

Section 10. The Town may require users of the treatment works, other than residential users, to supply pertinent information on wastewater flows characteristics. Such measurements, test, and analysis shall be made at the users' expense. If made by the Town an appropriate charge may be assessed to the user at the option of the Town.

Section 11. The owner of any property serviced by a building sewer carrying industrial wastes or other non-residential wastewater may be required by the Town of install a suitable structure together with such necessary meters and other appurtenances in the building to facilitate observation, sampling, and measurement of the wastes. Such structures, when required, shall be accessible and safely located and shall be constructed in accordance with plans approved by the Town. The structures shall be installed by the owner at his expense and shall be maintained by him so as to be safe and accessible at all times.

Agents of the Town, the State Water Pollution Control Agencies, and the U.S. Environmental Protection Agency shall be permitted to enter all properties for purposes of inspection, observation, measurement, sampling and testing.

Section 12. The strength of wastewaters shall be determined, for periodic establishment of charges provided for in the Rate Ordinance, from samples taken at the aforementioned structure at any period of time and of such duration and in such manner as the Town may elect, or, at any place mutually agreed upon between the user and the Town. Appropriate charges for sampling and analysis may be assessed to the user at the option of the Town. The results of routine sampling and analysis by the user may also be used for determination of charges after verification by the Town.

Section 13. All measurements, tests, and analysis of the characteristics of waters and wastes to which references is made in this Ordinance shall be determined in accordance with

the current version of 40 CFR Part 136 and any subsequent revisions subject to approval by the Town.

Section 14. Grease, oil and sand interceptors or traps shall be provided when, in the opinion of the Town, they are necessary for the proper handling of liquid wastes containing grease in excessive amounts, or any flammable wastes, sand and other harmful ingredients, except that such interceptors or traps will not be required for private living quarters or dwelling units. All interceptors or traps shall be of a type and capacity approved by the Town and shall be located so as to be readily and easily accessible for cleaning and inspection. They shall be constructed of impervious materials capable of withstanding abrupt and extreme changes in temperatures and shall be of substantial construction, be gas tight, water tight, and equipped with easily removable covers. Where installed, all grease, oil and sand interceptors or traps shall be maintained by the owner, at his expense, in continuously efficient operation at all times.

Section 15. Users of the treatment works shall immediately notify the Town of any unusual flows or waters that are discharged accidentally or otherwise to the sewer system.

Section 16. All provisions of this Ordinance and limits set herein shall comply with any applicable State and/or Federal requirements now or projected to be in effect.

Section 17. No unauthorized person shall maliciously, willfully or negligently break, damage, uncover, deface, or tamper with any structure, appurtenance, or equipment which is a part of the municipal sewage works. Any person violating this provision shall be subject to immediate arrest under a charge of disorderly conduct.

Section 18.

- (a) The Superintendent, Inspector and other duly authorized employees of the Town bearing proper credentials and identification shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling, and testing in accordance with the provisions of this ordinance. The Superintendent or his representative shall have no authority to inquire into any processes including metallurgical, chemical, oil, refining, ceramic, paper, or other industries beyond that point having a direct bearing on the kind and source of discharge to the sewers or waterways or facilities for waste treatment.
- (b) While performing the necessary work on private properties referred to in Section 18(a) above, the Superintendent or duly authorized employees of the Town shall observe all safety rules applicable to the premises established by the company and the company shall be held harmless for injury or death to the Town employees and the Town shall indemnify the company against loss or damage to its property by Town employees and against liability claims and demands for personal injury or property damage asserted against the company and growing out of the gauging and sampling operation, except as such may be caused by negligence or failure of the company to maintain safe conditions as required in Section 5(e).
- (c) The Superintendent and other duly authorized employees of the Town bearing proper credentials and identification shall be permitted to enter all private properties through which the Town holds a duly negotiated easement for the purposes of, but not limited to, inspection, observation, measurement, sampling,

repair, and maintenance of any portion of the sewage works lying within said easement. All entry and subsequent work, if any, on said easement, shall be done in full accordance with the terms of the duly negotiated easement pertaining to the private property involved.

