

Memorandum of the Yorktown Town Council
Work Session
Monday, December 18, 2023, at 5:30 p.m.
Yorktown Town Hall

In attendance:

Bryan Smith
Carolyn Gant
Nanci Perry
Rick Glaub
Marta Guinn
Nicole Rector
Jason Gasaway
Chase Bruton

Erin Hurley
Lance Turner
Kyleigh Van Pelt
Tim Caldwell
David Boone
Kurt Walthour
Community Members

The topics discussed included upcoming projects and evaluating options to avoid large rate increases for utility customers.

President

Prepared by/Attest
Clerk Treasurer-Lance Turner

Minutes of the Yorktown Town Council
Regular Meeting
Monday, December 18, 2023, at 6:00 p.m.
Yorktown Town Hall

Call to Order, Pledge of Allegiance, Roll Call:

Bryan Smith	Carolyn Gant	Nanci Perry	Rick Glaub	Marta Guinn	Nicole Rector	Jason Gasaway
Present	Present	Present	Present	Present	Absent	Present

Approval of Claims – Marta Guinn motioned to approve claims totaling \$ 551,355.31. Nanci Perry seconded and the motion was unanimously approved.

Approval of November 20, 2023, Work Session Memorandum and Council Meeting Minutes – Nanci Perry motioned to approve the memorandum and meeting minutes. Marta Guinn seconded and the motion passed without dissent.

No public comments were made from the floor.

Public Hearing – Additional Appropriations President Glaub opened the public hearing at 6:02 p.m. No comments were made. President Glaub closed the public hearing at 6:02 p.m.

Unfinished Business-1) Ordinance 841 – Vacate Unimproved Platted Street.

The ordinance vacating the unimproved platted street between Lot 55 and Lot 56 of Yorkshire Addition was introduced at the November council meeting. Nanci Perry moved to adopt the ordinance. Marta Guinn seconded and the motion passed without opposition.

2) Ordinance 842 Amending Yorktown Traffic Code – The ordinance placing additional stops signs at Patriot and Freedom Drive and placing a speed limit of 20mph from Patriot to Freedom Drive was introduced at the November council meeting. Nanci Perry moved to adopt the ordinance. Carolyn Gant seconded and the motion passed 6-0.

3) Ordinance 843 – 2024 Salary Ordinance. Marta Guinn motioned to introduce the ordinance. Carolyn Gant seconded and motion passed with no objections.

4) Sports Park Repair Request – Jason Gasaway moved to pay \$14,533.40 to excavate the batters and catchers' boxes and install clay blocks and bags of clay on four diamonds. Bryan Smith seconded and the motion passed with uncontested approval.

New Business: 1) Ordinance 844 – The Yorktown Planning Commission approved the changes of three parcels at 8620 W Smith Street from Institutional and Commercial to Medium Density Multi-Family Residential to build 26 apartment units. Jason Gasaway moved to introduce the ordinance. Nanci Perry seconded and the motion was unanimously approved.

2) Resolution 2023-15 Additional Appropriations – The resolution requested additional spending permissions for street debt service, street projects, and equipment. Marta Guinn motioned to approve the resolution. Jason Gasaway seconded and the motion passed without dissent.

3) Resolution 2023-16 Transfer of Funds – The resolution transferred funds to avoid overspending appropriations in the General, Street, Park, and Fire Funds. Bryan Smith motioned to approve the resolution. Marta Guinn seconded and the motion passed without opposition.

4) Department Heads Appointments – Nanci Perry motioned to appoint Kurt Walthour-Police Chief, David Boone-Fire Chief, Matt Ray-Building Commissioner, George Kane-Wastewater Superintendent, Jamie Mixell-Water Superintendent, Brady Patterson-Streets Superintendent, and Josh Baker, Parks Superintendent. Carolyn Gant seconded and the motion passed 6-0.

5) Community Foundation Board Appointments – Nanci Perry motioned to appoint Carolyn Gant and Bryan Smith to the Community Foundation Board. Marta Guinn seconded and the appointments were approved with no objections.

6) BF&S Proposal – Community Crossing Administration. Nanci Perry motioned to accept the proposal to assist with coordinating various departments and the management of technical issues in administering Community Crossings Program funds. The cost would not exceed \$10,200 and would be paid from MVH and LRS Professional Services. Bryan Smith seconded and the motion passed with uncontested approval.

7) Downtown Street Tree Trimming – Josh Newsome’s Tree Surgery proposed to trim the trees along SR32 at a cost of \$7000 to be paid from MVH Other Services and Charges. Marta Guinn motioned to accept the proposal. Nanci Perry seconded and the motion was unanimously approved.

8) Water Meter Purchase – Bryan Smith motioned to purchase twenty-one meters and nodes for Grandview Square Apartments in the amount of \$6500.03 to be paid from Water Depreciation. Carolyn Gant seconded and the motion passed without dissent.

Departmental Reports: Fire Chief David Boone reported on assisting Santa with delivering presents and that the department responded to about 1,000 calls averaging 60-80 calls per month. Marshal Kurt Walthour reported 9,710 calls for the year and announced the End of Year Award winners for the department: Brian Hussung was Officer of the Year, Rachel Ginn was a Top Gun for Arms Efficiency, and Ryan Jaromin was a Top Gun for Arms Efficiency. Town Manager Chase Bruton reported on the Luminary Festival, announced that the Excellence in Public Service Award winner from the Yorktown Chamber of Commerce was Don Johnson, discussed the Stewart Cemetery project near the WWTP, and provided an update on 4 Day Ray Brewing Company. Clerk Treasurer Lance Turner thanked the council for approving a salary increase for the Clerk Treasurer. He also requested a motion to approve his 2024 surety bond. Nanci Perry moved to accept the bond. Carolyn Gant seconded and the motion passed without opposition.

Comments were made by Town Council Members.

Adjournment: 6:27 p.m.

President

**Prepared by/Attestation
Clerk Treasurer-Lance Turner**