



Town of Yorktown

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1/13/2022

Capital Assets Engagement Letter

Lance has asked that council give him permission to engage Hartman and Williams to conduct the annual required capital asset survey and report. The Town and Lance have engaged with Hartman and Williams in previous years to help with various accounting actions and has familiarity with the Town's accounting actions.

The Town is required annually to upload to the capital assets to the state gateway, and is utilized during the audit for the town. Additionally Hartman and Williams will do a review of any new or removed assets to make sure that our list is complete.

Pete Olson
Town Manager