Section 19. The following are the types of Enforcement Action that may be undertaken by the POTW consistent with the Town's Enforcement Response Plan:

- (a) Informal Notice - An informal notice may be either a documented phone call, written warning, or a meeting notifying the IU of minor incidences that have occurred and that need to be corrected. Repeat performance of the same incidence, or escalation of the incidence will result in escalated enforcement action.
- (b) Notice of Violation (NOV) - A NOV is the initial formal enforcement action for a violation. The certified letter notifies the IU signatory authority of the violation and requires the following:
  - 1. Immediate corrective action or steps being taken to correct the problem;
  - 2. Increased sampling of the parameter in violation within thirty (30) days;
  - 3. Written response within ten business days of receipt of NOV.
- (c) Administrative Order (AO) - An Administrative Order is notification to the IU to undertake or to cease specified activities by a specified deadline. It is the first formal response to significant noncompliance (unless factors necessitate escalated enforcement actions). It may contain compliance schedules, administrative fines, termination of service and show cause orders. In addition, it specifies the name of the parties involved, statement of the facts, the requirement to ensure compliance and the enforcement associated with any future non-compliance.
- (d) Compliance Schedule - A Compliance Schedule is a formal time and management schedule contained in an enforcement order, established for the non-compliant IU to achieve compliance. It is established for existing IUs to meet the categorical pretreatment standards or local standards. It contains increments of progress in the form of dates for the commencement and completion of major events leading to compliance. In addition, all compliance schedules shall contain the following:
  - 1. Monitoring requirements with the location for monitoring;
  - 2. How the data will be used for evaluating compliance;
  - 3. Enforcement associated with non-compliance;
  - 4. Closure date after which IU will be considered either non-compliant with the established compliance schedule, or evaluated for compliance.
- (e) Show Cause Hearing - A Show Cause Hearing is when the IU and the POTW meet to discuss the cause and effect of the violation, as well as the enforcement action the IU will be subjected to. The IU may present its case as to why the violation occurred and why further enforcement should not be applied. Corrective actions to be undertaken by the IU can also be a part of this meeting.



- (f) Termination of Service - Termination of service is the revocation of an IU's privilege to discharge non-domestic wastewater into the sewer system. Termination of service is used when the discharge from an industrial user presents imminent endangerment to the health or welfare of persons, or the environment; or threatens to interfere with the POTW's operations; or as an escalating enforcement action to a significant violation when a noncompliant industrial user fails to respond adequately to previous enforcement actions. Termination of service may be accomplished by physical severance of the IU's connection to the collection system, issuance of an AO (cease and desist order) which compels the IU to immediately terminate its discharge, revocation of the IUs discharge permit, or a court ruling.
- (g) Administrative Fines - An administrative fine is a punitive monetary charge assessed by the Town rather than a court. The purpose of the fine is to recover the economic benefit of noncompliance and to deter future violations. When assessing an administrative fine the following factors are considered:
  - 1. Type and severity of the violation;
  - 2. Number of violations cited;
  - 3. Duration of noncompliance;
  - 4. Impact of the violation on the receiving water, sludge quality, and POTW operation;
  - 5. Whether the violation threatened public health;
  - 6. The economic benefit or savings the industrial user gained from the noncompliance;
  - 7. Compliance history of the industrial user; and
  - 8. Whether the industrial user is making a good faith effort to comply
- (h) Cost Recovery - In addition to administrative fines imposed by the Superintendent, the IU shall be responsible for paying the following (but not limited to) costs incurred by the Town for the IU's failure to comply:
  - 1. Cost of mileage and labor incurred in detecting and correcting the violation;
  - 2. Laboratory analysis costs associated with detecting and correcting the violation;
  - 3. Additional treatment costs caused by the violation or associated with detecting and correcting the violation;
  - 4. Costs of any additional equipment acquired or expended by Town for detecting or correcting the violation;
  - 5. Repair and/or replacement of any part of the sewerage system damaged by the violation;
  - 6. Any liability, damages, fines or penalties incurred by Town as a result of the violation;
  - 7. Any and all expenses of outside professionals to include, but not limited to, engineers, scientists, and/or legal counsel;
  - 8. Other costs associated with the detection and correction of the violations.
- (i) Judicial Action - Judicial Action will be taken when it is deemed necessary to force the IU to correct the violation and comply with the permit. Judicial action may consist of civil prosecution; criminal prosecution; or an action for injunction, at the discretion of the POTW and its counsel. As an alternative to judicial

action, the POTW and IU may agree to a voluntary zero discharge of industrial waste by the IU pending correction of the violation.

