

**Memorandum of the Yorktown Town Council
Work Session
Monday, February 9, 2026, at 5:30 p.m.
Yorktown Town Hall**

In attendance:

Bryan Smith
Carolyn Gant
Nanci Perry
Jason Gasaway

Marta Guinn
Nicole Rector
Chris Greene
Chase Bruton

Erin Hurley
Lance Turner
Kyleigh Van Pelt
Kurt Walthour
Staff and Community Members

The topics discussed included the Fire Recovery Agreement, the Hazmat Fund, the Resolution for Schedule of Service Charges, park projects, and trail projects.

**President
Jason Gasaway**

**Prepared by/Attest
Clerk Treasurer-Lance Turner**

**Minutes of the Yorktown Town Council
Regular Meeting
Monday, February 9, 2026, at 6:00 p.m.
Yorktown Town Hall**

Elected Town Council Members and Terms of Office

Jason Gasaway (President) 01/01/23 - 12/31/26
Nanci Sears Perry (Vice President) 01/01/25 - 12/31/28
Carolyn Cline Gant 01/01/23 - 12/31/26
Chris Greene 01/01/25 - 12/31/28
Marta Guinn 01/01/25 - 12/31/28
Nicole Rector 01/01/23 - 12/31/26
Bryan Smith 01/01/23 - 12/31/26

Call to Order, Pledge of Allegiance, Roll Call:

Bryan Smith	Carolyn Gant	Nanci Sears Perry	Jason Gasaway	Marta Guinn	Nicole Rector	Chris Greene
Present	Present	Present	Present	Present	Present	Present

Approval of Claims – Nanci Sears Perry moved to approve claims totaling \$614,166.14. Marta Guinn seconded and the motion was unanimously approved.

Approval of January 12, 2026, Work Session and Council Meeting Minutes – Nanci Sears Perry motioned to approve the meeting minutes. Bryan Smith seconded and the motion passed without dissent.

Public comments were made from the Floor.

Unfinished Business: 1) Approve Fire Recovery USA Agreement – Marta Guinn motioned to approve the authority of Chief Boone to negotiate a contract with Fire Recovery USA for billing services for structure fires after Chief Boone creates the policy for the fee schedule based on Indiana Code, the Ordinance for the collection of fees is passed, and the Ordinance is published to advertise the fees. Chris Greene seconded and the motion passed without opposition.

New Business: 1) Introduce Ordinance 870 – Establishing a Hazardous Materials Response Fund. Marta Guinn moved to introduce the Ordinance. Bryan Smith seconded and the motion passed 7-0.

2) Approve Resolution 2026-2 Yorktown Fire Department’s Proposed Schedule of Service Charges – Marta Guinn moved to approve the Resolution to adopt the charges established by the State Fire Marshal and Indiana Code. Bryan Smith seconded and the motion passed with no objections.

3) Approve Mutual Agreement to Extend Lease (REACH) – Chris Greene motioned to approve the agreement extending the lease through September 30, 2026. Nanci Sears Perry seconded and the motion passed with uncontested approval.

4) Approve BF&S Construction Inspection Agreement (SURF Fiber Installation) – Nanci Sears Perry motioned to table the approval of the agreement so that the council could discuss the Town being burdened with additional expenses on behalf of the subcontractors of the project. Carolyn Gant seconded and the motion was unanimously approved.

5) Approve Jay-Crew 2026 Landscape Maintenance Contracts – In response to an inquiry about cost increase and being able to complete the services with the existing staff, Town Manager Chase Bruton explained that an additional staff member would be required to complete these projects and maintaining the irrigation system required professional services. Marta Guinn motioned to approve the contracts for landscaping the Interstate Gateway, the Civic Green, irrigation at the Sports Park, and maintenance at the River/Nebo Roundabout. Nanci Sears Perry seconded and the motion passed without dissent.

6) Approve John Deere Gator Purchase – Bryan Smith motioned to approve the purchase of a 2025 Gator with a 6-foot V-Blade Snowplow in the amount of \$35,216.92 from Reynolds Farm Equipment to be purchased and used by the Water Department and to plow trails and sidewalks. Town Manager added that the quote was acquired through the Sourcewell Contract at a guaranteed lowest purchase price. Chris Green seconded and the motion passed without opposition.

7) Approve Cemetery 2026 Maintenance Quotes – Marta Guinn motioned to approve the quote from Lawn Gator for Cemetery maintenance at \$325 per cut at Elm Street and \$50 per cut at Isanogel. Bryan Smith seconded and the motion passed 7-0.

Departmental Reports: Marshal Kurt Walthour reported that the department had gained approval from IDACS and had adopted policies and procedures to run license plates and driver’s licenses. Town Manager Chase Bruton complemented Brady Patterson and the Street Department, Josh Baker and the Park Department, Jamie Mixell and the Water

Department, and Brent Ginn for their work removing snow. The Town Manager also announced that all utility bills were due on the 15th of each month, that customers could call the office with questions, customers could set up autopay online, and that the utility staff reached out to all of the 100 delinquent accounts to provide additional assistance to those customers.

Comments were made by Town Council Members.

Adjournment: 6:34 p.m.

**President
Jason Gasaway**

**Prepared by/Attestation
Clerk Treasurer-Lance Turner**