

**Memorandum of the Yorktown Town Council
Work Session
Monday, November 18, 2024, at 5:30 p.m.
Yorktown Town Hall**

In attendance:

Bryan Smith	Nicole Rector	Kyleigh Van Pelt
Carolyn Gant	Jason Gasaway	Kurt Walthour
Nanci Perry	Chase Bruton	Dave Boone
Rick Glaub	Erin Hurley	Officer Curtis
Marta Guinn	Lance Turner	Officer Hussung
		Community Members

The topics discussed included the purchase of a snow plow truck, the project of paving Broadway and County Road 600W, a Community Crossing Matching Grant for 2025, a Next Level Trails Grant, the Fire Department Breakfast, the Kiwanis caramel fundraiser, using an art consultant to create a mural downtown, and the 2025 council meeting dates.

President

**Prepared by/Attest
Clerk Treasurer-Lance Turner**

**Minutes of the Yorktown Town Council
Regular Meeting
Monday, November 18, 2024, at 6:00 p.m.
Yorktown Town Hall**

Call to Order, Pledge of Allegiance, Roll Call:

Bryan Smith	Carolyn Gant	Nanci Perry	Rick Glaub	Marta Guinn	Nicole Rector	Jason Gasaway
Present	Present	Present	Present	Present	Present	Present

Approval of Claims – Marta Guinn moved to approve claims totaling \$1,056,221.47. Nanci Perry seconded and the motion passed without dissent.

Approval of October 21, 2024, Work Session and Council Meeting Minutes – Nanci Perry motioned to approve the memorandum and meeting minutes. Carolyn Gant seconded and the motion was approved without opposition.

No public comments were made from the Floor.

YHS AP Economics Class Sock Drive –Yorktown High School students announced they were taking sock donations for the Muncie Mission.

Unfinished Business: 1) Ordinance 856 Amending Taxing Districts – Nanci Perry motioned to adopt the ordinance changing properties from the Rural Service District to the Urban/Town Service District. Brian Smith seconded and the motion passed 7-0.

New Business: 1) Ordinance 857 Amend Zoning Ordinance – Marta Guinn motioned to follow the recommendation of the Planning Commission to change the zoning of 10101 W State Road 32 from Residential to Office Commercial. Bryan Smith seconded and the motion passed with no objections.

2) Transfer Resolution 2024-12 – Nanci Perry moved to pass the resolution transferring appropriations within the General, Street, and Fire Funds. Marta Guinn seconded and the motion passed with uncontested approval.

3) YPD Incentive Pay Change – Marta Guinn motioned to approve military incentive pay that would increase the pay for Officers Bill Curtis and Isaac Rodriguez as a sign of appreciation for their service in the United States Marine Corps. Jason Gasaway seconded and the motion was unanimously approved.

4) Town Manager Contract Update – Nanci Perry motioned to approve the employment agreement with Chase Bruton starting January 1, 2025, through December 31, 2027, with annual renewals for successive one-year periods. Marta Guinn seconded and the motion passed 7-0.

5) Lift Station Pump Purchase – Jason Gasaway moved to purchase a spare pump from American Pump Repair & Service at a cost of \$7,242 to be paid from ARPA funds for the lift station at 332 and I69. Marta Guinn seconded and the motion passed without dissent.

6) Dump Truck & Snow Plow Purchase – Bryan Smith motioned to approve the purchase of a 2023 dump truck, snow plow, and salt spreader at a cost of \$120,638.66 from DeHaven Chevrolet and Truck Pro Equipment Sales to be paid from MVH Machinery & Equipment. Jason Gasaway seconded and the motion passed without opposition.

7) Town Hall Door Opener Upgrade – Jason Gasaway motioned to approve the quote from Short's Glass & Plastic for automatic front door openers, buttons, accessories, and labor in the amount of \$9,826 to be paid from Town Manager Repairs & Maintenance. An additional expense for an electrician will be determined. Carolyn Gant seconded and the motion passed no objections.

8) Civic Green Landscape Contract – Marta Guinn motioned to approve the agreement with Certified Consultants for water system operations and soil management at the Civic Green for 2025 and 2026 at a cost of \$18,727 to be paid from ARPA funds. Nanci Perry seconded and the motion passed with uncontested approval.

9) Water Main Extension at CR 600 W – Jason Gasaway moved to approve the agreement with BF&S for utility coordination, design, survey, construction oversight and inspection to extend the water main at a cost not to exceed \$42,000 to be paid from Water Contract Engineering. TK Constructors would reimburse the Town for these expenses. Carolyn Gant seconded and the motion was unanimously approved.

Departmental Reports: Fire Chief David Boone updated the council on the progress of the current class of recruits that is expected to bring the number of volunteer firefighters to 56, discussed a DNR grant for wild land fire equipment, announced that the Delaware County Farm Bureau was providing a grant for grain bin rescues, promoted the Fire and Ice 5K, and talked about recent ladder truck runs. Marshal Kurt Walthour thanked the council for approving the incentive pay, reported that the current call volume was at 6,807 calls and predicted approximately 7,500 calls for the year, and announced that officers had completed 1,625 hours of training in 2024. Town Manager Chase Bruton thanked the council for renewing his contract and discussed the Kiwanis caramel fundraiser. Clerk Treasurer Lance Turner requested the approval of a special claim payable to E&B Paving in the amount of \$393,175.92 for the Broadway and 600 W paving project and a special claim to ESO Solutions in the amount of \$4,935.36 for Fire Department software. Nanci Perry motioned to approve the claims. Marta Guinn seconded and the motion passed without dissent.

Comments were made by Town Council Members.

Adjournment: 6:24 p.m.

President

**Prepared by/Attestation
Clerk Treasurer-Lance Turner**