- (j) Referral to EPA or the State - Where a POTW does not rely on criminal prosecution for its enforcement authority, referral to the State or EPA may be made. For violations that may warrant criminal prosecution, the POTW will refer the case to EPA or the State for further action. Circumstances that trigger EPA or State referrals include (but not limited too) evidence of willfulness, evidence of negligence, and/or bad faith shown by the Industrial User.

Violations that threaten health, property or environmental quality are considered emergencies and will receive immediate responses such as halting the discharge or terminating service.

- (k) Any person who shall continue any violation beyond the time limit provided for in Section 19(a) shall be guilty of a misdemeanor and on conviction thereof shall be fined in an amount not exceeding One Thousand Dollars (\$1,000) per day, per violation, in accordance with 40 CFR 403.8 (f)(1)(vi)(A), but no more than \$2,500 per day, per violation for a first violation nor more than \$7,500 per day, per violation for subsequent violations, in accordance with IC 36-1-3-8(a)(10)(B).
- (l) Any person violating any of the provisions of this ordinance shall become liable to the Town for any expense, loss, or damage occasioned the Town by reason of such violation.

Section 20. All ordinances or parts of ordinances in conflict herewith are hereby repealed. The invalidity of any section, clause, sentence, or provision of this ordinance shall not affect the validity of any other part of this ordinance which can be given effect without such invalid part or parts.

Section 21. This ordinance shall be in full force and effect from and after its passage, approval, recording, and publication as provided by law.

Section 22. The Town reserves the right to establish, by ordinance, more stringent Standards or Requirements on discharges to the POTW consistent with the purpose of this ordinance.

Section 23. This ordinance shall not replace or negate any requirements as set forth by Ordinance 506, an ordinance to reduce inflow and infiltration.

Passed and adopted by the Town Council of the Town of Yorktown on the \_\_\_\_\_ day  
of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Robert Ratchford, President

\_\_\_\_\_  
Laura Vise, Vice President

\_\_\_\_\_  
Daniel Flanagan, Member

\_\_\_\_\_  
Robert Flanagan, Member

\_\_\_\_\_  
Lon Fox, Member

\_\_\_\_\_  
Rick Glaub, Member

\_\_\_\_\_  
Rich Lee, Member

ATTEST:

\_\_\_\_\_  
Beth Neff, Clerk-Treasurer

ENFORCEMENT RESPONSE PROCEDURES

TOWN OF YORKTOWN, INDIANA

## **ABBREVIATIONS**

AO – ADMINISTRATIVE ORDER  
EPA – ENVIRONMENTAL PROTECTION AGENCY  
ERG – ENFORCEMENT RESPONSE GUIDE  
ERP – ENFORCEMENT RESPONSE PLAN  
IDEM – INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT  
IU – INDUSTRIAL USER  
IPC – INDUSTRIAL PRETREATMENT COORDINATOR  
NOV – NOTICE OF VIOLATION  
POTW – PUBLICLY OWNED TREATMENT WORKS

## **PERSONNEL RESPONSIBILITIES**

**Industrial Pretreatment Coordinator** - The Industrial Pretreatment Coordinator (IPC) is responsible for the day to day implementation and enforcement of the industrial pretreatment program. Potential enforcement responses carried out by the IPC are as follows:

- informal notices (verbal and written)
- notices of violation
- referrals to the state or EPA for criminal action

**Superintendent** - The Superintendent has the responsibility to monitor the IPC's actions and to initiate these additional enforcement actions at the recommendation of the IPC:

- administrative orders
- compliance schedule
- show cause hearings
- termination of service
- administrative fines
- cost recovery
- referrals to the Town attorney for judicial action
- referrals to the state or EPA for criminal action

**POTW Attorney** - The POTW Attorney will provide legal consultation as requested by the Superintendent on compliance schedules, administrative fines, administrative orders and cost recovery and will take the lead on all referrals for judicial action and POTW initiated criminal investigations.

