

**TOWN OF YORKTOWN**  
 9800 W SMITH ST.  
 PO BOX 518  
 YORKTOWN, IN 47396

# LETTER OF TRANSMITTAL

DATE 03/18/20	JOB NO. 620200.0000
ATTENTION:	
RE: INDOT MAR20 LPA 013 1700678 PE	
Des.No. 1700678	
PO: 18817325	

TO [Greenfieldinvoices@indot.in.gov](mailto:Greenfieldinvoices@indot.in.gov)  
**INDIANA DEPARTMENT OF TRANSPORTATION**  
 GREENFIELD DISTRICT PROGRAM COORDINATOR  
 32 SOUTH BROADWAY STREET  
 GREENFIELD, INDIANA 46140

WE ARE SENDING YOU  Attached

COPIES	DATE	NO.	DESCRIPTION
			Intersection Improvement Roundabout on ST1010 Intersection of Nebo Road
			And River Road - Design
			Claim No. 013

THESE ARE TRANSMITTED as checked below:

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> For approval  | <input type="checkbox"/> Approved as submitted    | <input type="checkbox"/> Resubmit _____ copies for approval   |
| <input type="checkbox"/> For your use  | <input type="checkbox"/> Approved as noted        | <input type="checkbox"/> Submit _____ copies for distribution |
| <input type="checkbox"/> As requested  | <input type="checkbox"/> Returned for corrections | <input type="checkbox"/> Return _____ corrected prints        |
| <input type="checkbox"/> For review and comment  | <input type="checkbox"/>                          |   |
| <input type="checkbox"/> FOR BIDS DUE _____ 20 _____ <input type="checkbox"/> PRINTS RETURNED AFTER LOAN TO US |   |   |

REMARKS

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COPY TO \_\_\_\_\_

SIGNED: \_\_\_\_\_



**LPA INVOICE VOUCHER**

State Form 52663 (R2 / 6-16)  
INDIANA DEPARTMENT OF TRANSPORTATION  
Approved by State Board of Accounts, 2016  
Approved by Auditor of State, 2016

INDOT USE ONLY	
PS Receipt No.	_____
PS Voucher ID No.	_____
INDOT Invoice No.	_____

**LPA'S NAME AND REMIT TO ADDRESS**

Town of Yorktown  
9800 W Smith St.  
PO Box 518  
Yorktown, IN 47396

PO Number	<u>0018817325</u>
Net Amount of Claim	\$ <u>11,920.00</u>
Vendor Code	<u>0000072320</u>
CFDA Number	<u>20.205</u>

TO: **INDIANA DEPARTMENT OF TRANSPORTATION**  
CARE OF: **Greenfield District Program Coordinator**  
ADDRESS: **32 South Broadway Street**  
**Greenfield, Indiana 46140**

**EXEMPT PER I.C. 5-17-5-2**

PO Number	Invoice Number	Amount
0018817325	88586	\$14,900.00
0018817325		
0018817325		

1	Claim No. <u>013</u>	Des. No. <u>1700678</u>
2	This claim voucher is for: <u>Preliminary Engineering</u>	
3	Project Description: <u>Intersection Improvement Roundabout on ST1010 Intersection of Nebo Road and River Road</u>	
4	Period covered by this claim.	From: <u>1/1/2020</u> To: <u>2/29/2020</u>
5	Gross amount of previous claims.	\$ <u>141,985.00</u>
6	Net amount of previous claims.	\$ <u>113,588.00</u>
7	This (is) (is not) a final claim.	<u>IS NOT FINAL</u>
8	Gross amount of this claim.	\$ <u>14,900.00</u>
9	Federal Share Reimbursable (Line 8 x Fed. %) <u>80</u> %	\$ <u>11,920.00</u>
10	Net amount of claim.	\$ <u>11,920.00</u>
11	I am aware of the project end date (this may or may not be the same as the PO end date). <b>Yes, LPA is aware of the Project End Date.</b>	
12	My last reimbursement request was within the last six (6) months. <b>Yes</b>	
	Note: If funds are removed, no reimbursement will be given.	

