

**Minutes of the Yorktown Town Council  
Regular Meeting  
Tuesday, February 20, 2024, at 6:00 p.m.  
Yorktown Town Hall**

**Call to Order, Pledge of Allegiance, Roll Call:**

| <b>Bryan Smith</b> | <b>Carolyn Gant</b> | <b>Nanci Perry</b> | <b>Rick Glaub</b> | <b>Marta Guinn</b> | <b>Nicole Rector</b> | <b>Jason Gasaway</b> |
|--------------------|---------------------|--------------------|-------------------|--------------------|----------------------|----------------------|
| Present            | Present             | Present            | Present           | Present            | Present              | Present              |

**Approval of Claims** – Marta Guinn motioned to approve claims totaling \$874,264.49. Nanci Perry seconded and the motion passed with uncontested approval.

**Approval of January 16, 2024, Work Session Memorandum and Council Meeting Minutes** – Nanci Perry motioned to approve the memorandum and meeting minutes. Marta Guinn seconded and the motion was unanimously approved.

**No Public comments were made from the Floor.**

**Flatland Resources Parks Plan Update** – David Heilman of Flatland Resources reported on the five-year park master plan that began in 2023 that included an online survey and a meeting for public input. The draft should be completed in the next three weeks and public comments will also be gathered. The plan should be approved in April and then submitted to the Department of Natural Resources.

**Unfinished Business: 1) Ordinance 845 Flood Hazard Ordinance** – The Department of Natural Resources required updates to the ordinance because federal and state regulations have changed since the ordinance was originally adopted in 2017. The Ordinance was introduced in January 2024. Nanci Perry motioned to adopt the ordinance. Carolyn Gant seconded and the motion passed without dissent.

**New Business: 1) Resolution 2024-02 Approving Deduction from Assessed Value of Personal Property** – Phillips Patterns & Castings, Inc. requested a ten-year Personal Property tax abatement for 311 North Morrison Road, Muncie, IN, 47304. Nanci Perry moved to approve the resolution. Marta Guinn seconded and the motion passed 7-0.

**2) Veridus Group Representation for Canal Street Redevelopment** – Nanci Perry motioned to approve the agreement with Veridus not to exceed \$18,000 to be paid from Town Council Professional Services for representation and negotiations with AP Development on a Canal Street redevelopment project. Bryan Smith seconded and the motion passed without opposition.

**3) Flatland Resources Design & Engineering Services for Next Level Trails Project** – Jason Gasaway moved to approve the contract for design, engineering, and project management services at a cost of \$270,333 as part of the trail projects on River Road and Tiger Drive to be paid from ARPA Trail and Next Level Trails Grant Funds. Bryan Smith seconded and the motion passed with no objections.

**4) Jay Crew Landscaping Maintenance Agreements** – Jason Gasaway motioned to approve the agreements for landscaping at the interstate gateway at a cost of \$14,214.96 to be paid from MVH Other Services and Charges, sports park irrigation at a cost of \$2,771 to be paid from Parks Repairs and Maintenance, and Civic Green Maintenance at a cost of \$9,145.04 to be paid from Parks Repairs and Maintenance. Nanci Perry seconded and the motion passed with uncontested approval.

**5) Cemetery Mowing Contract** – Marta Guinn motioned to approve the contract with Lawn Gator in the amount of \$300 per cut for the Elm Street Cemetery and \$50 per cut at the Isanogel Cemetery to be paid from Cemetery Other Services and Charges. Nanci Perry seconded and the motion was unanimously approved.

**6) Summer Parks Programming for Two Series of Fitness Classes** – Jason Gasaway motioned to approve a quote for sixteen sessions over 8 weeks of Arsenal Longevity Classes at the Civic Green for ages 60 and over at a cost of \$3,520 to be paid from Park Other Services and Charges and a quote for 16 sessions over 8 weeks of Arsenal Performance Fitness Classes at Morrow's Meadow for ages 10-60 at a cost of \$3,520 to be paid from Park Other Services and Charges. Carolyn Gant seconded and the motion passed without dissent. Nanci Perry abstained.

**7) July 4 Fireworks Contract** – Boomtown fireworks has requested to be approved for a quote of \$20,000 to order supplies for the 2024 July 4 festival to be paid from Park Professional Services. Marta Guinn motioned to approve the quote. Nanci Perry seconded and the motion passed with without opposition.

**8) Residential Water Meter Order** – The water department has received a quote for 100 meters and nodes from Water Works Metrology to replace failing meters at a cost of \$25,268 plus freight to be paid from Water Operating Supplies. Bryan Smith motioned to approve the purchase. Marta Guinn seconded and the motion passed 7-0.

**9) Wastewater Plant Snowplow Purchase** – The Wastewater Treatment Plant submitted a quote from Truck Pro in the amount of \$7,411 for an eight-foot Boss plow to be paid from WWTP Machinery & Equipment to replace the old snowplow. Marta Guinn moved to approve the purchase. Nanci Perry seconded and the motion passed with no objections.

**10) Fire Department Building Interior Painting & Remodeling** – Storage space in the fire department building is being converted to office space. AdPro submitted a quote for painting, drywall repair, and lowering a plumbing line in the fire station at a cost of \$12,995.20 to be paid from Fire Repairs and Maintenance. Marta Guinn moved to accept the quote. Carolyn Gant seconded and the motion passed with uncontested approval.

**Departmental Reports:** Fire Chief David Boone reported that there were four to five new recruits in training with the Gaston Fire Department and an accident that occurred last Friday has put the rescue apparatus out of service. Marshal Kurt Walthour reported that Devon Brumback was currently ranked in the top 2% in his training class at the academy and simulation training for officers would be held March 14 at Ivy Tech. Town Manager Chase Bruton recommended that a motion about a Planning Commission zoning ordinance about farming areas be tabled until next month. Jason Gasaway motioned to table. Nanci Perry seconded and the motion passed without dissent. The Town

Manager's report included compliments directed towards the Police Department, the Street Department, and the Fire Department.

**Comments were made by Town Council Members.**

**Adjournment: 6:30 p.m.**

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**President**

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**Prepared by/Attestation  
Clerk Treasurer-Lance Turner**