## DESCRIPTION OF ENFORCEMENT ACTIONS

Following are the types of Enforcement Action that may be undertaken by the POTW:

- **Informal Notice** - An informal notice may be either a documented phone call, written warning, or a meeting notifying the IU of minor incidences that have occurred and that need to be corrected. Repeat performance of the same incidence, or escalation of the incidence will result in escalated enforcement action.
- **Notice of Violation (NOV)** - A NOV is the initial formal enforcement action for a violation. The certified letter notifies the IU signatory authority of the violation and requires the following:
  1. Immediate corrective action or steps being taken to correct the problem;
  2. Increased sampling of the parameter in violation within thirty (30) days;
  3. Written response within ten business days of receipt of NOV.
- **Administrative Order (AO)** - An Administrative Order is notification to the IU to undertake or to cease specified activities by a specified deadline. It is the first formal response to significant noncompliance (unless factors necessitate escalated enforcement actions). It may contain compliance schedules, administrative fines, termination of service and show cause orders. In addition, it specifies the name of the parties involved, statement of the facts, the requirement to ensure compliance and the enforcement associated with any future non-compliance.
- **Compliance Schedule** - A Compliance Schedule is a formal time and management schedule contained in an enforcement order, established for the non-compliant IU to achieve compliance. It is established for existing IUs to meet the categorical pretreatment standards or local standards. It contains increments of progress in the form of dates for the commencement and completion of major events leading to compliance. In addition, all compliance schedules shall contain the following:
  1. Monitoring requirements with the location for monitoring;
  2. How the data will be used for evaluating compliance;
  3. Enforcement associated with non-compliance;
  4. Closure date after which IU will be considered either non-compliant with the established compliance schedule, or evaluated for compliance.
- **Show Cause Hearing** - A Show Cause Hearing is when the IU and the POTW meet to discuss the cause and effect of the violation, as well as the enforcement action the IU will be subjected to. The IU may present its case as to why the violation occurred and why further enforcement should not be applied. Corrective actions to be undertaken by the IU can also be a part of this meeting.
- **Termination of Service** - Termination of service is the revocation of an IU's privilege to discharge non-domestic wastewater into the sewer system. Termination of service is used when the discharge from an industrial user presents imminent endangerment to the health or welfare of persons, or the environment; or threatens to interfere with the POTW's operations; or as an escalating enforcement action to a significant violation when a noncompliant industrial user fails to respond adequately to previous enforcement actions. Termination of service may be accomplished by physical severance of the IU's connection to the collection system, issuance of an AO (cease and desist order) which compels the IU to immediately terminate its discharge, revocation of the IUs discharge permit, or a court ruling.

- **Administrative Fines** - An administrative fine is a punitive monetary charge assessed by the Town rather than a court. The purpose of the fine is to recover the economic benefit of noncompliance and to deter future violations. When assessing an administrative fine the following factors are considered:
  1. Type and severity of the violation;
  2. Number of violations cited;
  3. Duration of noncompliance;
  4. Impact of the violation on the receiving water, sludge quality, and POTW operation;
  5. Whether the violation threatened public health;
  6. The economic benefit or savings the industrial user gained from the noncompliance;
  7. Compliance history of the industrial user; and
  8. Whether the industrial user is making a good faith effort to comply
  
- **Cost Recovery** - In addition to administrative fines imposed by the Superintendent, the IU shall be responsible for paying the following (but not limited to) costs incurred by the Town for the IU's failure to comply:
  1. Cost of mileage and labor incurred in detecting and correcting the violation;
  2. Laboratory analysis costs associated with detecting and correcting the violation;
  3. Additional treatment costs caused by the violation or associated with detecting and correcting the violation;
  4. Costs of any additional equipment acquired or expended by Town for detecting or correcting the violation;
  5. Repair and/or replacement of any part of the sewerage system damaged by the violation;
  6. Any liability, damages, fines or penalties incurred by Town as a result of the violation;
  7. Any and all expenses of outside professionals to include, but not limited to, engineers, scientists, and/or legal counsel;
  8. Other costs associated with the detection and correction of the violations.
  