**RECOMMENDED FOR APPROVAL**

INDOT OFFICIAL INITIATING THE CHARGE	DATE (Month, Day, Year)
--------------------------------------	-------------------------

<i>I certify that this claim is correct and valid and is a proper charge against the State Agency indicated.</i>	
Authorized Signature of State Agency	Date (Month, Day, Year)

Pursuant to the provisions of Indiana Code 5-1-10-1, I hereby certify that the amount claimed is legally due after allowing all just credits, and that no part of the said has been paid.

Signature of Vendor	Official Title	Date (Month, Day, Year)
		<u>3-26-20</u>



# INVOICE

8450 Westfield Blvd., Suite 300  
 Indianapolis, IN 46240-5920  
 t 317.713.4615  
 f 317.713.4617  
 e BWatson@BFSEngr.com

www.BFSEngr.com

RECEIVED MAR 23 2020

Mr. Pete Olson  
 Town of Yorktown  
 9800 West Smith Street  
 Yorktown, IN 47396

March 18, 2020  
 Invoice No: 88586

Project 620200.0000 NEBO ROAD/RIVER ROAD ROUNDABOUT, DES NO. 1700678; PO 18817325 - DESIGN

For engineering services performed in connection with the Nebo Road/River Road Roundabout design, DES No. 1700678. In accordance with the Agreement dated April 16, 2018.

Professional Services from January 01, 2020 to February 29, 2020

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
0301 Environmental Documents	22,000.00	100.00	22,000.00	22,000.00	0.00
0302 IDEM Rule 5 Erosion Control Permit	4,800.00	25.00	1,200.00	720.00	480.00
0303 IDNR Construction in a Floodway Permit	5,500.00	25.00	1,375.00	825.00	550.00
0401 Topographic Survey/LCRSP	15,900.00	100.00	15,900.00	15,900.00	0.00
0402 R/W Stake Out	2,900.00	0.00	0.00	0.00	0.00
0601 ROW Engineering Project Management	1,800.00	60.00	1,080.00	720.00	360.00
0604 R/W Plans	4,000.00	50.00	2,000.00	0.00	2,000.00
0608 ROW Services Management	1,500.00	0.00	0.00	0.00	0.00
0701 Roundabout Design and Plans	127,000.00	77.00	97,790.00	95,250.00	2,540.00
0702 Landscape Architecture Design Elements	20,000.00	0.00	0.00	0.00	0.00
0801 Utility Coordination - Design Phase	11,100.00	60.00	6,660.00	4,995.00	1,665.00
SL01 Geotechnical Investigation	10,230.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>226,730.00</b>		<b>148,005.00</b>	<b>140,410.00</b>	<b>7,595.00</b>

**Total Fee 7,595.00**

**Total this Phase 7,595.00**

0403 - UTILITY RELOCATION STAKING

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			2,500.00
Remaining			2,500.00

**Total this Phase 0.00**

0602 - T & E REPORTS

Fee

Number of Parcels	3.00
Fee Each	525.00
<b>Total Fee</b>	<b>1,575.00</b>

**Total Earned 1,575.00**  
**Previous Fee Billing 1,575.00**  
**Current Fee Billing 0.00**

**Total Fee** **0.00**

**Billing Limits**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	1,575.00	1,575.00
Limit			2,100.00
Remaining			525.00

**Total this Phase** **0.00**

0603 - LEGAL DESCRIPTIONS, TRANSFER DOCUMENTS, LAND PLATS

**Fee**

Number of Parcels	3.00
Fee Each	2,200.00
<b>Total Fee</b>	<b>6,600.00</b>

Total Earned	6,600.00
Previous Fee Billing	0.00
Current Fee Billing	6,600.00
<b>Total Fee</b>	<b>6,600.00</b>

**Billing Limits**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	6,600.00	0.00	6,600.00
Limit			6,600.00

**Total this Phase** **\$6,600.00**

0605 - APPRAISAL PROBLEM ANALYSIS

**Fee**

Number of Parcels	3.00
Fee Each	235.00
<b>Total Fee</b>	<b>705.00</b>

Total Earned	705.00
Previous Fee Billing	0.00
Current Fee Billing	705.00
<b>Total Fee</b>	<b>705.00</b>

