

**Minutes of the Yorktown Town Council  
Regular Meeting  
Monday, November 21, 2022, at 5:30 p.m.  
Yorktown Town Hall**

**Call to Order, Pledge of Allegiance, Roll Call:**

<b>Jason Gasaway</b>	<b>Rick Glaub</b>	<b>Nanci Sears Perry</b>	<b>Lon Fox</b>	<b>Robert Ratchford</b>	<b>Daniel Flanagan</b>	<b>Marta Guinn</b>
Present	Present	Present	Present	Present	Present	Present

**Approval of Claims-**Marta Guinn motioned to approve claims totaling \$945,241.16. Dan Flanagan seconded and the motion passed with uncontested approval.

**Approval of October 17, 2022, Council Meeting Minutes-**Robert Ratchford motioned to approve the meeting minutes. Dan Flanagan seconded and the minutes were unanimously approved.

**Old Business: 1) Ordinance 827 Amending Yorktown Traffic Code.** Based upon an engineering study, six stop signs would be placed in the Chase Trail subdivision. Robert Ratchford moved to adopt the ordinance. Marta Guinn seconded and the motion passed without dissent.

**2) Ordinance 828 Redistricting Ordinance.** The prior Town Manager and the GIS office in Delaware County created new district lines as required after each census. Nanci Sears Perry presented an amendment to label District 3 to blue and District 4 to blue-green. Rick Glaub moved to approve the ordinance pending the correct numbering of the districts. Robert Ratchford seconded and the motion passed 7-0.

**New Business: 1) Ordinance 830 Sign Permit Fee Change-**A sub-committee of the Plan Commission recommended eliminating the permit fee for downtown signage. Rick Glaub moved to introduce the ordinance. Daniel Flanagan seconded and the motion was approved without opposition. Robert Ratchford motioned to suspend the rules and adopt the Ordinance. Daniel Flanagan seconded and the motion passed with no objections.

**2) Ordinance 831 – 2023 Employee Salary Ordinance-**Robert Ratchford motioned for an introduction of the salary ordinance. Daniel Flanagan seconded and the motion passed with uncontested approval.

**3) Resolution 2022-10 Transfer of Funds-**Clerk Treasurer Turner requested that appropriations be reclassified in the General and Park Funds to eliminate negative appropriations and to reflect the purpose of repaying the 2018 water loan. Daniel Flanagan motioned to adopt the resolution. Robert Ratchford seconded and the motion was unanimously approved.

Clerk Treasurer asked for a change in the order of the agenda to present special claims before he was excused from the meeting. Special claims were presented to the council for

\$937.92 payable to Context Design for landscaping expenses and \$1,260 payable to Hartman and Williams, LLC. Dan Flanagan moved to approve the claims. Nanci Sears Perry seconded and the motion carried without dissent.

**4) Roundabout Change Order-**Change order number six was to improve the backlighting to fully illuminate the pieces inside the roundabout at a cost of \$6,783.80 to be paid from the MVH Fund. Bob Ratchford motioned to approve the change order. Dan Flanagan seconded and the motion passed without opposition.

**5) Repaving Plum Street-**The previous Town Manager had proposed repaving one block of Plum Street between Canal Street and SR 32 in the fall. A quote from E&B Paving was received under the \$50,000 threshold at a cost of \$32,764.80 to be paid from the MVH Fund. Rick Glaub moved to approve the cost of the quote. Marta Guinn seconded and the motion was approved 6-0 with Jason Gasaway abstaining.

**6) Paving at Sports Park-**Since the cost of paving the gravel paths at the Sports Park was above \$50,000 in the total amount of \$66,880, Legal Counsel Maura Hoff recommended seeking three quotes. Nanci Sears Perry moved to table the current quote to seek three quotes. Dan Flanagan seconded, Jason Gasaway abstained, and the motion passed with no objections.

**7) Rezoning Petition 8620 W Smith St-**The Planning Commission previously held a public hearing concerning rezoning the property from Institutional to Commercial. The Commission reported that the rezoning did not align with the Comprehensive Plan and recommended that the rezoning be denied. Nanci Sears Perry motioned to follow the recommendation and deny the rezoning. Marta Guinn seconded and the motion passed with uncontested approval.

**8) Salt Spreader Repair-**The conveyer belt on the salt spreader attached to the 2007 dump truck would require parts in the amount of \$4,725 to be paid from the Street Department with freight and labor costs to be determined. Bob Ratchford motioned to approve the repairs. Nanci Sears Perry seconded and the motion was unanimously approved.

**9) Storm Drain Repair at Field Operations Building-**Street Superintendent Tim Caldwell also presented a request to replace a storm sewer drain from the Field Operations Building 120 feet to the tree line at a cost of \$6,480 to be paid from sewer funds. The repair would also remove a concrete path and replace with grass. Bob Ratchford motioned to approve the repair. Nanci Sears Perry seconded and the motion passed without dissent.

**10) Fire Department iPad Update-**Assistant Chief Horner summarized the proposal to replace 15 first-generation iPads that will no longer update and will not run the necessary applications and software at a cost not to exceed \$18,000. Marta Guinn motioned to approve the purchase. Dan Flanagan seconded and the motion passed without opposition.

**11) Police Department Part-time Officer Proposal-**Marshal Walthour requested the approval to hire part-time officers Jeff Whitesell and Scott Stafford to alleviate overtime hours and pay. Bob Ratchford motioned to approve the hires. Dan Flanagan seconded and the motion passed 7-0.

**12) Resolution 2022-11 Sale of Surplus Fleet Vehicles-**The Town of Losantville has expressed interest in purchasing three surplus impalas for \$400. Jason Gasaway motioned to classify the cars as junk and reduce the purchase price to \$1 for each car. Bob Ratchford seconded and the motion passed with no objections.

**Water/Waste Water/Storm Water: 1) Wastewater Treatment Plant Repair-**The Waste Water Department has requested to replace a transfer tank that can no longer be repaired at a cost of \$10,771.75 from WWTP Depreciation that includes installation by Theineman Construction. Dan Flanagan moved to approve the request. Rick Glaub seconded and the motion passed with uncontested approval.

**Departmental Reports-**Assistant Chief Horner reported that the department had responded to 76 calls for the month and 872 calls for the year, anticipated responding to 1000 calls, was comprised of 28 volunteers, was assisting Santa with toy deliveries, had created a website at yfd-in.org, reminded the community about requesting and receiving two free smoke detectors, suggested that smoke detectors be upgraded or the battery replaced with the daylight saving time changes, and promoted reflective address signs. Marshal Walthour introduced officers Whitesell and Stafford and reported that Officers Jaromin and Thompson had received certifications from Field Training Officers school, and Officers Harless and Hussung received certifications from School Resource Officers school.

**Comments were made from the Floor and by Town Council Members.**

**Adjournment: 6:27 p.m.**

---

**President**

---

**Prepared by/Attest  
Clerk Treasurer-Lance Turner**