

**Minutes of the Yorktown Town Council
Regular Meeting
Monday, December 20, 2021, at 5:30 p.m.
Yorktown Town Hall**

Call to Order, Pledge of Allegiance, Roll Call:

Nanci Sears Perry	Rick Glaub	Lon Fox	Rich Lee	Robert Ratchford	Daniel Flanagan	Marta Guinn
Present	Present	Present	Present	Present	Present	Present

Approval of Claims-Daniel Flanagan motioned to approve claims totaling \$1,319,456.13. Marta Guinn seconded and the motion passed with uncontested approval.

Approval of November 15, 2021, Meeting Minutes; Approval of the December 7, 2021, Executive Session Minutes; Approval of the December 7, 2021, Special Council Meeting Minutes-Daniel Flanagan motioned to approve the meeting minutes. Nanci Sears Perry seconded and the motion was unanimously approved.

Old Business: Ordinance 818 Speed Limit-The Ordinance to lower the speed limit in Riley Run was introduced at the November 15 Council Meeting. Daniel Flanagan moved to adopt the ordinance. Nanci Sears Perry seconded and the motion passed without dissent.

Ordinance 819 Salary Ordinance 2022-Changes and additions to the salary ordinance included a 2% increase for personnel as the police officers received an increase in 2020; retroactive pay for officers who served as Interim Marshal; an increase in the clothing allowance for public works employees, additional pay for employees who have obtained a bachelor's degree; and increases for the town manager, clerk treasurer, and deputy clerk treasurer positions. The ordinance was introduced at the December 7 Special Council Meeting. Daniel Flanagan motioned to adopt the ordinance. Marta Guinn seconded and the motion passed without opposition.

New Business: 1) Purchase Street Department Vehicle-The 1994 Jeep Cherokee used by the Street Superintendent needs replaced. A used 2015 GMC Canyon with about 50,000 miles can be purchased for \$30,800 from Stoops to be split evenly between street, park, and the sewer department. Robert Ratchford motioned to approve the purchase. Lon Fox seconded and the motion passed 7-0.

2) Authorization to Explore Refinance of Town Hall BOT-The current financing for Town Hall included a variable rate over the last 10 years of the BOT. BakerTilly has suggested changing the agreement to a lease purchase to avoid a potential increase in interest rates. If Baker Tilly determines a significant savings would occur, the cost would be included in the lease purchase. Robert Ratchford moved to accept the engagement letter. Daniel Flanagan seconded and the motion passed with no objections.

3) Resolution 2021-22 ARP Spending Plan for Community Assistance-The Council agreed to use American Rescue Plan Act money to fund the Community Assistance Fund

for 2022, 2023, and 2024. The spending plan for the rest of the funds has not been finalized. Robert Ratchford motioned to approve the resolution. Daniel Flanagan seconded and the motion passed with uncontested approval.

4) 2022 Park Fees-Daniel Flanagan moved to approve pavilion rental rates for 2022. Lon Fox seconded and the motion was unanimously approved.

5) Resolution 2021-23 Lease Purchase Agreement for Self-Contained Breathing Apparatus. Daniel Flanagan motioned to approve the lease for \$329,685 for 10 years at a rate of 2.89% interest with no prepayment penalty with Crossroads Bank. Marta Guinn seconded and the motion passed without dissent.

6) Resolution 2021-24 Transfer Resolution-The Clerk Treasurer presented transfers to be approved by the council for 2019-2020 unidentified bank reconciliation variances. The variances were not a material aspect of the 2019-2020 audit of the Town and the Utilities Office. The resolution also balanced appropriations within the General, Fire, and Park Funds. Lon Fox moved to approve the resolution. Nanci Sears Perry seconded and the motion passed without opposition.

7) Resolution 2021-25 Encumbrance Resolution-The Fire Department has requested to use 2020 funds to purchase two Chevy 2500 trucks and various other equipment totaling \$123,707.80. Marta Guinn motioned to approve the resolution. Nanci Sears Perry seconded and the motion passed 7-0.

8) Town Marshal Swearing In-Marshal Shane Ginnan was sworn in by Clerk Treasurer Turner.

Water/Waste Water/ Storm Water-Construction of Sewer Lateral South Walnut. The Muncie Career Center has purchased three lots on South Walnut and discovered that no sewer lateral was placed on the lots. Delaware Construction and Landscape presented the lowest estimate of \$29,750 to be paid from sewer funds. Daniel Flanagan moved to accept the estimate. Nanci Sears Perry seconded and the estimate was approved with no objections.

BF&S Supplement Agreement-The work at the Waste Water Treatment Plant is nearly complete and additional funds are available for other projects including additional motors, blowers, and other apparatus at the digester building; additional doors and hardware; and manpower hours to complete regulator documents. Daniel Flanagan motioned to approve the agreement. Lon Fox seconded and the motion passed with uncontested approval.

Departmental Reports-Assistant Fire Chief Chris Horner thanked the council for their support, reported that the department had responded to 950 calls during the year, and that the number of presents delivered by Santa on the fire truck had drastically increased this year. Officer Harless reported that the three trucks had been ordered and were expected to arrive within 3-6 months, provided an update on an injured officer, stated that the number of calls had increased to 5400 compared to 3000 last year, and commented on the increased visibility of the officers. Clerk Treasurer Turner explained that a variance had been identified that reduced the amount of the transfer from \$140.26 to \$50.26 in Resolution 2021-24. On behalf of the Fire Department, Clerk Treasurer Turner requested that the council approve special claims totaling \$88,380.41 to pay from the 2021 budget

instead of being encumbered into the next calendar year. The special claims reduced the amount to be encumbered from \$209,785.40 to \$123,707.80. Daniel Flanagan motioned to approve the special claims. Marta Guinn seconded and the motion was unanimously approved.

Comments were made from the Floor and by Town Council Members.

Adjournment: 6:10 p.m.

President

**Prepared by/Attest
Clerk Treasurer-Lance Turner**