- **Judicial Action** - Judicial Action will be taken when it is deemed necessary to force the IU to correct the violation and comply with the permit. Judicial action may consist of civil prosecution; criminal prosecution; or an action for injunction, at the discretion of the POTW and its counsel. As an alternative to judicial action, the POTW and IU may agree to a voluntary zero discharge of industrial waste by the IU pending correction of the violation.
  
- **Referral to EPA or the State** - Where a POTW does not rely on criminal prosecution for its enforcement authority, referral to the State or EPA may be made. For violations that may warrant criminal prosecution, the POTW will refer the case to EPA or the State for further action. Circumstances that trigger EPA or State referrals include (but not limited too) evidence of willfulness, evidence of negligence, and/or bad faith shown by the Industrial User.

Violations that threaten health, property or environmental quality are considered emergencies and will receive immediate responses such as halting the discharge or terminating service.

## **ENFORCEMENT RESPONSE GUIDE**

The Enforcement Response Guide (ERG) designates several enforcement options for each type (or pattern) of noncompliance. The intent of the ERG is to provide direction for appropriate enforcement response and to ensure consistent enforcement for similar violations and circumstances. Factors that will be evaluated when determining the appropriate response are as follows:

- compliance history of the IU
- previous success of any prior enforcement actions against the IU (e.g. If historically NOV's have not been effective in returning the user to compliance in a reasonable period of time, an administrative order would be a more appropriate response.)
- violations effect on the environment and/or public health
- violations effect on the POTW

**Violations Resulting in Significant Noncompliance** – Any violation that results in Significant Noncompliance (SNC) will be addressed through formal enforcement action regardless of the enforcement response otherwise required by the enforcement response guide. The minimum level of enforcement used to address SNC is an AO.

The following categories of SNC of IUs shall be subject to enforcement actions initiated by the Town of Yorktown, Indiana:

- (1) Chronic violations of wastewater discharge limits, defined as those in which sixty-six percent (66%) or more of all of the measurements taken during a six (6) month period exceed, by any magnitude, a numeric pretreatment standard or requirement including instantaneous limits, as defined by 40 CFR 403.3(l).
- (2) Technical review criteria (TRC) violations, defined as those in which thirty-three percent (33%) or more of all of the measurements for each pollutant parameter taken during a six (6) month period equal or exceed the product of the numeric pretreatment standard or requirement including instantaneous limits, as defined by 40 CFR 403.3(l) multiplied by the applicable TRC (TRC equals one and four-tenths (1.4) for biochemical oxygen demand, total suspended solids, fats, oil, and grease and one and two-tenths (1.2) for all other pollutants except pH).
- (3) Any other violation of a pretreatment standard or requirement as defined by 40 CFR 403.3(l) (daily maximum, long-term average, instantaneous limit, or narrative standard) that the POTW determines has caused, alone or in combination with other discharges, interference or pass through, including endangering the health of POTW personnel or the general public.
- (4) Any discharge of a pollutant that has caused imminent endangerment to human health, welfare, or to the environment or has resulted in the POTW's exercise of its emergency authority under 327 IAC 5-19-3(1)(G) to halt or prevent such a discharge.
- (5) Failure to meet, within ninety (90) days after the schedule date, a compliance schedule milestone contained in a local control mechanism or administrative order for starting construction, completing construction, or attaining final compliance.
- (6) Failure to provide, within thirty (30) days after the due date, required reports such as:
  - (A) baseline monitoring reports;
  - (B) ninety (90) day compliance reports;
  - (C) periodic self-monitoring reports; and



(D) reports on compliance with compliance schedules.

(7) Failure to accurately report noncompliance.

(8) Any other violation or group of violations (which may include a violation of best management practices) that the POTW determines will adversely affect the operation or implementation of the approved POTW pretreatment program.

**Escalating Enforcement Response** – Escalating enforcement response will be used for recurring violations and failure to achieve compliance subsequent to informal or formal enforcement. A recurring violation is one in which the same type of violation occurs on consecutive reporting periods, the violation occurs seasonally, or any other pattern of noncompliance is shown.

**Violations Falling Under More Than One Category** – Violations that fall under more than one category in the enforcement response guide will be addressed through the more severe enforcement response. All alleged violations will be included in the more severe response.