**Billing Limits**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	705.00	0.00	705.00
Limit			705.00

**Total this Phase** **\$705.00**

0606 - APPRAISING

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
1 - John M & Mary L. Hinds	4,400.00	0.00	0.00	0.00	0.00
2 - The Players Club, Inc.	2,800.00	0.00	0.00	0.00	0.00
3 - Grace Baptist Church of Muncie	2,800.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>10,000.00</b>		0.00	0.00	0.00

**Total Fee** **0.00**

**Billing Limits**

	<b>Current</b>	<b>Prior</b>	<b>To-Date</b>
Total Billings	0.00	0.00	0.00
Limit			10,000.00
Remaining			10,000.00

**Total this Phase** **0.00**

0607 - REVIEW APPRAISING

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
1 - John M & Mary L. Hinds	2,100.00	0.00	0.00	0.00	0.00
2 - The Players Club, Inc	1,400.00	0.00	0.00	0.00	0.00
3 - Grace Baptist Church of Muncie	1,400.00	0.00	0.00	0.00	0.00
Total Fee	4,900.00		0.00	0.00	0.00

**Total Fee 0.00**

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			4,900.00
Remaining			4,900.00

**Total this Phase 0.00**

0610 - ROW SERVICES DIRECT COST EXPENSES

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			1,500.00
Remaining			1,500.00

**Total this Phase 0.00**

0703 - ON-CALL ADDITIONAL SERVICES

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			10,000.00
Remaining			10,000.00

**Total this Phase 0.00**

0802 - UTILITY RELOCATION ASSISTANCE AND CONSTRUCTION PHASE UTILITY COORDINATION

Billing Limits	Current	Prior	To-Date
Total Billings	0.00	0.00	0.00
Limit			4,600.00
Remaining			4,600.00

**Total this Phase 0.00**

**Total this Invoice \$14,900.00**

**Billings to Date**

	Current	Prior	Total
Fee	14,900.00	141,985.00	156,885.00
<b>Totals</b>	<b>14,900.00</b>	<b>141,985.00</b>	<b>156,885.00</b>

Thank You, Bradley Watson  
Bradley Watson

Billing Review For Client: Town of Yorktown

Des. No. 1700678

Project: Nebo Road Roundabout

Project No. 620200

Time Period: 1/1/20-2/29/20

Date of Status: 3/10/20

Phase No.	Phase Desc.	Previous Billed % Completed	Current % Completed	Total % Completed
0301	Environmental Documents	100%		100%
	<i>Environmental Document is approved</i>			
0302	IDEM Rule 5 Erosion Control Permit	15%	10%	25%
	<i>Work has begun on permit application</i>			
0303	IDNR Construction in Floodway Permit	15%	10%	25%
	<i>Work has begun on permit application</i>			
0401	Topo Survey/Location Control Route	100%		100%
	<i>All work is complete.</i>			
0402	ROW Stake Out			
0403	Utility Relocation Staking			
0601	ROW Engineering Project Management	40%	20%	60%
	<i>Existing property lines have been developed</i>			
0602	T&E Reports	75%		75%
	<i>completed.</i>			
0603	Legal Description, Transfer Documents, Land Plats		100%	100%
	<i>Completed three parcels</i>			
0604	R/W Plans		50%	50%
	<i>Partially complete R/W plans</i>			
0605	Appraisal Problem Analysis		100%	100%
	<i>Completed three parcels</i>			
0606	Appraising			
0607	Review Appraising			
0608	ROW Services Management			
0701	Roundabout Design	75%	2%	77%
	<i>Roundabout design continues.</i>			
0702	Landscape Architecture Design			
0801	Utility Coordination	45%	15%	60%
	<i>Coordination continues.</i>			
SL01	Geotechnical Investigation			

