

**Memorandum of the Yorktown Town Council
Work Session
Monday, March 16, 2026, at 5:30 p.m.
Yorktown Town Hall**

In attendance:

Bryan Smith	Nicole Rector	Shawntell Bright
Carolyn Gant	Chris Greene	Kyleigh Van Pelt
Nanci Perry	Chase Bruton	Kristin Robinson
Jason Gasaway	Erin Hurley	Staff and Community Members
Marta Guinn		

The topics discussed included tax rates, assessed values, tax districts, Surf Internet, and the new fire fees that would be collected from insurance settlements and not homeowners.

President
Jason Gasaway

Prepared by/Attest
Clerk Treasurer-Lance Turner

**Minutes of the Yorktown Town Council
Regular Meeting
Monday, March 16, 2026, at 6:00 p.m.
Yorktown Town Hall**

Elected Town Council Members and Terms of Office

Jason Gasaway (President) 01/01/23 - 12/31/26
 Nanci Sears Perry (Vice President) 01/01/25 - 12/31/28
 Carolyn Cline Gant 01/01/23 - 12/31/26
 Chris Greene 01/01/25 - 12/31/28
 Marta Guinn 01/01/25 - 12/31/28
 Nicole Rector 01/01/23 - 12/31/26
 Bryan Smith 01/01/23 - 12/31/26

Call to Order, Pledge of Allegiance, Roll Call:

Bryan Smith	Carolyn Gant	Nanci Perry	Jason Gasaway	Marta Guinn	Nicole Rector	Chris Greene
Present	Present	Present	Present	Present	Present	Present

Approval of Claims – Nanci Sears Perry moved to approve claims totaling \$1,377,736.17. Bryan Smith seconded and the motion passed with no objections.

Approval of February 9, 2026, Work Session and Council Meeting Minutes – Nanci Sears Perry motioned to approve the meeting minutes. Chris Greene seconded and the motion was unanimously approved.

Public comments were made from the Floor.

Public Hearing: Petition to Vacate a Part of Western Improvement Company's Addition to the Village of Muncie – Town Council President Jason Gasaway opened the public hearing at 6:13 p.m. Kathy Vannice, from Ashton Land Surveyors, explained the request from The Townsend Corporation for the Town to vacate streets, alleys, and lots, so that the use of the property would be compliant and that the property could be divided and properly platted. The request was only for property owned by the Townsend Corporation. Town Manager Chase Bruton clarified for the public that no other property owners would be affected. Legal Council Maura Hoff clarified that none of the platted streets had been developed. Michael Parker, 1809 S York Road, wanted to make sure that there would be no impact to the nearby residential properties. President Gasaway confirmed that there would be no impact. President Gasaway closed the public hearing at 6:18 p.m.

Unfinished Business: 1) Approve Ordinance 872 - Establishing a Hazardous Materials Response Fund. Marta Guinn motioned to adopt the ordinance to create the fund. Chris Greene seconded and the motion passed with uncontested approval.

New Business: 1) Introduce Ordinance 873 – Vacating a Part of Western Improvement Company's Addition to the Village of West Muncie. Nanci Sears Perry moved to introduce the Ordinance with the amendment to include Parcel Lot 6 in Block 19. Carolyn Gant seconded and the motion passed without dissent.

2) Approve Resolution 2026-03 Transfer of Funds – Nanci Sears Perry moved to adopt the Resolution. Bryan Smith seconded and the motion passed without opposition.

3) Adopt Yorktown Fire Department Billing Policy – Chris Greene motioned to adopt the policy. Marta Guinn seconded and the motion passed 7-0.

4) Approve Comprehensive Plan Update Proposal – At the request of the Planning Commission, a proposal was presented to update the 2022 Comprehensive Plan and to consolidate zoning. Nanci Sears Perry motioned to approve the update. Bryan Smith seconded and the motion passed with no objections.

5) Approve Police Vehicle Purchase – Marta Guinn motioned to approve the purchase of a 2026 Tahoe at a total cost of \$63,689.89. Chris Greene seconded and the motion was unanimously approved.

6) Approve Downtown Light Pole Banner Arm Quote – Town Manager Chase Bruton explained that the Town currently has two different types of light poles. Only thirteen poles in the downtown area are equipped for banner brackets. The quote is to make all of the street lights the same type and equip up to 50 light poles. Chris Greene motioned to approve the purchase of 40 sets of brackets from Allied Wholesale Electrical Supply, Inc. at a cost of \$27,360 to be paid from the Downtown Beautification Fund and the Community Capital Development Project Fund. Carolyn Gant seconded and the motion passed with uncontested approval.

7) Approve Yorktown Farmers Market Funding Request – Carolyn Gant motioned to approve expenditures not to exceed \$5,000 for Educational Programming & Food Access Services. Marta Guinn seconded and the motion passed without dissent. Nanci Sears Perry abstained from voting.

8) Approve Civic Green Stage and Shade Quote – Nanci Sears Perry motioned to approve up to \$125,000 towards the purchase of a concrete stage and a roof extension and to approve the Town Manager as the signee. Marta Guinn seconded and the motion passed without opposition.

Departmental Reports: Assistant Fire Chief Chris Horner thanked the Council for the approval of the new billing procedures to recoup costs, and reported on firefighter and medical classes. Councilmember Nanci Sears Perry congratulated Chief David Boone for receiving an award for integrity. Marshal Kurt Walthour thanked the council for the new vehicle and planned to purchase a new vehicle each year, reported that the National Night Out would be held on August 18, 2026, stated that \$6,000 were raised in donations for the event, shared that the Delaware County Health Department would be presenting a bicycle safety class, and discussed the process of getting rid of old vehicles to the School Corporation or another department in the Town. Town Manager Chase Bruton commented on the Personal Integrity Award from the Committee for Integrity Enhancement being presented to Chief Boone on April 20; mentioned that the community clean-up day would be on May 2; provided an update on paving on South Andrews, Adaline, Tiger Drive, and South Nebo after the school year ended; introduced Shantell Bright as the new assistant; reported that Matt Ray was retiring on May 1; introduced the new building commissioner, Curt Howard, who would start on March 31; and released the summer movie schedule.

Comments were made by Town Council Members.

Adjournment: 6:51 p.m.

**President
Jason Gasaway**

**Prepared by/Attestation
Clerk Treasurer-Lance Turner**