## **DEFINITIONS OF VIOLATIONS**

### **Minor Sampling, Monitoring, or Reporting Deficiencies -**

- Reports/Correspondence submitted up to 10 business days late
- Incomplete reports and/or chain-of-custody - first offense
- Transcription error
- Improper sampling or analytical procedure - first offense
- Late notification of violation to POTW - first offense
- Failure to report any operational changes which affects the discharge flow rate but does not impact the permit - first offense
- Any other violation categorized as minor sampling, monitoring or reporting deficiencies by the POTW.

### **Major Sampling, Monitoring, or Reporting Deficiencies -**

- Reports/Correspondence late by 10-30 business days
- Sampling point not accessible to the POTW
- Reports not certified
- Failure to report any operational changes which affects the discharge flow rate and impacts the permit
- Incomplete report or chain-of-custody information - repeat offense
- Failure to submit all the information that leads to the determination of a category of an IU
- Failure to use appropriate analytical methods (40 CFR 136)
- Failure to sample for a parameter
- Failure to report slug load discharge, illegal discharges or spills with no damage to POTW
- Unacceptable explanation for violation
- Improper sampling or analytical procedure - repeat offense
- Any other violation categorized as “Major sampling, monitoring or reporting deficiencies” by the POTW

### **Critical Sampling, Monitoring, or Reporting Deficiencies -**

- Reports greater than thirty (30) days late (SNC)
- Complete failure to sample, monitor, or report per the requirements found in the IUs permit.
- Any deficiency of sampling, monitoring, or reporting procedure which places IU in SNC
- Failure to respond to a Show Cause or Administrative Order

- Illegal or unauthorized discharge that results in damage to the POTW
- Any violation of sampling, monitoring, or reporting procedures which directly or indirectly contributes to or is responsible for violation of POTW's NPDES Permit.
- Any other violation categorized as critical sampling, monitoring or reporting deficiencies by the POTW

**Unauthorized Discharge** - Discharge of any pollutant(s) from a location, process, source or categorical operation that has not been previously approved, identified or permitted.

**Damages to the POTW** - Occurs when the discharge from an IU causes:

- Harm to the collection system, its accessories and wastewater treatment plant
- Interference with the biological operations of the plant
- Deterioration of sludge quality
- The POTW to violate its NPDES permit

#### **TIMEFRAMES FOR ENFORCEMENT RESPONSES**

- All violations will be identified and documented within five (5) days of receiving compliance information.
- Initial enforcement responses (informal or formal) will occur within fifteen (15) days of identifying a violation.
- Follow up actions for continuing or recurring violations will be taken within sixty (60) days of the initial enforcement response.
- Violations which threaten health, property or environmental quality are considered emergencies and will receive immediate response such as halting the discharge or terminating service.
- All violations meeting the criteria for significant noncompliance will be addressed through formal enforcement action within thirty (30) days of the identification of SNC.

## ENFORCEMENT RESPONSE GUIDE TABLE

### A. Discharge Parameter Violation

Violation	Nature or Frequency of Violation	Status	Range of Responses
Exceedance of discharge limits.	Isolated, non-significant.	Non-compliance	NOV
	Frequent, repeat offense, non-significant (exceeding one/quarter or four/calendar year).	Non-compliance	NOV with increased sampling frequency
	Exceedance of TRC value by a frequency of 33% or more in six month and/or exceedance of permit limit by a frequency of 66% or more in six month span or as stated in 40 CFR 403.	Significant non-compliance	I. AO II. Administrative fine III. Cost recovery IV. Judicial action/ terminate services.
	Any instance with POTW damage or direct cause for violation of POTW's NPDES permit - SNC.	Significant non-compliance	I. AO II. Administrative fine III. Cost recovery IV. Judicial action/ terminate services.
Waste stream dilution in lieu of treatment as described in the SUO for Industrial Waste Discharge	Isolated, non-significant.	Non-compliance	I. Informal notice II. NOV
	Frequent, repeat offense, non-significant (exceeding one/quarter or four/calendar year).	Non-compliance	I. NOV II. AO
Slug load discharge	Isolated- with no damage to POTW.	Non-compliance	NOV
	Frequent - more than one/calendar year with no damage to POTW.	Significant non-compliance	AO and upgrading slug discharge control plan
	Any instance with POTW damage or direct cause for violation of POTW's NPDES permit - SNC.	Significant non-compliance	I. AO II. Administrative fine III. Cost recovery IV. Judicial action/ terminate services.

