

**Minutes of the Yorktown Town Council
Regular Meeting
Monday, March 14, 2022, at 5:30 p.m.
Yorktown Town Hall**

Call to Order, Pledge of Allegiance, Roll Call:

Nanci Sears Perry	Rick Glaub	Lon Fox	Rich Lee	Robert Ratchford	Daniel Flanagan	Marta Guinn
Present	Present	Present	Present	Absent	Present	Present

Approval of Claims-Daniel Flanagan motioned to approve claims totaling \$1,047,657.02. Marta Guinn seconded and the motion passed without opposition.

Approval of February 22, 2022, Council Meeting Minutes-Daniel Flanagan motioned to approve the meeting minutes. Nanci Sears Perry seconded and the motion passed with uncontested approval.

Old Business: 1) Addition of Stop Signs to Public Roadway(s)-Ordinance 822.

Heritage Retirement Village Condominiums Association, Inc. has requested stop signs be installed at the corners of Freedom Drive and Patriot Drive. The ordinance was introduced at the February council meeting. Rich Lee motioned to adopt the ordinance. Daniel Flanagan seconded and the ordinance was adopted with no objections.

2) Ordinance 823 Police Merit Commission-The ordinance that created a merit commission; established criteria for membership of the commission; and described the procedures for implementation, governance, and rule adoption for promotions and demotions was introduced at the February council meeting. If the ordinance was adopted it would be implemented in January 2023. Rich Lee moved to adopt the ordinance. Daniel Flanagan seconded and the motion passed 5-1 with Marta Guinn opposed.

New Business: 1) Resolution 2022-1. Clerk Treasurer Turner requested a fund connected to the Town Court that had not been used since 2018 be dissolved and the balance of \$2,750 be transferred into 233 Local Law Enforcement Continuing Education. Daniel Flanagan moved to approve the resolution. Nanci Sears Perry seconded and the motion was unanimously approved.

2) Lease Consent & Estoppel for Munciana-Munciana Real Estate Company, LLC, wishes to lease a portion of the building at the Sports Park to 3 Step Sports LLC for training and tournaments. Rick Glaub motioned to approve the agreement. Rich Lee seconded and the agreement was approved without dissent.

3) Personnel Policy Changes-Updates to the personnel policy were proposed including classifications of employees, overtime pay, holiday pay, vacation time policies, reclassification of sick days as PTO, and how PTO was accrued. Daniel Flanagan moved to approve the personnel policy changes. Rich Lee seconded and the changes were approved without opposition.

4) Water Meter Purchase-The quote for the price of water meters from Mueller will increase next month. Town Manager Pete Olson requested approval to purchase water meters not to exceed \$25,000. Rick Glaub moved to approve the purchase. Nanci Sears Perry seconded and the motion passed 6-0.

Water/Waste Water/ Storm Water-Sewer/Water-No business at this time.

Departmental Reports-After the additional appropriations were approved in February for the use of the proceeds of the General Revenue Bonds of 2022, Clerk Treasurer Turner requested special claims to apply the proceeds to expenses from the cost of issuance of the bonds totaling \$63,750 to Baker Tilly (\$28,000), DeFur Voran (\$5,000), Ice Miller (\$30,000), and Old National (\$750). Nanci Sears Perry moved to approve the claims. Daniel Flanagan seconded and the motion was approved with no objections. An additional claim was presented of \$2,534 to Koorsen Fire & Security. Rich Lee moved to approve the claim. Rick Glaub seconded and the motion passed with uncontested approval.

Comments were made from the Floor and by Town Council Members.

Adjournment: 5:52 p.m.

President

**Prepared by/Attest
Clerk Treasurer-Lance Turner**