## LPA INVOICE VOUCHER PURCHASE ORDER TRACKING LOG

LPA	Town of Yorktown	Type of Contract	PO Remit to Name & Address					
Vendor #	0000072320	Phase	Town of Yorktown					
DES#	1700678	Initial amount of PO	9800 W Smith St.					
Contract #	R-40329	Change Order #1	PO Box 518					
PO Number	0018817325	Change Order #2	Yorktown, IN 47396					
% Funding Ratio	80% Federal    20% Local	Change Order #3	NTP Date					
Date of Initial PO	4/27/2018	Total Amount of PO	INDOT Issued    1/27/2017					
Description	LPA Issued    8/3/2018							
	Intersection Improvement Roundabout on ST1010 Intersection of Nebo Road and River Road							
CLAIM #	DATE OF VOUCHER	INVOICE NUMBER	SERVICE PERIOD		TOTAL INVOICE AMOUNT	REIMBURSEMENT		RUNNING BALANCE PO FUNDS AVAILABLE
			BEGINNING	ENDING		AMOUNT	SUBMITTED to INDOT	
001	10/15/18	82725	8/3/2018	9/30/2018	\$ 11,305.00	\$ 9,044.00		\$ 230,956.00
002	11/28/18	83377	10/1/2018	10/31/2018	\$ 6,480.00	\$ 5,184.00		\$ 225,772.00
003	12/12/18	83509	11/1/2018	11/30/2018	\$ 2,200.00	\$ 1,760.00		\$ 224,012.00
004	01/21/19	83996	12/1/2018	12/31/2018	\$ 4,330.00	\$ 3,464.00		\$ 220,548.00
005	02/20/19	84320	1/1/2019	1/31/2019	\$ 24,385.00	\$ 19,508.00		\$ 201,040.00
006	03/25/19	84733	2/1/2019	2/28/2019	\$ 17,600.00	\$ 14,080.00		\$ 186,960.00
007	05/13/19	85294	3/1/2019	4/30/2019	\$ 6,905.00	\$ 5,524.00		\$ 181,436.00
008	06/27/19	85862	5/1/2019	5/31/2019	\$ 15,270.00	\$ 12,216.00		\$ 169,220.00
009	08/21/19	86463	6/1/2019	7/31/2019	\$ 16,000.00	\$ 12,800.00		\$ 156,420.00
010	09/17/19	86714	8/1/2019	8/31/2019	\$ 13,980.00	\$ 11,184.00		\$ 145,236.00
011	11/18/19	87166	9/1/2019	10/31/2019	\$ 2,200.00	\$ 1,760.00		\$ 143,476.00
012	01/22/20	87930	11/1/2019	12/31/2019	\$ 21,330.00	\$ 17,064.00		\$ 126,412.00
013	03/18/20	88586	1/1/2020	2/29/2020	\$ 14,900.00	\$ 11,920.00		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
						\$ -		\$ 114,492.00
<b>BALANCE FORWARD</b>					\$ 156,885.00	\$ 125,508.00		\$ 114,492.00

## ACCOUNTS PAYABLE VOUCHER

### TOWN OF YORKTOWN, INDIANA

An invoice or bill to be properly itemized must show: kind of service, where performed, dates service rendered, by whom, rates per day, number of hours, rate per hour, number of units, price per unit, etc.

<p style="text-align: center;"><b>Payee</b></p> <p>Butler, Fairman and Seufert, Inc. _____</p> <p>8450 Westfield Boulevard, Suite 300 _____</p> <p>Indianapolis, IN 46240 _____</p>	<p>Purchase Order No. _____</p> <p>Terms _____</p> <p>Date Due _____</p>
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Invoice Date	Invoice number	Description (or note attached invoice(s) or bill(s))	Amount
03/18/20	88586	For Engineering Services in connection with the Nebo Road/ River Road Roundabout Design, DES No. 1700678. In accordance with the Agreement Dated April 16, 2018.	
		Services from January 01, 2020 through February 29, 2020	
		Total	\$ 14,900.00

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and that the materials or services itemized thereon for which charge is made were ordered and received except \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_ Signature \_\_\_\_\_ Title \_\_\_\_\_

I hereby certify that the attached invoice(s), or bill(s), is (are) true and correct and I have audited same in accordance with IC 5-11-10-1.6.

March 27, 2020 \_\_\_\_\_  
*Lance Turner*  
Clerk-Treasurer