<b>Violation</b>	<b>Nature or Frequency of Violation</b>	<b>Status</b>	<b>Range of Responses</b>
Unauthorized/non-permitted discharge	Any instance with no damage to POTW.	Non-compliance	NOV
	Any instance with POTW damage or direct cause for violation of POTW's NPDES permit - SNC.	Significant non-compliance	I. AO II. Administrative fine III. Cost recovery IV. Judicial action/ terminate services.
Illegal/RCRA hazardous waste discharge	Any instance.	Significant non-compliance	I. AO II. Administrative fine III. Cost recovery IV. Judicial action/ terminate services.

**B. Sampling, Monitoring and Reporting Violations**

<b>Violation</b>	<b>Nature or Frequency of Violation</b>	<b>Status</b>	<b>Range of Responses</b>
Minor sampling, monitoring, or reporting deficiencies	Isolated or infrequent.	Non-compliance	I. Informal notice II. NOV
	Frequent, repeat offense, non-significant (exceeding one/quarter or four/calendar year).	Non-compliance	NOV
Major sampling, monitoring, or reporting deficiencies	Isolated or infrequent.	Non-compliance	I. NOV II. NOV with increased sampling frequency
	Frequent, repeat offense (exceeding one/quarter or four/calendar year).	Non-compliance	I. NOV with increased sampling frequency II. AO
Critical sampling, monitoring, or reporting deficiencies	Any instance.	Significant non-compliance	I. AO II. Administrative fine III. Judicial action IV. Terminate services
Falsification of sampling, monitoring, or reporting requirements	Any instance.	Significant non-compliance	I. Administrative fine II. Judicial action – criminal prosecution III. Terminate services
Failure to report changed discharge	Any instance with no impact on the permit.	Non-compliance	Informal notice
	Any instance with impact on the permit.	Non-compliance	NOV with show cause
Failure to obtain permit before discharge	Any instance.	Non-compliance	NOV with show cause
Failure to inform POTW of the ownership change	Any instance.	Non-compliance	NOV
Failure to install monitoring equipment including a monitoring manhole as required	Any instance.	Non-compliance	NOV with the requirement to immediately initiate the installation of equipment
Tampering with monitoring equipment	Any Instance.	Significant non-compliance	I. AO with fines II. Judicial action

**C. Other Types of Violations**

<b>Violation</b>	<b>Nature or Frequency of Violation</b>	<b>Status</b>	<b>Range of Responses</b>
Entry denial	Entry denied or consent withdrawn. Copies of records denied.	Non-compliance	Obtain search warrant and return to IU.
Inadequate record keeping	Incomplete or missing records.	Non-compliance	I. Informal Notice II. NOV
	Repeat offense.	Non-compliance	I. NOV II. AO with fine
Failure to properly operate and maintain pretreatment facility	Any instance.	Non-compliance	I. Informal notice II. NOV III. AO and immediate corrective action

#### **D. Compliance Schedule Violation**

<b>Violation</b>	<b>Nature or Frequency of Violation</b>	<b>Status</b>	<b>Range of Responses</b>
Missed milestone date	Will not affect other milestone dates on compliance schedule. No valid cause for missing the deadline.	Non-compliance	I. Informal notice II. NOV
	Will disrupt compliance schedule timetable - Violation for valid cause.	Non-compliance	I. NOV with show cause hearing II. AO to re-establish timetable
	Will disrupt compliance schedule timetable - Violation <u>not</u> for valid cause.	Significant non-compliance	I. AO with fines II. Re-establish the compliance schedule
Missed final date of achieving compliance for which the schedule was established - the parameter was in violation at least once	Violation after milestone final date due to strike, act of God, national crises, etc.	Non-compliance	I. Informal response II. AO to re-establish timetable
	Sampling or monitoring within thirty days of milestone final date yielded more than one violation for the compliance schedule parameter.	Significant non-compliance	NOV with show cause
	Sampling or monitoring after thirty days and before the closure date yielded more than one violation for the compliance schedule parameter.	Significant non-compliance	I. AO with fines II. Show cause III. Administrative fine/cost recovery IV. Judicial Action/ zero discharge V. Terminate services
Failure to meet reporting requirements	Did not submit report but did complete milestone.	Non-compliance	NOV
	Did not submit report, did not complete milestone.	Significant non-compliance	AO with fine.
Reporting false information	Any instance.	Significant non-compliance	I. Terminate services II. Judicial action/ criminal prosecution

ORDINANCE NO.

An Ordinance regulating the connection to and use of public and private sewers and drains, the installation and connection of building sewers, and the discharge of waters and wastes into the public sewer system of the Town of Yorktown, Indiana, and providing penalties for violations thereof.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF YORKTOWN, INDIANA,

Section 1. Unless the context specifically indicates otherwise, the meaning of terms used in this ordinance shall be as follows:

- (a) "Sewage works" shall mean the structures, equipment and processes to collect, transport and treat domestic and industrial wastes and dispose of the effluent and accumulated residual solids.
- (b) "Superintendent" shall mean the Superintendent of the municipal sewage works of the Town of Yorktown, Indiana, or his authorized deputy, agent or representative.
- (c) "Inspector" shall mean the person or persons duly authorized by the town, through its Town Council, to inspect and approve the installation of building sewers and their connection to the public sewer system.
- (d) "Sewage" shall mean the combination of the liquid and water-carried wastes from residences commercial buildings, industrial plants and institutions, (including polluted cooling water). The three most common types of sewage are:

Sanitary sewage shall mean a combination of liquid and water-carried wastes discharged from toilet and other sanitary plumbing facilities.

Industrial sewage shall mean a combination of liquid and water-carried wastes, discharged from any industrial establishment, and resulting from any trade or process carried on in that establishment (this shall include the wastes from pretreatment facilities and polluted cooling water).

Combined sewage shall mean wastes including sanitary sewage, industrial sewage, storm water, infiltration and inflow carried to the wastewater treatment facilities by a combined sewer.

- (e) "Sewer" shall mean a pipe or conduit for carrying sewage.
- (f) "Public sewer" shall mean a sewer which is owned and controlled by the public authority and will consist of the following increments:

Collector sewer shall mean a sewer whose primary purpose is to collect wastewaters from individual point source discharges.

Interceptor sewer shall mean a sewer whose primary purpose is to collect wastewaters from individual point source discharges.



## 2013 YORKTOWN BUILDING PERMIT REPORT

<u>Month</u>	<u>Type</u>		<u>Type</u>		<u>Type</u>		<u>Type</u>					
	<i>New</i>		<i>Home</i>		<i>Signs</i>		<i>Acc.</i>					
	<i>Home &amp; Commercial Construction</i>		<i>Additions &amp; Remodel</i>		<i>Temp &amp; Permanent</i>		<i>Building Pools Fences</i>		<i>New Construction</i>	<i>Home Additions and remodeling</i>	<i>Pool &amp; Acc. Building/Sign</i>	
	<i>Permits</i>	<i>Fee</i>	<i>Permits</i>	<i>Fee</i>	<i>Permits</i>	<i>Fee</i>	<i>Permits</i>	<i>Fee</i>	<i>Value Added</i>	<i>Value Added</i>	<i>Value Added</i>	<i>Total Fees</i>
January			3	\$175.00			1	\$35.00		\$8,800.00		\$210.00
February	2	\$280.00	2	\$175.00					\$393,745.00	\$30,000.00		\$455.00
March	1	\$140.00	2	\$175.00			5	\$245.00	\$380,000.00	\$17,477.00	\$31,300.00	\$560.00
April												
May												
June												
July												
August												
September												
October												
November												
December												
<b>YTD Totals</b>	<b>3</b>	<b>\$420.00</b>	<b>7</b>	<b>\$525.00</b>	<b>0</b>	<b>\$0.00</b>	<b>6</b>	<b>\$280.00</b>	<b>\$ 773,745.00</b>	<b>\$56,277.00</b>	<b>\$31,300.00</b>	<b>\$1,225.00</b>

YTD Total Fees Pd ----- **\$1,225.00**

YTD Total Value of Work ----- **861,322.00**

Date: 31-Mar-2013

Signature: \_\_\_\_\_

*Matt Ray. Yorktown Building Commissioner*